



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

*Insurance Building, PO Box 43113 • Olympia, Washington 98504-3113 • (360) 902-0555*

August 17, 2020

Cheryl Strange, Secretary  
Department of Social and Health Services  
P.O. Box 45010  
Olympia, WA 98504-5010

Dear Secretary Strange:

Pursuant to enactment of the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136), I hereby allocate \$40,000,000 from General Fund-Federal (Coronavirus Relief funds) to the Department of Social and Health Services to create the COVID-19 Immigrant Relief Fund. The purpose of the COVID-19 Immigrant Relief Fund is to assist Washington residents who are unable to access federal stimulus programs due to their immigration status.

According to guidance issued by the federal government on the Coronavirus Relief Funds, for a cost to be considered to have been incurred, the performance or delivery must take place by December 30, 2020, but payment can occur up to 90 days afterwards. Please submit the required allotment amendment packet to the Office of Financial Management using the "Operating Allocation" packet type. For General Fund-Federal, use expenditure authority code 7Z0.

We appreciate your vital efforts in responding to this health crisis. If you have any questions, please contact Nona Snell, Assistant Director for Budget, at (360) 902-0542 or [nona.snell@ofm.wa.gov](mailto:nona.snell@ofm.wa.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "D. Schumacher".

David Schumacher  
Director

cc: Charlie Gavigan, Staff Coordinator, House Appropriations Committee  
Michael Bezanson, Staff Coordinator, Senate Ways and Means Committee  
Nona Snell, Assistant Director for Budget, Office of Financial Management  
Robyn Williams, Senior Budget Assistant, Office of Financial Management  
Anna Minor, Budget Assistant, Office of Financial Management  
Judy Fitzgerald, Chief Financial Officer, DSHS