



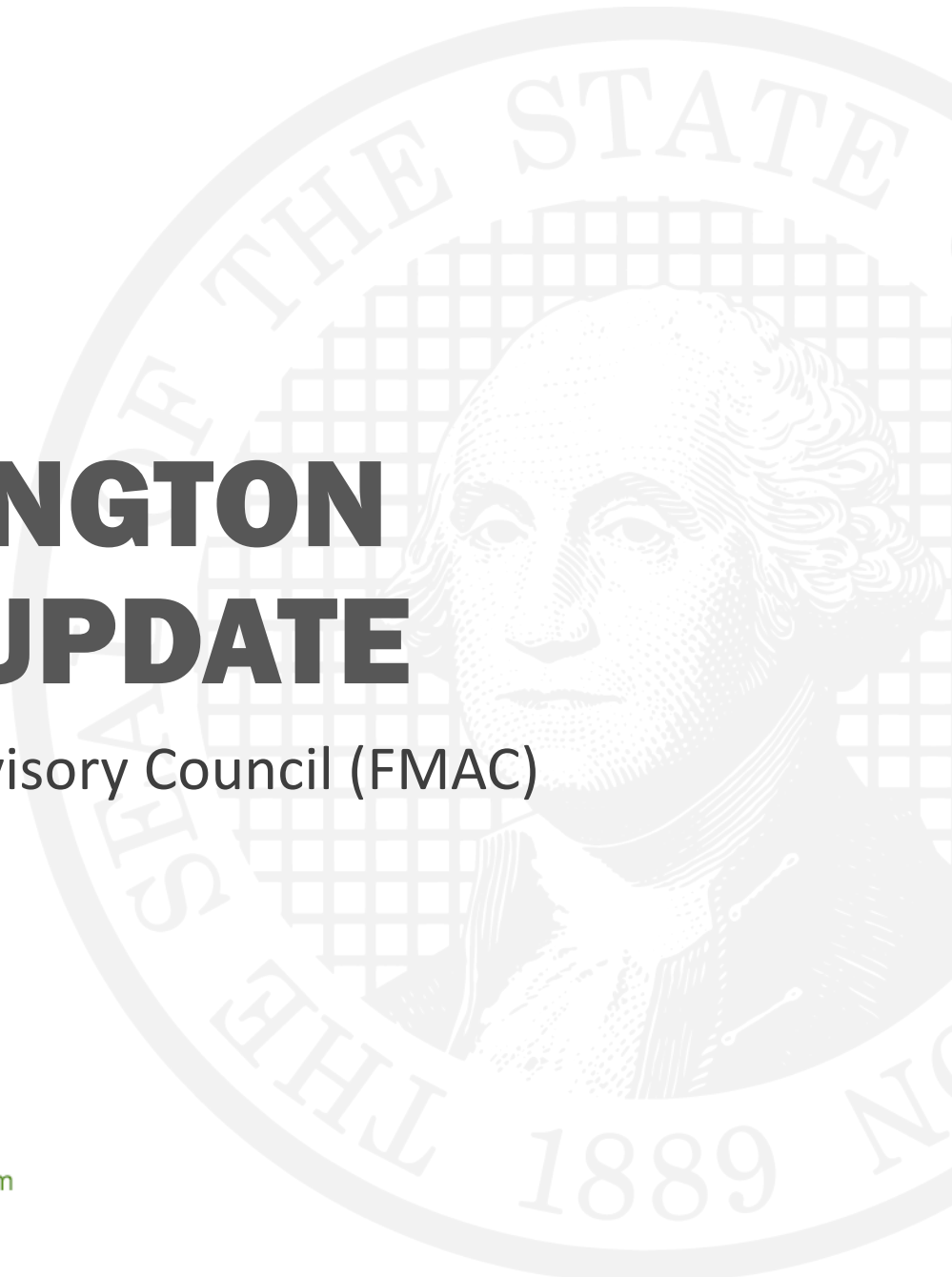
AUGUST 23, 2018

ONE WASHINGTON PROGRAM UPDATE

Financial Management Advisory Council (FMAC)



One Washington
A Business Transformation Program



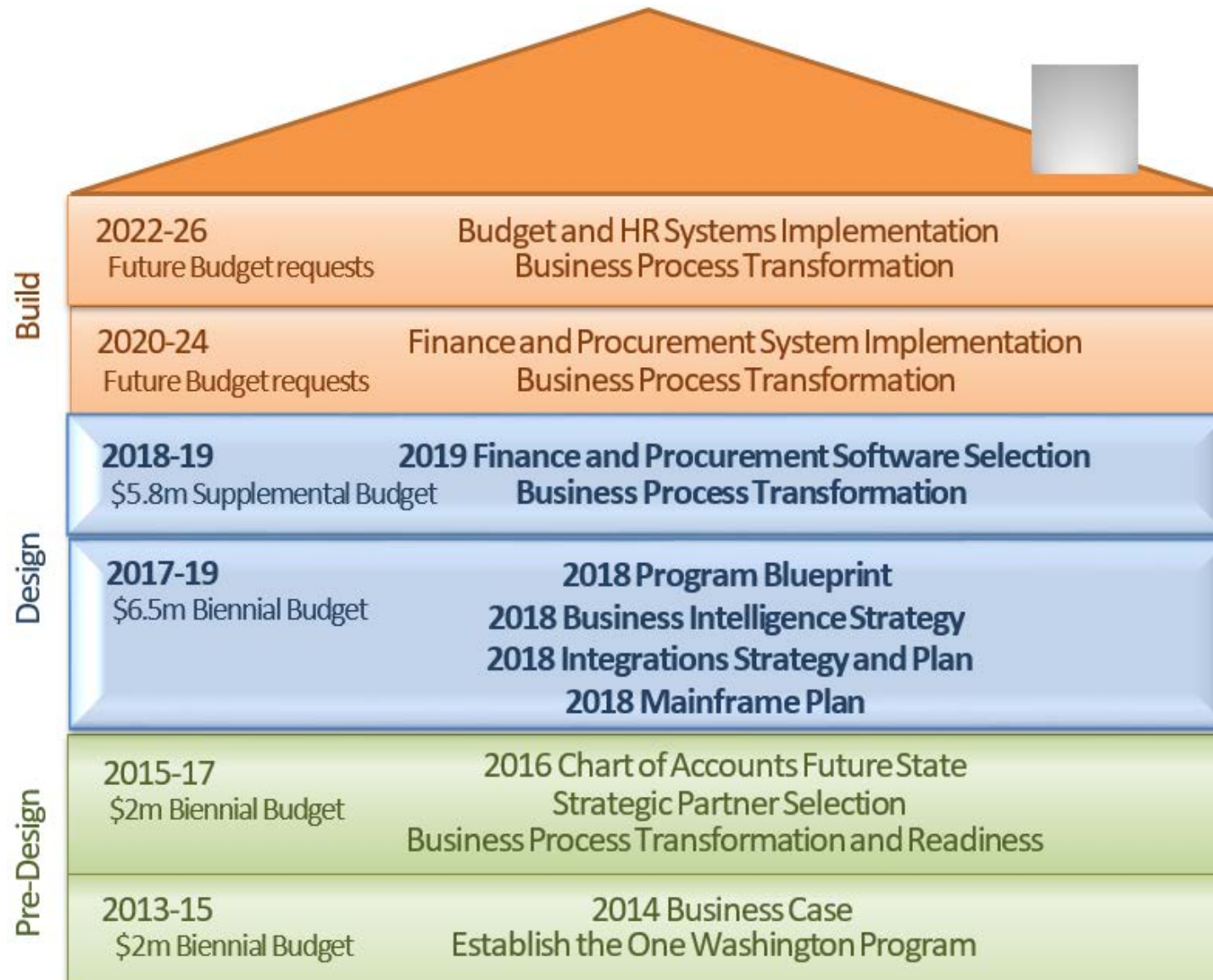
Program Overview

One Washington is a comprehensive, business transformation program to modernize and improve aging administrative systems and related business processes common across state government.

There are four key business areas with change management touching all areas:

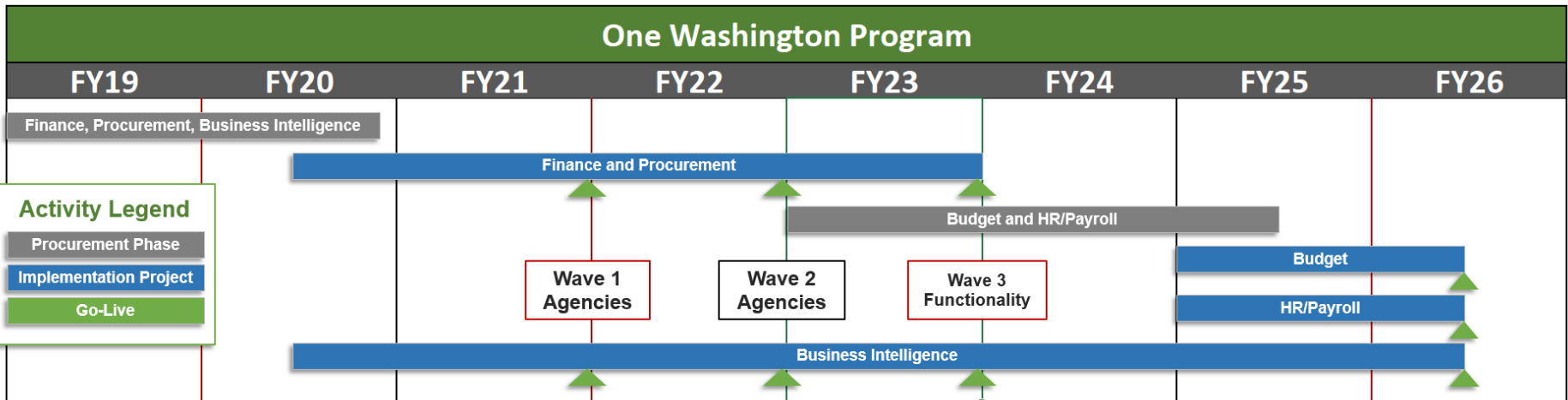


Building the One Washington Program



Implementation/Phasing Approach

- Finance and Procurement will be deployed in three waves:
 - Wave 1: Initial roll-out
 - Wave 2: Remaining agencies
 - Wave 3: Reserved for agencies that require expanded functionality to meet their business needs
- Budget and HR/Payroll will be deployed in one release



Finance and Procurement Deployment Waves

Implementation Wave	Detail
Wave 1 Initial Release July FY22	<ul style="list-style-type: none">• Department of Corrections• Department of Enterprise Services (+ small agencies except for Payroll only)• Department of Health• Department of Services for the Blind• Office of Financial Management• Office of the Governor• Office of the State Treasurer• Utilities and Transportation Commission• University of Washington (Integration only)• Washington Technology Solutions
Wave 2 Initial Release July FY23	<ul style="list-style-type: none">• All other agencies
Wave 3 Expanded Release July FY24	<ul style="list-style-type: none">• Agencies that require expanded functionality

Decommissioning Legacy Systems

One Washington worked with agencies to identify agency-level administrative systems that could be decommissioned as the enterprise system is deployed:

Agency Administrative Systems	
Retire	118
Keep	175
Solution Dependent	21
Total	314

Note: Numbers include Finance, Procurement, Budget and HR/Payroll functions

**One
Washington
Work
Streams**

**Fiscal Year
2019**

Organizational change management

Business capabilities and software
procurement

Assess Finance organizational strategy
and readiness

Assess Procurement organizational
strategy and readiness

Budget development

Organizational Change Management Strategy

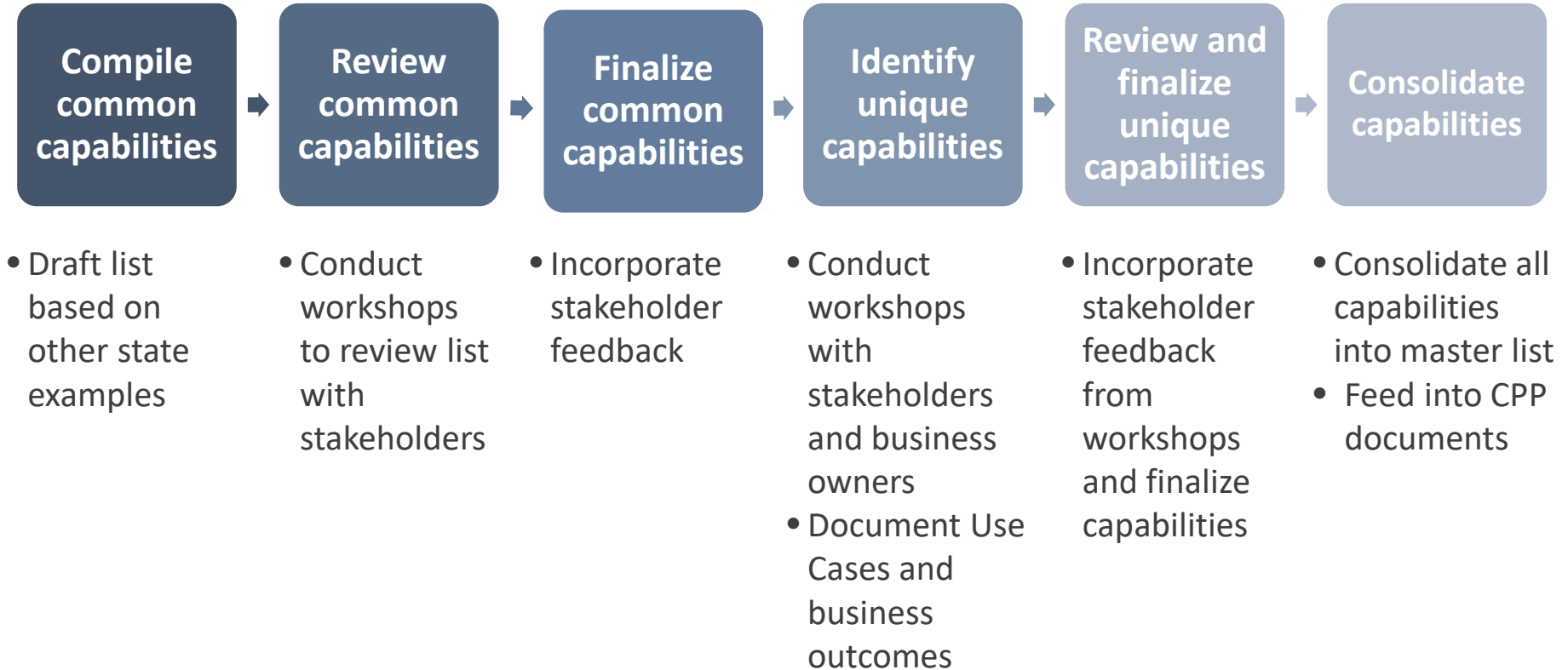
- One Washington is about business transformation
- Changing processes involves people

Change Strategy: Focus is on the individual employee

- Stakeholder identification and engagement
- Communications
- Training
- Business user engagement
and business readiness planning



Business Capabilities and Software Procurement



Assess Finance Organizational Strategy and Readiness

- Define a centrally governed and consistent statewide chart of accounts structure
- Analyze, identify and consolidate customer and payee files to a single master file
- Standardize agency interfaces
- Document accounting training needs for state staff
- Establish statewide federal grants Community of Practice

FY 19 Finance Readiness Timeline

Assess Finance Organizational Strategy and Readiness											
2018						2019					
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Charter completed											
Review previous work on redesigning the COA & identify gaps											
Close gaps identified											
Define each COA element											
Map current use of COAs to new structure											
Document how new COA outcomes are captured											
Determine level of governance for each element											
Merge agency vendor file into the statewide vendor file											
Move employees & board members to statewide vendor file											
Decommission the agency vendor file											
Gather info on agency AP/AR systems											
Establish SGN accessible server											
Convert agency's data extracts from ER to SGN accessible server and standard available data											
Identify agency reps											
Survey/interview agencies											
Prepare training plan											
Submit decision package											
Federal Grants Workgroup established											
Develop common resources related to federal grants											
Develop federal grant training curriculum											
Identify and address ongoing grant management needs											

Assess Procurement Organizational Strategy and Readiness

- Comprehensive policy, law and rule review and recommendations for eProcurement readiness
- Review pending contract management guide and training, and develop related contract administration guide
- Participate in Data Team Spend Data Management Guidelines Creation
- Initial Research & Recommendations for DES to Establish a Statewide eMarketplace Policy
- Coordination with DES-led Enterprise Procurement Manual

Comprehensive Policy, Law and Rule Review and Recommendations for eProcurement Readiness

- Conduct a thorough review of the state's procurement policies, statutes and rules
- Research other states policies with respect to procurement automation, for example Wisconsin, Arizona & New York
- Identify gaps in WA State laws, rules or policies for eProcurement readiness
- Determine any impediments to procurement automation
- Recommend to DES Policy Team any areas that can be changed or otherwise addressed in the development of the system's capabilities
- Legal review of analysis and recommendations

Review Pending Contract Management Guide & Training - Develop Recommendations for Alignment with Procurement Automation

- Review the pending state Contract Management Guide & related training for alignment with procurement automation
- Identify any gaps between current practices & typical capability offerings of contract management systems
- Engage stakeholders to develop a strategy for addressing the gaps
- Make recommendations to DES Procurement Executives, Policy and Training Teams

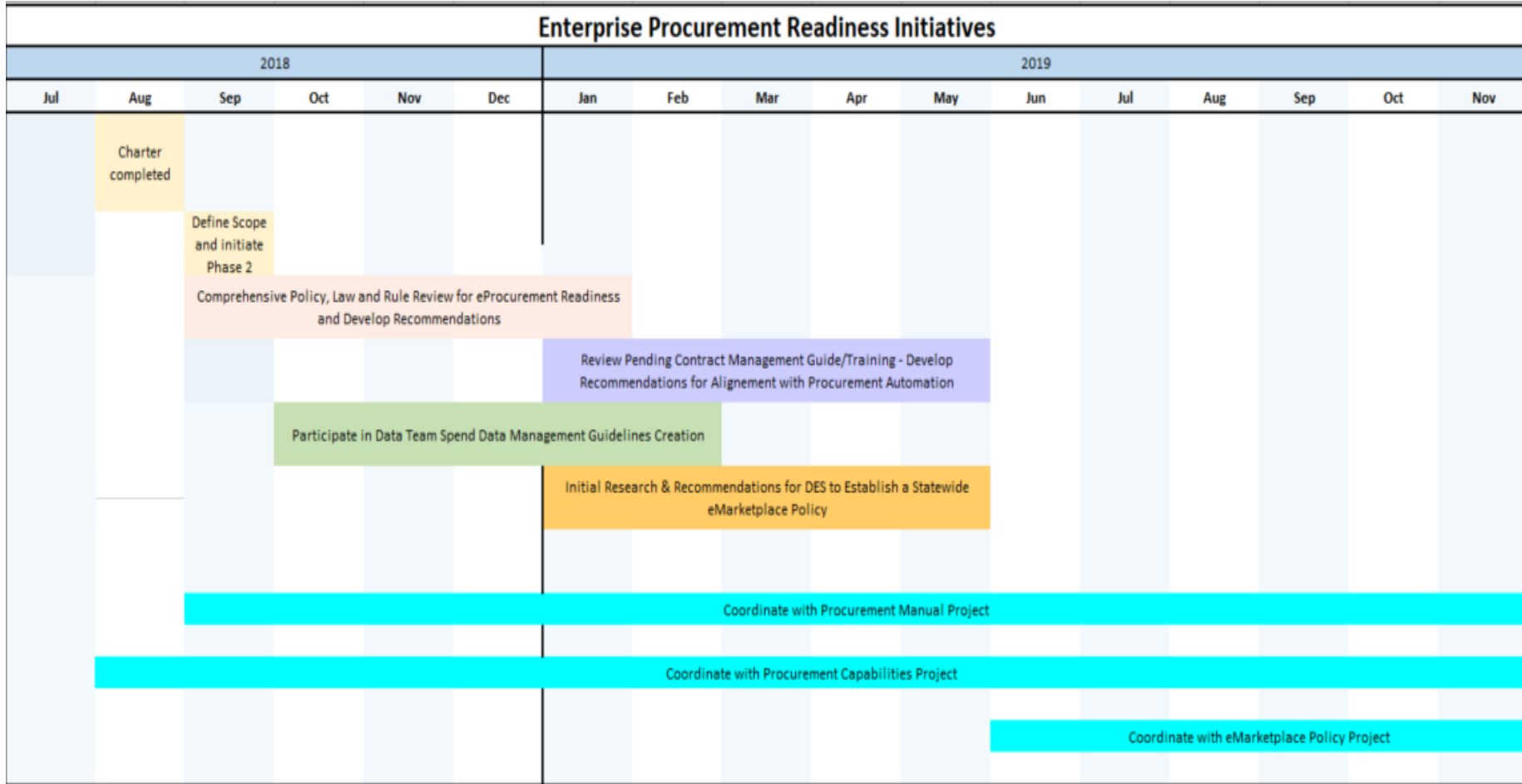
Participate In Data Team Spend Data Management Guidelines Creation

- Participate as requested in One Washington Data Team to assist with development of spend data management objectives
- Review current spend data utilization practices for master contracts and agency business needs
- Develop new guidelines to collect/analyze data essential to employing best in class strategic sourcing practices
- Develop recommendations for any needed future spend data management policies to provide to DES Policy Team

Initial Research & Recommendations for DES to Establish a Statewide eMarketplace Policy

- Conduct initial research & provide recommendations to DES Policy Team to assist in their development of a statewide eMarketplace policy that outlines:
 - Essentials/foundation of eMarketplace program/statewide system use
 - Non-state entity participation
 - Punch-out catalogs
 - Non-contract item availability
 - Catalog maintenance responsibilities
 - Item features/preferential presentation of certain items/suppliers in system
 - Assessing and collecting vendor sales reporting and related vendor administrative fee

FY 19 Procurement Readiness Timeline



Program Blueprint Annual Summary

	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26
2017 - 2018 Program Blueprint	\$5.3m	\$26.4m	\$51.9m	\$57.9m	\$33.8m	\$24.7m	\$54.0m	\$49.9m
	Software Selection / Finance	Implement - Finance				Software Selection / Budget	Implement - Budget	
	Software Selection / Procurement	Implement - Procurement				Software Selection / HR/Payroll	Implement - HR/Payroll	
		Implement Business Intelligence/Analytics						
Total One Washington Program Cost = \$303.9m								

Note: Estimates are for the One Washington program. Costs do not include agency costs or post-implementation maintenance and operations costs.

Budget Guidance Timeline



Biennial Budget Guidance

	2019-21 Biennium Funding		Post-Biennium Consideration
	Agency In-Kind	Will Consider for One Washington Budget Request	
Configuration	✓		
Integration		✓	
Master Data Management	✓		
Data Conversions/Cleanup	✓		✓
Reports/BI	✓		
Security	✓		
Testing		✓	✓
OCM*		✓	✓

**For Communications, Training, Engagement and Readiness*



FOR MORE INFORMATION:

Website: one.wa.gov

Email: onewa@ofm.wa.gov

TO PROVIDE FEEDBACK:

onewa@ofm.wa.gov



One Washington
A Business Transformation Program

