



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

*Insurance Building, PO Box 43113 • Olympia, Washington 98504-3113 • (360) 902-0555*

**TO:** David Schumacher, Director  
Office of Financial Management

**FROM:** Aaron Butcher, Chief Financial Officer AB  
OFM/GOV Fiscal & Operations Support

**SUBJECT: CONTINGENCY PLANNING FOR STATE AGENCY OPERATIONS**

Below is the updated contingency information for the Office of the Governor.

1. Services funded by appropriations in the enacted transportation budget.

None

2. Services that do not require an appropriation, such as from non-appropriated funds.

None

3. Services that must be continued based on certain constitutional mandates and federal law.

The Governor's Office would need staff available to support the Governor in his constitutional duties to work with the Legislature toward enactment of a budget and legislation necessary to implement the budget. In addition, if a budget were passed after June 30, staff would need to be available to support the Governor in his constitutional duties to review and sign/veto the budget bills and bills necessary to implement the budget. The following staff are required: Governor's Executive Staff and Executive Administrative Coordinator.

4. Services necessary for the immediate response to issues of public safety or to avoid catastrophic loss of state property.

If a situation arose, staff listed in question #3 would cover.

cc: Kelly Wicker, Deputy Chief of Staff  
Kym Ryan, Executive Assistant to the Chief of Staff  
Mary Anderson, Executive Assistant to the Policy Director