

# Personnel/Payroll Association (PPA) Meeting

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May 23, 2018

## MINUTES

### Guaranteed Education Tuition (GET)

Jackie Ferrado  
Student Achievement Council



PPA Prez  
052318.pdf

#### Highlights:

- Jackie provided an overview of the new IRS Section 529 college savings plan offered by GET called DreamAhead.
- She compared GET and DreamAhead and explained how they differ from one another.

### VEBA: Recent Changes and Updates

Brian Riehs  
Gallagher VEBA



trainingVEBA MEP  
PPA Presentation (5-

#### Highlights:

- Brian explained what VEBA MEP is and how it benefits retirees
- Paperless enrollment some administrative reminders were covered.
- The Department of Enterprise Service (DES) handles voting for small agencies. More information can be found on DES's [Small Agency Services VEBA and MEP website](#).
- Retirees with Tricare can use VEBA for approved medical expenses.
- While paperless enrollment is available, agencies can still send in paper forms.

### Paid Family and Medical Leave Act

Matt LaPalm  
Employment Security Department



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[SB 5975](#)

**Highlights:**

- Refer to the attachment and bill language.

**Lost or Destroyed Warrants Update**

**Shawn Myers  
Office of the State Treasurer**

[SB 6311](#)

**Highlights:**

- Refer to the bill language.

**DCP Auto-Enroll Update**

**Darrin Litchfield  
Washington Technology Solutions**



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**Highlights:**

- Ensure the General Benefits Information (Infotype 0171) is effective the date of the employee's final pay check.

**HRMS Report Demos**

**Darrin Litchfield  
Washington Technology Solutions  
Amy Walker  
Office of Financial Management  
Taletha Walker  
State Parks and Recreation Commission  
Dawn Pitts  
Department of Fish and Wildlife**

**HRMS User Procedures:**

- [Logged Changes in Infotype Date \(S\\_AHR\\_61016380\)](#)
- [Payroll Threshold Report \(ZHR\\_RPTPYN09\)](#)

**Highlights:**

- Amy and Darrin demonstrated how to run the Logged Changes in Infotype Data and explained how to read it.
- Dawn and Taletha demonstrated how the Payroll Threshold Report can be utilized in many ways to avoid overpayments
  - Dawn create a handout to show what she demonstrated.

## **MetLife Notification Form**

**Amy Corrigan  
Health Care Authority**



PPA Presentation -  
Life Insurance.pdf

### **Highlights:**

- Also covered:
  - Continuing life insurance
  - Eligibility date vs. effective date
  - Life admin manual
  - Premium changes
    - Revision note: Premiums change January 1 of the year following the change in age that moves the employee to a new age band.

## **Paid Family and Medical Leave Act: Accounting**

**Steve Nielson  
Office of Financial Management**

[SSB 5975](#)

## **New Retirement Arrears Wage Types**

**Steve Nielson  
Office of Financial Management**

## **SAAM Updates**

**Steve Nielson  
Office of Financial Management**

[SAAM 25.70.30](#), [SB 6197](#)

[SAAM 25.40.10](#), [HB 1434](#)

## **Wage Types 3100, 3101, and 3102: What Are They For? What's the Difference?**

**Steve Nielson  
Office of Financial Management**



OFM\_Presentations  
\_ May\_2018.pdf

### **Highlights:**

- Refer to the attachment for all 4 presentations

**Next Meeting:**

- Wednesday, September 26, 2018
- 9:00 – noon
- OB-2 Auditorium