

To: David Schumacher  
Director, Office of Financial Management

From: Bruce Shepard  
President

Date: June 17, 2013

Subject: CONTINGENCY PLANNING FOR STATE AGENCY OPERATIONS ON JULY 1

---

With the advice of legal counsel, Western's Board of Trustees, on June 14, 2013, approved the continuation of operations, as best we can. We will utilize non-appropriated (non-state) funds to continue operations as we await the passage of a budget by the State. For example, Summer Quarter, by design, is a reduced-operations, self-sustaining function at Western, as many faculty members are not on campus due to the completion of the regular academic year.

Continued delay by the Legislature to pass an approved operating budget causes great problems for our students and their families in planning for the next academic year. Financial aid packages cannot be awarded to students until a final bill appropriates funding to the State Need Grant and Western has received a legislatively approved tuition rate. The ability to expand engineering, computer science or any other STEM program enrollments cannot be planned or implemented until Western has received a final appropriation.

Additionally, the ability to spend capital reappropriations without an enacted capital budget is critical. Summer is the main window of time for construction on campus and Western has several ongoing contracted projects that must be completed prior to the beginning of the academic year.

Per the request of the Office of Financial Management, should there be a further need to discuss our plan for continuation or cessation of operations, please contact Linda Teater, Budget Director, at (360) 650-4762.

Sincerely,

