



STATE OF WASHINGTON
OFFICE OF FINANCIAL MANAGEMENT

Insurance Building, PO Box 43113 □ Olympia, Washington 98504-3113 □ (360) 902-0555

August 21, 2020

David Postman, Chief of Staff
Office of the Governor
P.O. Box 40002
Olympia, WA 98504-0002

Dear Chief of Staff Postman:

Pursuant to enactment of the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136), I hereby allocate \$175,000 from General Fund-Federal (Coronavirus Relief Funds) and \$225,000 from the Disaster Response Account (FEMA-Public Assistance) to the Office of the Governor to help pay expenditures beyond appropriated levels for coronavirus response activities.

The purpose of this allocation is to assist the Office of the Governor in closing out the 2020 fiscal year by covering the cost of its COVID-19 response activities, including communication services, management of our state's health system response, and other response resources and supports.

According to the guidance we received from the federal government, for a cost to be considered to have been incurred, performance or delivery must take place by December 30, 2020, but payment can occur up to 90 days afterwards.

Please submit the required allotment amendment packets to OFM using the "Operating Allocation" packet type. For General Fund-Federal, use expenditure authority code 7Z0, and for Disaster Response Account-Federal, use expenditure authority code 8AO. If you have not already done so, please apply for expedited FEMA-Public Assistance reimbursement for the Disaster Response Account funds as soon as possible.

We appreciate your vital efforts in responding to this health crisis. If you have any questions, please contact Nona Snell, Assistant Director for Budget, at (360) 902-0542 or nona.snell@ofm.wa.gov.

Sincerely,

David Schumacher
Director

cc: Charlie Gavigan, Staff Coordinator, House Appropriations Committee
Michael Bezanson, Staff Coordinator, Senate Ways and Means Committee
Nona Snell, Assistant Director for Budget, Office of Financial Management
Cheri Keller, Senior Budget Assistant, Office of Financial Management
Bryan Way, Budget Assistant, Office of Financial Management
Aaron Butcher, Chief Financial Officer, Office of the Governor