

Chapter 6**Support and Contact Information****6.1 CBS SUPPORT**

For assistance in using the Capital Budgeting System (CBS), a user tutorial is located at <http://BASS.ofm.wa.gov/BASSPR/library/>, or if you are a Fortress agency, at <https://fortress.wa.gov/ofm/bass/BassPR/library/default.htm>.

Questions can also be directed to the WaTech Solutions Center at (360) 407-9100 or solutionscenter@watech.wa.gov.

6.2 OFM CAPITAL BUDGET STAFF CONTACTS

If you have questions about these instructions or specific capital budget requests, contact your agency's assigned [capital budget analyst](#).

6.2 OTHER CONTACTS

Arts allocation	Karen Hanan , Washington State Arts Commission (360) 753-3860 karen.hanan@arts.wa.gov
Growth Management Act compliance and local government contacts	David Andersen , Department of Commerce (509) 434-4491 dave.andersen@commerce.wa.gov
Bond fund cash flow plans	Wendy Weeks , Office of the State Treasurer (360) 902-9020 wendy.weeks@tre.wa.gov
Certificates of participation	Wendy Kancianich , Office of the State Treasurer (360) 902-9022 wendy.kancianich@tre.wa.gov
Archaeological and cultural resources	Allyson Brooks , Department of Archaeology and Historic Preservation (360) 586-3066 allyson.brooks@dahp.wa.gov
Building commissioning, energy services, and LEED™	Engineering and Architectural Services, Department of Enterprise Services (360) 902-7272 http://des.wa.gov/services/facilities/Energy/Pages/default.aspx
Puget Sound recovery	Ginger Stewart , Puget Sound Partnership (360) 464-1218 ginger.stewart@psp.wa.gov
Recreation and Conservation Office grant programs	Mark Jarasitis , Recreation and Conservation Office (360) 902-3006 mark.jarasitis@rco.wa.gov
Office of the Chief Information Officer	budgetrequest@ocio.wa.gov
Additional copies of Capital Budget Instructions	OFM website at: http://www.ofm.wa.gov/budget/instructions/capital.asp

