



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

Insurance Building, PO Box 43113 • Olympia, Washington 98504-3113 • (360) 902-0555

August 7, 2020

Stephen Sinclair, Secretary
Department of Corrections
P.O. Box 45010
Olympia, WA 98504-5010

Dear Secretary Sinclair:

Pursuant to enactment of the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136), I allocate \$3,000,000 from General Fund-Federal (Coronavirus Relief Funds) to the Department of Corrections to assist with expenditures beyond appropriated levels for coronavirus response activities.

The purpose of this allocation is to assist the Department of Corrections in closing out the 2020 fiscal year by covering the cost of your COVID-19 response activities, including equipment and supplies, staff positions and overtime costs, and other coronavirus response resources and supports. Please submit the required allotment amendment packet to OFM using the "Operating Allocation" packet type and expenditure authority code 7Z0 for General Fund-Federal.

According to guidance issued by the federal government on the Coronavirus Relief Funds, for a cost to be considered to have been incurred, the performance or delivery must take place by December 30, 2020, but payment can occur up to 90 days afterwards.

We appreciate your vital efforts in responding to this health crisis. If you have any questions, please contact Nona Snell, Assistant Director for Budget, at (360) 902-0542 or nona.snell@ofm.wa.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Schumacher".

David Schumacher
Director

cc: Charlie Gavigan, Staff Coordinator, House Appropriations Committee
Michael Bezanson, Staff Coordinator, Senate Ways and Means Committee
Nona Snell, Assistant Director for Budget, Office of Financial Management
Robyn Williams, Senior Budget Assistant, Office of Financial Management
Cynthia Hollimon, Budget Assistant, Office of Financial Management
Michael Steenhout, Budget Director, Department of Corrections