



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

Insurance Building, PO Box 43113 • Olympia, Washington 98504-3113 • (360) 902-0555

November 18, 2020

Chris Liu, Director
Department of Enterprise Services
P.O. Box 41401
Olympia, WA 98504-1401

Dear Director Liu:

On April 29, 2020, I allocated \$360,000 from the Disaster Response Account to the Department of Enterprise Services pursuant to the enactment of Engrossed House Bill 2965, related to the state's response to COVID-19. The purpose of this allocation was to translate COVID-19 documents into 37 languages for 40 state agencies.

I hereby reduce this allocation to \$0, and pursuant to enactment of the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136), allocate \$360,000 to the Department of Enterprise Services from General Fund-Federal (Coronavirus Relief Funds) for the same purpose.

According to guidance issued by the federal government on the Coronavirus Relief Funds, for a cost to be considered to have been incurred, the performance or delivery must take place by December 30, 2020, but payment can occur up to 90 days afterwards.

The Office of Financial Management has approved this allocation in Unanticipated Receipt #0166. Using expenditure authority code 7Z0 for General Fund-Federal (Coronavirus Relief Funds) and expenditure authority code 6CO for the Disaster Response Account reduction, please submit the required allotment amendment packet to OFM using the "Operating Allocation" packet type.

If you have any questions, please contact OFM Budget Operations at (360) 902-0555 or budget.operations@ofm.wa.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Schumacher".

David Schumacher
Director

cc: Charlie Gavigan, Staff Coordinator, House Appropriations Committee
Michael Bezanson, Staff Coordinator, Senate Ways and Means Committee
Nona Snell, Assistant Director for Budget, Office of Financial Management
Cheri Keller, Senior Budget Assistant, Office of Financial Management
Lynne McGuire, CFO, Department of Enterprise Services