



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

Insurance Building, PO Box 43113 • Olympia, Washington 98504-3113 • (360) 902-0555

August 21, 2020

Jan Yoshiwara, Executive Director
State Board for Community and Technical Colleges
1300 Quince Street SE
Olympia, WA 98504

Dear Director Yoshiwara:

Pursuant to enactment of the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136), Section 18002, I hereby allocate **\$44,027,389** from the Governor's Emergency Education Relief Fund (General Fund-Federal) to the State Board for Community and Technical Colleges (SBCTC) as outlined below.

Support Continued Operations – \$29,409,122 (General Fund-Federal). The purpose of this allocation is to distribute funding to community and technical college districts most significantly impacted by the coronavirus pandemic to support continued operations, including undergraduate course sections, student advising, student support services, and operating activities supported by other state funds or operating, building and student and activity fees.

Consistent with U.S. Department of Education guidance, the Office of Financial Management used the change in undergraduate enrollment from the Fall 10th day annual average to the Spring 10th day annual average and the resulting change in tuition and student fee revenue as the criteria for determining the public post-secondary institutions "most significantly impacted by coronavirus." This criteria was used to determine the amount of funding provided to support continued operations of significantly impacted community and technical colleges. SBCTC should allocate this funding based on similar criteria.

Emergency Support Funds – \$9,618,267 (General Fund-Federal). The purpose of this allocation is to provide emergency support funding in anticipation of continued financial losses and disruption to operations and student services due to COVID-19. A portion of these funds should be used to maintain student support services for students of color.

Restart Professional Technical Programs – \$5,000,000 (General Fund-Federal). The purpose of this allocation is to restart professional and technical programs that were disrupted due to COVID-19 to assist students in completing their credential. SBCTC should identify and restart workforce programs that help workers succeed in a post-pandemic economy.

Appropriate uses of these funds are outlined in [U.S. Department of Education guidance](#) under A-17. Please submit the required allotment amendment packets for these allocations to the Office of Financial Management using the "Operating Allocation" packet type. For General Fund-Federal, use expenditure authority code 7Y0.

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The Office of Financial Management is required under Section 15011(b)(2) of Division B of the CARES Act to submit quarterly reports to the Secretary of Education. The first report is due in September/October 2020. The initial report may include uses of funds by institutions of higher education to demonstrate compliance with the Cares Act, Section 18002(c).

We appreciate your vital efforts in responding to this health crisis. If you have any questions, please contact Nona Snell, Assistant Director for Budget, at (360) 902-0542 or nona.snell@ofm.wa.gov.

Sincerely,



David Schumacher
Director

cc: John Boesenberg, Deputy Executive Director, SBCTC
Cherie Berthon, Operating Budget Director, SBCTC
Carli Schiffner, Deputy Executive Director of Education, SBCTC
Charlie Gavigan, Staff Coordinator, House Appropriations Committee
Michael Bezanson, Staff Coordinator, Senate Ways and Means Committee
Kate Henry, Fiscal Analyst, House Appropriations Committee
Michele Alishahi, Fiscal Analyst, Senate Ways and Means Committee
Nona Snell, Assistant Director for Budget, Office of Financial Management
Cheri Keller, Senior Budget Assistant, Office of Financial Management
Breann Boggs, Budget Assistant, Office of Financial Management