



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

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March 11, 2020

**OFM DIRECTIVE 20A-02A - REVISED**

**TO:** Agency Directors and Policy Manual Users

**FROM:** /s/ Brian Tinney, Assistant Director  
Accounting Division

**SUBJECT: Update Chapter 75, Uniform Chart of Accounts for New State Project Code to Track Coronavirus 19.**

Based on feedback received from agencies regarding the use of the new state project code to track Coronavirus 19 expenditures, we are rescinding the instruction to use project code XX19. Agencies may voluntarily choose to use this project code to capture Coronavirus 19 expenditures, but are not required to use this specific code.

As stated in OFM Directive 20A-02, the purpose of the new project code is to track state expenditures resulting from the response to Coronavirus 19. The purpose of the statewide project code was to provide the ability to run a statewide report using this project code and report total state expenditures at any time. Due to current system limitations and individual agency chart of accounts, this approach created issues and confusion. **Agencies are still required to track their costs related to this effort** but can choose their own coding. In addition, you will be required to report these costs to OFM on an ongoing basis. We will provide additional information on report timing and methodology as soon as possible.

Thank you for your time and effort in helping us track and report information related to this current emergency.