



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

*Insurance Building, PO Box 43113 • Olympia, Washington 98504-3113 • (360) 902-0555*

August 21, 2020

Sabah Randhawa, President  
Western Washington University  
516 High Street  
Bellingham, WA 98225

Dear President Randhawa:

Pursuant to enactment of the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136), Section 18002, I hereby allocate **\$5,456,837** from the Governor's Emergency Education Relief Fund (General Fund-Federal) to Western Washington University as outlined below.

**Support Continued Operations – \$3,735,247 (General Fund-Federal).** The purpose of this allocation is to support continued university operations, including undergraduate course sections, student advising, student support services, and operating activities supported by other state funds or operating, building and student and activity fees.

Consistent with U.S. Department of Education guidance, the Office of Financial Management used the change in undergraduate enrollment from the Fall 10<sup>th</sup> day annual average to the Spring 10<sup>th</sup> day annual average and resulting change in tuition and student fee revenue as the criteria for determining public colleges and universities "most significantly impacted by coronavirus." This criteria was used to determine the amount of funding provided to support continued operations.

**Emergency Support Funds – \$1,721,590 (General Fund-Federal).** The purpose of this allocation is to provide emergency support funding in anticipation of continued financial losses and disruption to university operations and student services due to COVID-19. A portion of these funds should be used to maintain student support services for students of color.

Appropriate uses of these funds are outlined in [U.S. Department of Education guidance](#) under A-17. Please submit the required allotment amendment packets to the Office of Financial Management using the "Operating Allocation" packet type. For General Fund-Federal, use expenditure authority code 7Y0.

The Office of Financial Management is required under Section 15011(b)(2) of Division B of the CARES Act to submit quarterly reports to the Secretary of Education. The first report is due in September/October 2020. The initial report may include uses of funds by institutions of higher education to demonstrate compliance with the CARES Act, Section 18002(c).

If you have any questions, please contact Nona Snell, Assistant Director for Budget, at (360) 902-0542 or [nona.snell@ofm.wa.gov](mailto:nona.snell@ofm.wa.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "D. Schumacher".

David Schumacher  
Director

Sabah Randhawa, President

August 21, 2020

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cc: Faye Gallant, Executive Director of Budget and Financial Planning, Western Washington University  
Ted Castro, Assistant Director of Budget and Financial Planning, Western Washington University  
Becca Kenna-Schenk, Director of Government Relations, Western Washington University  
Charlie Gavigan, Staff Coordinator, House Appropriations Committee  
Michael Bezanson, Staff Coordinator, Senate Ways and Means Committee  
Kate Henry, Fiscal Analyst, House Appropriations Committee  
Michele Alishahi, Fiscal Analyst, Senate Ways and Means Committee  
Nona Snell, Assistant Director for Budget, Office of Financial Management  
Breann Boggs, Budget Assistant, Office of Financial Management