



STATE OF WASHINGTON

**OFFICE OF FINANCIAL MANAGEMENT**

*Insurance Building, PO Box 43113 • Olympia, Washington 98504-3113 • (360) 902-0555*

July 1, 2019

**TO:** Agency Directors  
Boards and Commissions  
Presidents of Higher Education Institutions

**FROM:** David Schumacher  
Director

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**SUBJECT: TEMPORARY OPERATING, CAPITAL, AND TRANSPORTATION  
EXPENDITURE AUTHORITY FOR 2019-21 BIENNIUM**

Because of the lag between the beginning of the biennium and the submittal and approval of agency allotments, agencies are hereby granted temporary authority to expend funds and incur obligations for the first 90 days of the new biennium from July 1, 2019 through September 29, 2019.

Agency expenditures must be consistent with enacted 2019-21 appropriations, legislative intent, conditions, and limitations. They also may not exceed the monthly estimates that will be assumed in allotments.

We encourage agencies to submit initial allotments before the statutory deadline of August 15, 2019. OFM will make every effort to review and approve allotments as expeditiously as possible.

If you have questions, please contact your [assigned budget analyst](#).

cc: OFM Budget Analysts  
Agency Budget Officers