

Biennium 2023 - Tables to Roll by Phase

The table roll is the process by which certain current biennium AFRS tables, both statewide and agency, are automatically copied into the new biennium (21), thereby eliminating the need to rekey the majority of tables. The table roll process will happen in four phases and the specific tables that will roll in each phase are identified in the schedules below. There are also schedules showing (a) tables that have their own unique roll schedule, (b) tables that do not roll and must be entered by the agency, and (c) tables that do not roll because they are not associated with a specific biennium or are not currently used.

Phase 1 – OI and DT / Simulated on April 5 and Actual Roll on April 17			
Maint. Code	ID#	TITLE	Comments
<i>Agency Tables:</i>			
A	D02 ^{▲*}	DIVISION	Supports Organization Index table.
A	D03 ^{▲*}	BRANCH	Supports Organization Index table.
A	D04 ^{▲*}	SECTION	Supports Organization Index table.
A	D05 ^{▲*}	UNIT	Supports Organization Index table.
A	D06 ^{▲*}	COST CENTER	Supports Organization Index table.
A	D12 *	SUB-SUBOBJECT	This is a statewide table, but agencies can mark records as inactive so their agency cannot use them. The inactive flags will roll to the new biennium.
A	D13 *	BUDGET UNIT	
A	D32 *	SUBSIDIARY ACCOUNT	
A	D36 *	SUB-SOURCE	
A	D40	WORKCLASS	
A	D42 *	PROJECT	Supports Project Control table.
A	D43 *	SUB-PROJECT	Supports Project Control table.
A	D44 *	PROJECT PHASE	Supports Project Control table.
A	D48	IAP MULTI FUND BREAKOUT (TM.3.4.B)	
A	D50	SUB-OBJECTS FOR AFRS/CAMS INTERFACE	
A-OST-7900	D62	OST REPORT DATA SELECTION	
A	D63 *	ALLOCATION CODE	
A-DRS	D70	DRS FINANCIAL STATEMENTS	
A	D90	TRANSACTION EDIT CONTROLS (TM.3.2.B & TM.3.2.C)	
A	D91	BATCH TYPE CONTROLS (VE.6)	Contains agency and statewide records.
A	D94	AGENCY FLAG	
A	D96	IAP RECEIPT BATCH CNTRL (TM.3.4.A)	
A	OC	ORGANIZATION CONTROL	
A	OI ^{▲*}	ORGANIZATION INDEX	
A	REMTMSG	REMITTANCE MESSAGE (associated with D91)	Contains agency and statewide records.
<i>Statewide Tables:</i>			
S-OFM	D08	APPROPRIATION TYPE	Required for AI; not edited
S-OFM	D09	APPROPRIATION CHARACTER	Required for AI; not edited
S-OFM	D10	OBJECT	
S-OFM	D11	SUB-OBJECT	
S-OFM	D12 *	SUB-SUBOBJECT (AD.1.5.A)	
S-ITS	D14	REPORT NUMBER	Some records are biennialized, some are not.

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Phase 1 – OI and DT / Simulated on April 5 and Actual Roll on April 17			
Maint. Code	ID#	TITLE	Comments
S-OFM	D15	FUNCTION	Required for PI; not edited
S-OFM	D21	GAAP FUND	
S-OFM	D22	FUND / ACCOUNT (AD.1.5.B)	
S-OFM	D24	CASH TYPE	
S-OFM	D25	CAFR FUND TYPE & STATEMENT CODE	
S-BUD	D27	STATEWIDE PROGRAM	Required for D16 (with certain exceptions). This table will roll in Phase 1 and will be updated prior to Phase 2.
S-OFM	D29	PAYMENT WRAP CONTROL (AD.4)	
S-OFM	D31	GENERAL LEDGER ACCOUNT	
S-OFM	D33	MEMORANDUM ACCOUNT	
S-OFM	D34	MAJOR GROUP	
S-OFM	D35	MAJOR SOURCE	
S-OFM	D37	COUNTIES	
S-OFM	D38	CITIES & TOWNS	
S-OFM	D39	BUDGET TYPE	
S-OFM	D41	PROJECT TYPE	
S-OFM	D45	WARRANT CANCEL/ACH RETURN -TC ASSIGNED (AD.4)	
S-ITS	D51	ERROR CODE MESSAGE (AD.1.5.E)	
S-ITS	D52	ERROR CORRECTION ELEMENT	
S-OFM	D53	AGENCY CONTROL (AD.1.1.A)	
S-OFM	D54	GENERAL LEDGER SORT	
S-OFM	D55	INCOME STATEMENT SORT	
S-OFM	D56	VARIABLE TRANSACTION GENERAL LEDGER	
S-OFM	D57	STMT. OF ACTIVITIES – OBJECTS	
S-OFM	D58	STMT. OF ACTIVITIES- SOURCES	
S-OFM	D59	STATEMENT OF NET ASSETS – GOVT. WIDE	
S-OFM	D60	CLOSING GL	
S-OFM	D68	STMT OF ACTIVITIES & CASH FLOW SORT CODE TITLES	
S-ITS	D91	BATCH TYPE CONTROLS (VE.6)	Contains agency and statewide records.
S-OFM	EC	EXCEPTION CODES	
A	REMTMSG	REMITTANCE MESSAGE (associated with D91)	Contains agency and statewide records.

^ These tables are subject to edits. Only OI records that pass the edits will be rolled. D02-D06 will only roll if they pass the edits AND they support an OI record that rolled.

*** These tables are available to use the AFRS Automated Table Upload Process. See page 5 for additional information.**

Phase 2 – PI and related / Simulated on April 26 and Actual Roll[^] on May 8			
Maint. Code	ID#	TITLE	Comments
<i>Agency Tables:</i>			
A	D16 *	PROGRAM	Required for PI; edited against D27
A	D17 *	SUB-PROGRAM	Required for PI; edited against D16
A	D18 *	ACTIVITY	Required for PI; edited against D17
A	D19 *	SUB-ACTIVITY	Required for PI; edited against D18
A	D20 *	TASK	Required for PI; edited against D19

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Phase 2 – PI and related / Simulated on April 26 and Actual Roll[^] on May 8			
Maint. Code	ID#	TITLE	Comments
A	PI *	PROGRAM INDEX	Subject to edits (D16-20, other-SAAM)
A	D65 *	PI-OI (TM.6.2 OR TM.1.1)	Edited against PI, OI and Budget Unit.

[^] These tables are all subject to edits. Only PI records that pass the edits will be rolled. D16-D20 will only roll if they pass the edits AND they support a PI record that rolled. D65 records only roll if they pass the edits for PI, OI, and Budget Unit (D13).

* These tables are available to use the AFRS Automated Table Upload Process. See page 5 for additional information.

Phase 3 – AI and related / Simulated on May 17(~) and Actual Roll[^] on May 29			
Maint. Code	ID#	TITLE	Comments
<i>Agency Tables:</i>			
A	AI	APPROPRIATION INDEX	Subject to edits (D08, D09, D26, D22, D53, and other-SAAM)
A	D07 *	APPROPRIATION	Required for AI; not edited
A	AI-FGA	APPN INDEX-FEDERAL GRANT AWARD (maintained on AI screen, but stored in separate file)	Should only roll if the AI rolls to new biennium.
A	AI-RT	APPN INDEX-REPORTING TYPE (maintained on AI screen, but stored in separate file)	Should only roll if the AI rolls to new biennium.
A-DSHS and HCA	D72 *	PGM/SUB-PGM/AI EDIT (TM.6.1)	Edits against AI, Program, and Subprogram.
A	D93	MONTH OF SERVICE EDIT (TM.6.3)	Edits against AI.

[^] These tables are all subject to edits and only AI records that pass the edits will be rolled. D07 and AI-Federal Grant Award/Reporting Type records will only roll if they support or refer to an AI record that rolled. D72 and D93 records only roll if they pass their respective edits.

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~ The simulated Phase 3 (AI) roll will only be run if the new D26 (BI 23) is available.

Phase 4 – CAS tables / Actual Roll on June 14 (fiscal month cutoff)			
Maint. Code	ID#	TITLE	Comments
<i>Agency Tables:</i>			
DSHS HCA	D71	PI CROSSWALK (TM.6.4)	Rolled on its own schedule in job BDCAF105.
DSHS HCA	D74	ORG. INDEX CROSSWALK (TM.6.5)	Rolled on its own schedule in job BDCAF105.

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(a) Tables with their own unique roll schedule			
Maint. Code	ID#	TITLE	Comments
<i>Statewide Tables:</i>			
S-OFM	D23	BIENNIUM CLOSE RULES (AD.1.5.C)	Will be done as a table upload in Nov/Dec 2021.

(b) Tables do not roll – Agency must enter or upload records in new Biennium			
Maint. Code	ID#	TITLE	Comments
<i>Agency Tables:</i>			
A	MI *	MASTER INDEX	

* This table is available to use the AFRS Automated Table Upload Process. See page 5 for additional information.

(c) Tables do not roll – not used or not associated with a Specific Biennium			
Maint. Code	ID#	TITLE	Comments
<i>Agency Tables – No Biennium:</i>			
A	GAN	GRANT AWARD NUMBER (TM.4.1)	
A	PC *	PROJECT CONTROL	
A	VE	STATEWIDE EMPLOYEE TABLE	
A	D28	PAYMENT PROCESS CONTROL	Contains agency and statewide records.
<i>Statewide Tables – No Biennium or Other Reason Not to Roll:</i>			
S-BUD	D26	STATEWIDE SRC OF FUNDS (AD.1.5.D)	Required for AI (with exceptions) This table is created in full each biennium by OFM Budget, through TALS, and is based on the Legislatively approved Budgets as signed by the Governor.
S-ITS	D28	PAYMENT PROCESS CONTROL	Contains agency and statewide records.
S-ITS	D30	INTERFACE JOB NAME (AD.1.1.B)	
S-OFM	D49	PAYMENT IN PROCESS WRAP CTL. (TM.1.2.B)	
S-ITS	D75	OMWBE TYPE (AD.1.3.A)	
S-ITS	D76	IRS BOX (AD.1.3.B)	
S-ITS	D77	VENDOR TYPE (AD.1.3.C)	
S-ITS	D78	IRS TYPE (AD.1.3.D)	
S-ITS	D80	PAYROLL DATES CONTROL (AD1.4.A)	Input manually each year.
S-ITS	D81	IRS AGENCY CONTROL (AD.1.4.B)	
S-ITS	D92	BANK HOLIDAY-EFT (AD.1.4.C)	Input manually each year.
S-ITS	D95	DESCRIPTOR TABLE LIST	

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(c) Tables do not roll – not used or not associated with a Specific Biennium			
Maint. Code	ID#	TITLE	Comments
S-OFM	CFDA	CATALOG OF FEDERAL DOMESTIC ASSISTANCE	
S-ITS	SWV	STATEWIDE VENDOR TABLE	
<i>Not Used – Do Not Roll:</i>			
	D01	CURRENTLY NOT USED	
	D46	CURRENTLY NOT USED	
	D47	CURRENTLY NOT USED	
	D61	CURRENTLY NOT USED	
	D64	CURRENTLY NOT USED	
	D66	CURRENTLY NOT USED	
	D67	CURRENTLY NOT USED	
	D69	CURRENTLY NOT USED	
	D73	CURRENTLY NOT USED	
	D79	CURRENTLY NOT USED	
	D82	CURRENTLY NOT USED	
	D83	CURRENTLY NOT USED	
	D84	CURRENTLY NOT USED	
	D85	CURRENTLY NOT USED	
	D86	CURRENTLY NOT USED	
	D87	CURRENTLY NOT USED	
	D88	CURRENTLY NOT USED	
	D89	CURRENTLY NOT USED	
	D97	CURRENTLY NOT USED	
	D98	CURRENTLY NOT USED	
	D99	CURRENTLY NOT USED	

* **This table is available to use the AFRS Automated Table Upload Process. See below for additional information.**

Maint. Code (indicates who is responsible to maintain the table):

- A = Agency
- S-OFM = OFM-Statewide Accounting
- S-ITS = OFM ITS Systems Analysts
- S-BUD = OFM-Budget

AFRS Automated Table Upload Process

Certain AFRS tables can be added, changed, and deleted by agencies through an automated table upload process. This process uses templates accessed through the ER Web Intelligence application to download current records to Excel; user updates/adds records as necessary in Excel; and user uploads as text file into AFRS. Please refer to the “**AFRS Automated Table Upload Process**” document on the [AFRS Documentation](#) webpage for detailed instructions.

The automated table upload process is recommended to add BI 23 Master Index records as these do not roll in the AFRS table roll process. It is also recommended for agencies that are changing their coding structure. For example, an agency changing their organization index (OI) structure could opt out of the AFRS table roll for the OI and use the AFRS Automated Table Upload process to add their OI and related descriptor table records.