

From: [Steiger, John \(CFC\)](#)
To: [Schumacher, David \(OFM\)](#)
Cc: [Deschamps, Elaine \(CFC\)](#); [Turnbow, Kathleen \(CFC\)](#); [Mattos, Liz \(OFM\)](#)
Subject: RE: Contingency Planning for State Agency Operations on July 1
Date: Friday, June 14, 2013 12:11:41 PM

June 14, 2013

David Schumacher, Director
Office of Financial Management

David:

In response to your June 12 email/memo, after a review of the four categories of essential services, my conclusion is that **none of the activities of the Caseload Forecast Council fall under the rubric of "Essential Services."** So in the event of the budget not being passed by June 30, we will cease any expenditure of state funds effective July 1, 2013.

As you may know, all of our staff are exempt and none are members of a bargaining unit. If a budget is not passed by June 21, I plan to provide each employee with a notice of intent to layoff (based on suggested wording from our human resources support) on that date. This will give them a little more than one week notice.

I will be the designated contact person for our agency. In the event of my unavailability, your office may also contact our Deputy Director, Elaine Deschamps.

It goes without saying that we all hope that the Governor, House and Senate can reach agreement on a budget before July 1. Obviously, if there is anything I or my staff can do to help please let me know. We all appreciate the efforts of you and the OFM staff.

Sincerely,

John C Steiger, PhD
Executive Director
Caseload Forecast Council

From: Mattos, Liz (OFM) **On Behalf Of** Schumacher, David (OFM)

Sent: Wednesday, June 12, 2013 4:44 PM

To: Alvarado-Ramos, Alfie (DVA); Batiste, John; Bellon, Maia (ECY); Berntsen, Teresa (DOL); Bonlender, Brian (COM); Cockrill, Michael (OCIO); Daily, Marc (PSP); Danner, Dave (UTC); Daugherty, Bret D. (MIL); Frost, Marcie (DRS); Gaspar, Mollie (COM); Hover, Don R. "Bud" (AGR); Hyde, Dr. Bette (DEL); Jarvis, Scott (DFI); Kohler, Pat (DOL); Liu, Chris (DES); Nelson, Carol (DOR); Peinecke, Dale (ESD); Peterson, Lynn; Putzier, Susan (DFI); Quigley, Kevin (DSHS); Sacks, Joel (LNI); Schumacher, David (OFM); Senn, Catherine (MIL); Sharratt, Gene (WSAC); St. John, Rob (CTS); Teeter, Dorothy F. (HCA); Warner, Bernie E. (DOC); Wiesman, John (DOH); Arevalo, Rodolfo; Brown, Marty (SBCTC); Floyd, Elson; Francis, Paul; Gaudino, James; Purce, Les; Sharratt, Gene (WSAC); Young, Michael (UW); Anderson, Philip M (DFW); Brown, Marty (SBCTC); Clark, Mark (SCC); Doyle, Andrea; Hoch, Don (PARKS); Kilmer,

Jennifer; Lee, Lorraine (OAH); Marcuss, Mamie (ATG); Mason, Dean A. (DOC); Mealy, Debbie; Milbergs, Egils (WEDC); Moore, Doug; Mullins, Sandy DF. (DOC); Ortiz, Sharon (HUM); Rahr, Sue (CJTC); Rodgers, Forrest; Saynisch, Steve; Schmidt, Karen; Schmidt, Karen; Smith, Brigitte (BVFF); Steiger, John (CFC); Threedy, David; Trujillo, Dave (GMB); Wright, Teri (COS); Bill, Craig (GOIA); Brooks, Allyson (DAHP); Cottingham, Kaleen (RCO); Durand, LouOma (DSB); Foster, Sharon; Gillett, Stacy (GOV); Grondel, Darrin (WTSC); Hanson, Bill (LOT); Hauan, Rick; Iniguez, Uriel (CHA); Itti, Michael. (CAPAA); Meinig, Mary (GOV); Mix, Kathy (ELUHO); Olsen, Russ; Prince, Ed (CAA); Sanchez, Jesus (GOV); Schuffenhauer, Debbie (OFM); Stenehjem, Dean; Sweeney, Richard (ACB); Tucker, Kristen; Dorn, Randy; Ferguson, Bob (ATG); GOLDMARK, PETER (DNR); Inslee, Jay (GOV); Kelley, Troy (SAO); Kreidler, Commissioner (OIC); McIntire, James (TRE); Owen, Brad; Radwan, Ramsey; Wyman, Kim (SOS); Baker, Barbara; hunter.goodman@leg.wa.gov; Radwan, Ramsey; Hall, Jeff; Callner, Reiko; Wright, Teri (COS); Lerch, Steve; Wendt, Rodney; Whitmarsh, Theresa (SIB); Zentz, Kim; Herman, Kim; Nelsen, Steve (LEOFF); Des Rosier, John; Murr, Donna; Weber, Jay; Gorcester, Steve (TIB); Griffith, Reema; Rodgers, Forrest; Braseth, Svein (TRE)

Cc: Moore, Bryan; Gavigan, Charlie; 'Claire Hesselholt'; Barnes, Courtney; 'Dave Johnson'; Kristen Fraser; Moore, Ryan; Jones, Steve; 'Yona Makowski'; Anderson, Kim (UTC); Austin, Garry (OFM); Bill, Craig (GOIA); Bonham, Sieng (DES); Braseth, Svein (TRE); Brooks, Allyson (DAHP); Butcher, Aaron (OFM); Cave, Sherry (DOR); Chan, Justin (CAPAA); Clemmens, Levi (DFI); Cody, Kathy (OFM); Coleman, Chris; Conant, Dalene; Curran, Anh (COM); Davidson, Pam (OFM); DeBoer, Becky (DES); Deibert, Debbie; Des Rosier, John; Deuel, Tanya (DES); Dietz, Megan (TRE); Dightman, Cam (GMB); Drexel, John; Duane, Andrea (OFM); Eison, Brandy (DES); Espeseth, Candace (OFM); Feldhausen, Mark (DRS); Fitzgerald, Judy (CTS); Foster, Beckie (LOT); Francis, Menrit; Gasper, Marcus (DOR); Gorgas, Kris M. (DES); Greer, Jana; Guthrie, Janelle (ATG); Guthrie, Valerie J. (DES); Hansen, Kriscinda (OIC); Harman, Tammy (LEOFF); Hindman, Emily (DFI); Horn, Roger (COM); Iniguez, Uriel (CHA); Itti, Michael. (CAPAA); Iverson, Malea (DOR); Jenkins, Monica (OFM); Kashmar, Mike; Kelly Juliette; Kingery, Sharon; Lerch, Steve; Lewallen, Diann (DES); Lopez, Robert; Lund, Linda (TRE); Luu, Duc (CFC); MacMillan, Lou (ARTS); Marcuss, Mamie (ATG); McGuire, Lynne (DES); Meyer, Annette (DES); Monroy, Desiree (DOR); Moore, Victor (SIB); Neary, Mark; Nguyen, Amanda (DOR); OFM dl BUDGET; Palladino, Kathy (PERC); Palladino, Kathy (PERC); Pernerl, Karen (GOV); Perry, Amy (TRE); Pittelkau, Judy (GMB); Podszus, Rebecca (ATG); Prince, Ed (CAA); Roper, Janel; Shimizu, Rich (MIL); Simmons, Randy; Smith, Brigitte (BVFF); Sorenson, Shane (LOT); Steenhout, Mike (LIQ); Stultz, Beth (DES); Sweeney, Richard (ACB); Sweeney, Virgil D (OAH); Tarter, Dionne (LOT); Turnbow, Kathleen (CFC); Underwood, Michelle (ATG); Valencia, Tim (LEOFF); VanderVelde, Brendan (ATG); Verme, Celina (SIB); Walsh, Sondra (UTC); Warick, Randi L (LNI); Warick, Stacey (OIC); Wilks, Dianna (HUM); Williams, Keith G. (DES); Witt, Ronell (DES); Wright, Teri (COS); Yamaguchi, Kendee (ATG); OFM dl Budget Officers - Higher Education; OFM dl Budget Officers - Human Services; OFM dl Budget Officers - Judicial; OFM dl Budget Officers - K-12 Education; OFM dl Budget Officers - Legislative; OFM dl Budget Officers - NR; OFM dl Budget Officers - Transportation Primary; Albert, Jim (OFM); Austin, Garry (OFM); Balasbas, Jay (OFM); Baldwin, Marc (OFM); Baxstrom, Kay (OFM); Berkholtz, Karin (OFM); Berthon, Cherie (OFM); Black, Ryan (OFM); Brown, Kate Lykins (GOV); Bushnell, Rick (OFM); Cahill, Jim (OFM); Calvert, Josh (OFM); Castillo, Lucy (OFM); Cody, Kathy (OFM); Crawford, Jim (OFM); Cummings, Alyson (OFM); Davidson, Pam (OFM); Davis, Kate (OFM); Duane, Andrea (OFM); Dula, David (OFM); Espeseth, Candace (OFM); Esquibel, Shane (OFM); Feinstein, Deborah M. (OFM); Guerin, Tracy (OFM); Hamilton, Linda (OFM); Hansen, Erik (OFM); Holland, Carole (OFM); Jenkins, Monica (OFM); Keller, Cheri (OFM); Lien, Laurie (OFM); Lindstrom, Bonnie (OFM); Matthews, Heather (OFM); Mattos, Liz (OFM); McKinney, Chuck (OFM); McMahan, Amy (OFM); Moore, Paula (OFM); Murray, Julie (OFM); Pannkuk, Richard (OFM); Perkins, Scott (OFM); Phillips, Pam (OFM); Rettew, Robin (OFM); Rietmann, Kristina (OFM); Sakson, Jane (OFM); Schumacher, David (OFM); Showman, Jeffrey (OFM); Simon, Aimee (OFM); Stanley, Christopher (OFM); Steinmann, Linda (OFM); Swanson, Linda (OFM); Thomas, Christine (OFM); Thomas, Donna (OFM); Thomas, Ralph (OFM); Triggs, Sandi (OFM); Webster, Marc (OFM); Wieland, Anita (OFM); Wise, Tristan (OFM); Wood, Laurie (OFM); Yanagida, Carl (OFM); Anderson, Mary (GOV); Arestad, Kirstan (GOV); Baldwin, Marc (OFM); Butcher, Aaron (OFM); Cockrill, Michael (OCIO); Crawford, Jim (OFM); Dale, Ginny (OFM); Espeseth, Candace (OFM); Guerin, Tracy (OFM); Hall, Rick (OFM); Jarrett, Wendy (OFM); Knight, Angela (OCIO); Mattos, Liz (OFM); McGuire, Leslie (OFM); Murray, Julie (OFM); Myers, Dan (OFM); Phillips, Pam (OFM); Schumacher, David (OFM); Stewart, Sandi (OFM); Thomas, Ralph (OFM); Esquibel, Shane (OFM)

Subject: Contingency Planning for State Agency Operations on July 1

Please see attached. (Electronic transmittal only.)

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