



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

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August 24, 2022

TO: Agency Directors and Policy Manual Users

FROM: Brian Tinney, Assistant Director
Accounting Division

SUBJECT: SAAM Technical Correction 01-22

We have revised Chapter 10: Travel; Chapter 25: Payroll; Chapter 60: Paying Moving Costs; Chapter 75: Uniform Chart of Accounts; and Chapter 85: Accounting Procedures, of the *State Administrative and Accounting Manual (SAAM)*, effective July 1, 2022.

Chapter 10: Travel

(Subsections 10.10.55.a, 10.90.20)

Removed reference to SAAM section 50.50.

Per Federal Travel Regulation GSA Bulletin FTR 22-06,

- increased the reimbursement rate for privately owned motorcycle from \$0.565 to \$0.605
- increased the reimbursement for privately owned aircraft from \$1.515 to \$1.81.

Chapter 25: Payroll

(Subsections 25.60.10.d, 25.60.20.a, and 25.60.20.e)

- Per SHB 1171, sixty-day wage garnishments for child support are no longer allowed.
- Agencies should remit payments directly to an out-of-state entity when issued an out-of-state child support order or notice.

Chapter 60: Paying Moving Costs

(Sections 60.10, 60.20, 60.30)

Removed references to DES Employee Moving Guide and responsibility.

Chapter 75: Uniform Chart of Accounts
(Section 75.30)

Added new accounts: 27P (effective June 9, 2022) and 708 (effective March 31, 2022)

Chapter 85: Accounting Procedures
(Subsection 85.85.50.b.(3))

Updated the entry to record interest earned on unspent COP proceeds due to the implementation of GASB 89.

The policies and procedures prescribed in SAAM are the minimum requirements that state agencies must meet. An agency may adopt more restrictive or detailed policies as long as the agency meets the required minimum standards.

Please be aware that in addition to the SAAM policies, all OFM directives, technical corrections, and superseded policies are available online on OFM's website at:
<http://www.ofm.wa.gov/policy/default.asp>.

Additional administrative and accounting resources are also available on OFM's website at:
www.ofm.wa.gov/resources/default.asp.

Questions regarding manual content and proper interpretation should be directed to the OFM Accounting Consultant assigned to your agency. You can find your agency's OFM Accounting Consultant at: <http://www.ofm.wa.gov/accounting/swa/swacontactsbyagency.asp>.