

From: [Austin, Garry \(OFM\)](#)
To: BASS@LISTSERV.WA.GOV; [OFM dl Agency Budget Officers](#)
Cc: [OFM dl B-ANALYSTS](#)
Subject: [BASS] BDS: Recast of Enacted 2015-17 (2016 Supplemental) Budget to Agency Activities
Date: Friday, April 29, 2016 9:39:32 AM

To: **Agency Budget Officers**

Subject: **Recast of Enacted 2015-17 (2016 Supplemental) Budget to Agency Activities**

Recasts of the enacted 2015-17 budget, as represented by the 2016 Supplemental, to agency activities are due to OFM **no later than Friday May 13**.

Specific instructions for the recast can be found on the Budget Portfolio System (aka BASS) Help page at: [BDS Tutorial](#). (See Lesson 6 - Enacted Recast, page 65).

- Your recast must conform to the bottom line of Version 5J – 2016 Enacted Supplemental (Available in the Budget Reporting System (VRS)).
- In the rare case requiring a “NEW” Activity, contact your [assigned budget analyst](#).
- Agencies with only one (1) activity are not required to submit an enacted recast.

Please direct questions to your [assigned budget analyst](#) or SolutionsCenter@watech.wa.gov.

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