



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

*Insurance Building, PO Box 43113 • Olympia, Washington 98504-3113 • (360) 902-0555*

September 8, 2020

Vikki Smith, Director  
Department of Revenue  
6500 Linderson Way SW  
Tumwater, WA 98501

Dear Director Smith:

Pursuant to enactment of the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136), I hereby allocate \$1,828,000 from General Fund-Federal (Coronavirus Relief funds) to the Department of Revenue for state General Fund expenses incurred in response to the coronavirus pandemic in fiscal year 2020.

To recover eligible CARES Act expenditures incurred in fiscal year 2020, you must complete the recovery of expenditures no later than September 11, 2020. State fund expenditures recovered through this allocation should not be spent for another purpose and should be reverted. If you have not already done so, please apply for expedited FEMA-Public Assistance reimbursement for the General Fund-Federal funds as soon as possible.

The Office of Financial Management approved these funds in Unanticipated Receipt #0106. Please submit the required fiscal year 2021 allotment amendment packet to OFM using the "Operating Allocation" packet type with expenditure authority code 7Z0 for General Fund-Federal.

We appreciate your vital efforts in responding to this health crisis. If you have any questions, please contact OFM Budget Operations at (360) 902-0555 or [budget.operations@ofm.wa.gov](mailto:budget.operations@ofm.wa.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "D. Schumacher".

David Schumacher  
Director

cc: Charlie Gavigan, Staff Coordinator, House Appropriations Committee  
Michael Bezanson, Staff Coordinator, Senate Ways and Means Committee  
Nona Snell, Assistant Director for Budget, Office of Financial Management  
Cheri Keller, Senior Budget Assistant, Office of Financial Management  
Ramona Nabors, Budget Assistant, Office of Financial Management  
Sandi Fairchild, Chief Financial Officer, Department of Revenue