

Director's Meeting Agenda

State Human Resources

Office of Financial Management

Last updated 7/20/2023 3:51 PM

Meeting Date: Thursday, August 10, 2023

Meeting Time: 8:30 a.m.

Hosted By: State Human Resources
Office of Financial Management

Special Notice: This meeting is available via ZOOM (web) with a call-in option. This event is open to the public and may be photographed, videotaped, webcasted, or otherwise recorded. By participating in this event, you are agreeing your image--and anything you say or submit--may be posted indefinitely on one of OFM's publicly available sites.

Audio Conferencing Only: To join this public meeting, please click on the following link or use the call-in option below. We will have closed captioning available.

- Zoom [Meeting Launch](#) link.
- Meeting ID: 881 7165 8224
- Passcode: 850872

Call-In Option:

Call-in option:

+1-253-215-8782 88171658224# *850872# US (Tacoma)

+1-346-248-7799 88171658224# *850872# US (Houston)

Dial by your location

+1-253-215-8782 US (Tacoma)

+1-346-248-7799 US (Houston)

+1-669-444-9171 US

+1-669-900-9128 US (San Jose)

+1-719-359-4580 US

+1-309-205-3325 US

+1-312-626-6799 US (Chicago)

+1-386-347-5053 US

+1-564-217-2000 US

+1-646-558-8656 US (New York)

+1-646-931-3860 US

+1-301-715-8592 US (Washington DC)

Find your local number: <https://ofm-wa.gov.zoom.us/j/88171658224>

Exhibits:

The Exempt, Classification, Compensation and Rules items on the following pages have been submitted to staff for study and presentation to the State Human Resources Director at a quarterly scheduled public meeting.

Section A: Previous Minutes Approval

June 22, 2023

July 24, 2023

Section B: Exempt Compensation

Item 1 B1629 Chief, Workforce & Youth, Div. of Vocational Rehabilitation – DSHS B1-B2
Item 2 B2343 Executive Officer, Maple Lane and Brockmann, BHA - DSHS B3-B5

Item 3	B2436 Information Services Manager	B6
Item 4	B3151 Director of Equity - UTC.....	B7-B8
Item 5	B1813 Office Chief, Community Transitions, HCS/ALTSA – DSHS	B9-B10
Item 6	B1814 Office Chief, Housing and Employment, HCS/ALTSA – DSHS.....	B11-B12

Section C: Classification

Item 7	424C Claims Officer 3 - DSHS.....	C1
--------	-----------------------------------	----

Section D: Compensation

Item 8	Apprentice Salary Schedule	D1
--------	----------------------------------	----

Section E: Rule Amendments

Rule Item 1	Overtime Eligibility Determination	E1
-------------	--	----

Website Information

This publication and other State Human Resources Director’s meeting related information is available at <https://ofm.wa.gov/state-human-resources/hr-meetings/directors-meetings>.

Proposal Package Submittals

All proposal packages should be routed to your assigned classification analyst. Classification and compensation email address classandcomp@ofm.wa.gov.

Meeting Coordinator

For question and concerns, contact the Meeting Coordinator at <mailto:classandcomp@ofm.wa.gov>.

Individuals with Disabilities

If you are a person with a disability and require accommodation for attendance, contact the Meeting Coordinator no later than the first Thursday of the month.

Alternate Publication Formats

This publication will be made available in alternate formats upon request.

What is a Revision

When changes occur to an exhibit after the original Director's meeting agenda has been posted to the State HR website, a *revised exhibit* is created which reflects the most up-to-date information proposed for adoption. The revised exhibit appears in a separate Revised Agenda that will be available on the day of the meeting.

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

Item 1	
Agency Department of Social and Health Services	Analyst Chelsea Lee
Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Abolishment <input checked="" type="checkbox"/> Establishment <input type="checkbox"/> Exemption Change <input type="checkbox"/> Substantial Scope Change	
Administrative Action(s) resulting from Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Adding Position(s) <input type="checkbox"/> Band Change <input type="checkbox"/> Minor Scope Change <input type="checkbox"/> Remove Position(s) <input type="checkbox"/> Salary Exception <input type="checkbox"/> Title Change	
Current Code/Title N/A	Current EMS Band/Rate N/A
Proposed Code/Title B1629 Chief, Workforce and Youth, Division of Vocational Rehabilitation – DSHS	Proposed EMS Band/Rate EMS Band III (\$77,616 - \$138,360)
Current RCW Exemption number and description N/A	Proposed RCW Exemption number and description RCW 41.06.070 (3) Governor's Pool: "...involving directing and controlling program operations of an ...administrative division..."

Scope

The Chief, Workforce and Youth reports to the Director of the Division of Vocational Rehabilitation and is a key member of the DVR executive leadership team. The primary function of this exempt class is to provide leadership, supervision, and strategic direction over the statewide Business Engagement, Transition, and Pre-Employment Transition Services programs, and to ensure compliance with the Workforce Innovation and Opportunity Act and other state and federal rules and regulations.

Explanation

The Department of Social and Health Services is requesting to establish a Chief, Workforce and Youth within the Division of Vocational Rehabilitation to oversee the Business Engagement Program, the Pre-Employment Transition Services Program, and the Transition Program. This request is due to these programs growing significantly since they were established in 2014. Currently, these programs are not aligned under one exempt class. In order to ensure efficiency and efficacy of these programs, DVR is focusing the efforts of these three key programs under one Chief, whose primary focus is cross-program collaboration, strategic direction, and ongoing monitoring.

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

This exempt class is exempt from civil service in accordance with RCW 41.06.070 (3) Governor's Pool as it is one "...involving directing and controlling program operations of an ...administrative division...". This exempt class leads, expands, and manages the statewide delivery of the Business Engagement, Transition, and Pre-Employment Transition Services programs to assure customers achieve successful outcomes and services are accessible to all vocational rehabilitation eligible and potentially eligible youth in the state.

State HR and the agency evaluated this exempt class at C3X – 768, which meets the EMS Band III level.

OFM Budget has reviewed their fiscal impact statement and verified June 1, 2023, the agency can absorb all costs associated with this request.

This information is entered into Human Resources Management System and CC Jobs.	
Director's Meeting Date 8/10/2023	Effective Date 8/11/2023
Management Type Management	Date of Exempt Position Description on File 4/21/2023
EEOC Code 41 Officials & Administrators	Current Number of Approved Position(s) N/A
Workforce Indicator 80148587 At-Will Governor's Pool	Total Number of Approved Position(s) 1

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

Item 2	
Agency Department of Social and Health Services	Analyst Mindy Portschy
Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Abolishment <input checked="" type="checkbox"/> Establishment <input type="checkbox"/> Exemption Change <input type="checkbox"/> Substantial Scope Change	
Administrative Action(s) resulting from Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Adding Position(s) <input type="checkbox"/> Band Change <input type="checkbox"/> Minor Scope Change <input type="checkbox"/> Remove Position(s) <input type="checkbox"/> Salary Exception <input type="checkbox"/> Title Change	
Current Code/Title N/A	Current EMS Band/Rate N/A
Proposed Code/Title B2343 Executive Officer, Maple Lane and Brockmann, BHA - DSHS	Proposed EMS Band/Rate EMS Band IV (\$93,036 - \$160,308)
Current RCW Exemption number and description N/A	Proposed RCW Exemption number and description Governor's Pool 41.06.070(3): "In addition to the exemptions specifically provided by this Chapter...one involving directing and controlling program operations of an agency..."

Scope

Reporting and accountable to the Deputy Assistant Secretary of the Behavioral Health Administration, the Executive Officer is responsible for the development and implementation of all aspects of the 124-bed residential treatment facility at Maple Lane serving civil and not guilty by reason of insanity patients and a 48-bed facility on the Brockmann campus serving civil patients. This exempt class uses strategic and creative thinking that have long-term impact on services to adults who cannot obtain mental health care elsewhere.

As an appointing authority, the Executive Officer provides inspiring and effective leadership while administering, directing, and coordinating all activities of two behavioral health facilities. The EO leads the executive management team in developing, implementing, and reviewing of policies and plans for patient care that meets the needs of the patients served and the standards of certifying and accrediting agencies.

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

Explanation

The Department of Social and Health Services is requesting establishment of an exempt class titled Executive Officer, Maple Lane and Brockmann, BHA – DSHS.

State HR staff reviewed the position description and supporting materials provided and supports the request for the establishment and agrees with the agency JVAC evaluation of D4Y – 1012, which is within EMS Band IV.

The Executive Officer, Maple Lane and Brockmann, BHA – DSHS is responsible for the development and implementation of all aspects of the new Maple Lane campus, to include 124 beds, and 48 beds at the Brockmann site. This executive leadership position is responsible for overall development, operation, strategic direction, and oversight of both campuses. The Executive Officer ensures standards of patient care required by regulatory agencies are met on a continuing basis; and works to provide a safe, secure workplace setting for staff and patients while providing the highest quality mental health patient care services. This exempt class determines priorities and implementation of managing the budget, in addition to overseeing all contracts with outside vendors. In addition, this position develops policies having broad organization-wide application for design and delivery of programs and services affecting a substantial segment of citizens. These include policies regarding the provision of patient care, including patient privacy, complaint resolution, patient abuse, patient safety, meeting certifying and accrediting agency standards, and utilization of space in patient living areas.

This exempt class is proposed for establishment under the Governor’s Pool, 41.06.070 (3) as it is responsible for directing and control program operations at the Maple Lane and Brockmann campuses for the Behavioral Health Administration of DSHS.

A Fiscal Impact Statement has been approved by OFM budget confirming the agency can absorb all costs associated with this establishment.

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

A temporary position was approved under exempt class B2411, CEO, Child Study and Treatment Center (Non Medical) – DSHS pending establishment of exempt class B2343. The temporary position was approved June 16, 2023, through August 11, 2023. The additional position will be removed effective August 11, 2023, and the agency will be notified of the action.

This information is entered into Human Resources Management System and CC Jobs.	
Director's Meeting Date 8/10/2023	Effective Date 8/11/2023
Management Type Management	Date of Exempt Position Description on File 5/10/2023
EEOC Code 41 Officials & Administrators	Current Number of Approved Position(s) N/A
Workforce Indicator 80148587 At-Will Governor's Pool	Total Number of Approved Position(s) 1

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

Item 3	
Agency Department of Children, Youth & Families	Analyst David Kelley
Director's Meeting Action(s) - select all that apply <input checked="" type="checkbox"/> Abolishment <input type="checkbox"/> Establishment <input type="checkbox"/> Exemption Change <input type="checkbox"/> Substantial Scope Change	
Administrative Action(s) resulting from Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Adding Position(s) <input type="checkbox"/> Band Change <input type="checkbox"/> Minor Scope Change <input type="checkbox"/> Remove Position(s) <input type="checkbox"/> Salary Exception <input type="checkbox"/> Title Change	
Current Code/Title B2436 Information Services Manager	Current EMS Band/Rate EMS Band III (\$77,616 - \$138,360)
Proposed Code/Title N/A	Proposed EMS Band/Rate N/A
Current RCW Exemption number and description 41.06.070 (3)... "In addition to the exemptions specifically provided in this chapter...The governor or other appropriate elected official may submit requests for exemption..."	Proposed RCW Exemption number and description N/A

Explanation

As a result of the passage of the Second Engrossed Second Substitute House Bill 1661 the Department of Children, Youth, and Families was established effective July 1, 2018. The Department of Social and Health Services' Children's Administration transitioned to DCYF effective July 1, 2018; and DSHS's Juvenile Rehabilitation Administration transitioned to DCYF effective July 1, 2019. The exempt class listed above is vacant and will need to be abolished as a result of these agency organizational changes.

State HR supports the agency's request to abolish this exempt class. There is no fiscal impact with this action.

This information is entered into Human Resources Management System and CC Jobs.	
Director's Meeting Date 8/10/2023	Effective Date 8/11/2023
Management Type Management	Date of Exempt Position Description on File 9/16/1997
EEOC Code 41 Officials & Administrators	Current Number of Approved Position(s) 1

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

Item 4	
Agency Utilities and Transportation Commission	Analyst Cindy Wulff
Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Abolishment <input checked="" type="checkbox"/> Establishment <input type="checkbox"/> Exemption Change <input type="checkbox"/> Substantial Scope Change	
Administrative Action(s) resulting from Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Adding Position(s) <input type="checkbox"/> Band Change <input type="checkbox"/> Minor Scope Change <input type="checkbox"/> Remove Position(s) <input type="checkbox"/> Salary Exception <input type="checkbox"/> Title Change	
Current Code/Title N/A	Current EMS Band/Rate N/A
Proposed Code/Title B3151 Director of Equity - UTC	Proposed EMS Band/Rate EMS Band III (\$77,616 - \$138,360)
Current RCW Exemption number and description N/A	Proposed RCW Exemption number and description RCW 41.06.070(1)(v) "In an agency with fifty or more employees: Deputy agency heads, assistant directors or division directors..."

Scope

Reporting to the Executive Director, the Director of Equity will lead the UTC's Equity Division in the development and execution of the commission's Pro-Equity Anti-Racism policies, procedures and action plan. Serving as a change agent on EDI efforts and a member of the senior leadership and extended leadership teams this exempt class participates in the development of the commission's strategic and operational goals, objectives, overall policy and strategic direction. Responsible for collaborating with EDI workgroups within the agency, external partners and community on EDI initiatives and fostering a culture of equity and inclusion.

Explanation

The Utilities and Transportation Commission is requesting to establish exempt class B3151 Director of Equity – UTC under the exemption of RCW 41.06.070 (1)(v) due to Governor's Executive Order 22-04. This exempt class is the Director of the Equity Division and is responsible for establishing an internal equity program and leading the development and implementation of DEI initiatives, policies, and procedures, which supports the commission's mission and pro-equity anti-racism (PEAR) efforts. This exempt class meets the RCW 41.06.070 (1)(v) "In an agency with fifty or more employees: Deputy agency heads, assistant directors or division directors....".

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

The request for establishment of the class was at the EMS Band IV level with a JVAC score of C5Y-948. State HR has reviewed the position description and evaluated the exempt class with a JVAC score of C3X-768, EMS Band III.

A Fiscal Impact Statement has been reviewed and approved by OFM Budget for this action.

This information is entered into Human Resources Management System and CC Jobs.	
Director's Meeting Date 8/10/2023	Effective Date 8/11/2023
Management Type Management	Date of Exempt Position Description on File 6/8/2023
EEOC Code 41 Officials & Administrators	Current Number of Approved Position(s) N/A
Workforce Indicator 80148586 At-Will	Total Number of Approved Position(s) 1

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

Item 5	
Agency Department of Social & Health Services	Analyst Angie Strozyk
Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Abolishment <input checked="" type="checkbox"/> Establishment <input type="checkbox"/> Exemption Change <input type="checkbox"/> Substantial Scope Change	
Administrative Action(s) resulting from Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Adding Position(s) <input type="checkbox"/> Band Change <input type="checkbox"/> Minor Scope Change <input type="checkbox"/> Remove Position(s) <input type="checkbox"/> Salary Exception <input type="checkbox"/> Title Change	
Current Code/Title N/A	Current EMS Band/Rate N/A
Proposed Code/Title B1813 Office Chief, Community Transitions, HCS/ALTSA – DSHS	Proposed EMS Band/Rate EMS Band III (\$77,616 - \$138,360)
Current RCW Exemption number and description N/A	Proposed RCW Exemption number and description RCW 41.06.070(3) Governor's "...involving directing and controlling program operations of an ...administrative division...".

Scope

The Office Chief, Community Transitions, HCS/ALTSA - DSHS reports to the Deputy Director of the Home and Community Services Division. This exempt class is responsible for immediate and long-range planning for new and existing settings, services and supports that align with the Administration's mission and vision in serving individuals with complex physical, behavioral, and cognitive long-term needs. Responsible for planning, policy development, and program implementation related to home and community-based programs and services, and nursing home services funded through Medicaid state plan, federal home and community-based services waivers, and provider and service development. Directs strategies and implements improvements in long-term care service delivery efforts by the Administration, and provides program analysis, consultation, and advisory services to headquarters and field operations.

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

Explanation

The proposed establishment of this exempt class is a result of reorganization efforts within the office due to the expansion and transformation of state mental health facilities. This exempt class leads and directs strategies and implements improvements in long-term care service delivery efforts by the Administration, and provides program analysis, consultation, and advisory services to headquarters and field operations. This exempt class is responsible for immediate and long-range planning for new and existing settings, services and supports that align with the Administration's mission and vision in serving individuals with complex physical, behavioral, and cognitive long-term needs. In addition, it involves responsibility for planning, policy development, and program implementation related to home and community-based programs and services, including services funded through the Medicaid state plan and legislatively authorized state-only funding, federal home and community-based services waivers, and provider and service development.

State HR staff supports the agency's request to establish this exempt class in accordance with RCW 41.06.070 (3) Governor's Pool as it is one "...involving directing and controlling program operations of an ...administrative division...". State HR reviewed and evaluated the submitted position description and concurs with the agency's JVAC score of C3X-768, which continues to meet EMS Band III.

A fiscal impact statement was submitted and approved by OFM Budget, confirming the agency can absorb all costs associated with this request.

This information is entered into Human Resources Management System and CC Jobs.	
Director's Meeting Date 8/10/2023	Effective Date 8/11/2023
Management Type Management	Date of Exempt Position Description on File 4/21/2023
EEOC Code 41 Officials & Administrators	Current Number of Approved Position(s) N/A
Workforce Indicator 80148587 At-Will Governor's Pool	Total Number of Approved Position(s) 1

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

Item 6	
Agency Department of Social and Health Services	Analyst Angie Strozyk
Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Abolishment <input checked="" type="checkbox"/> Establishment <input type="checkbox"/> Exemption Change <input type="checkbox"/> Substantial Scope Change	
Administrative Action(s) resulting from Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Adding Position(s) <input type="checkbox"/> Band Change <input type="checkbox"/> Minor Scope Change <input type="checkbox"/> Remove Position(s) <input type="checkbox"/> Salary Exception <input type="checkbox"/> Title Change	
Current Code/Title N/A	Current EMS Band/Rate N/A
Proposed Code/Title B1814 Office Chief, Housing and Employment, HCS/AL TSA – DSHS	Proposed EMS Band/Rate EMS Band III (\$77,616 - \$138,360)
Current RCW Exemption number and description N/A	Proposed RCW Exemption number and description RCW 41.06.070(3) Governor's "...involving directing and controlling program operations of an ...administrative division...".

Scope

The Office Chief, Housing and Employment, HCS/AL TSA – DSHS reports to the Deputy Director of the Home and Community Services Division. This exempt class is responsible for policy making, administrative structure, and operational leadership and support for housing and employment. Interfaces with multiple divisions, administrations, agencies, state, and local government. Collaborates with state legislators and executive branch policy makers to develop and implement systems and support for affordable, independent housing options, and availability and access to employment for individuals with disabilities. Responsible for creating environment for clients to seek and obtain employment opportunities while maintaining their long-term care benefits to reduce dependence on institutional and residential settings.

Explanation

The proposed establishment of the Office Chief, Housing and Employment, HCS/AL TSA – DSHS is a result of reorganization efforts within the office due to the expansion and transformation of state mental health facilities. HCS assists people with disabilities, older adults, and their families obtain appropriate quality services and is responsible for the oversight of Medicaid Long-Term Supports and Services provided to vulnerable adults in Washington State. The Office Chief leads

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

and directs strategies and implements improvements in long-term care service delivery efforts by the Administration, and provides program analysis, consultation, and advisory services to headquarters and field operations. This exempt class is responsible for immediate and long-range planning for new and existing settings, services and supports that align with the Administration's mission and vision in serving individuals with complex physical, behavioral, and cognitive long-term needs.

State HR staff supports the agency's request to establish this exempt class in accordance with RCW 41.06.070 (3) Governor's Pool as it is one "...involving directing and controlling program operations of an ...administrative division...". State HR reviewed and evaluated the submitted position description and concurs with the agency's JVAC score of C3X-768, which continues to meet EMS Band III.

A fiscal impact statement was submitted and approved by OFM Budget, confirming the agency can absorb all costs associate with this request.

This information is entered into Human Resources Management System and CC Jobs.	
Director's Meeting Date 8/10/2023	Effective Date 8/11/2023
Management Type Management	Date of Exempt Position Description on File 5/3/2023
EEOC Code 41 Officials & Administrators	Current Number of Approved Position(s) 0
Workforce Indicator 80148587 At-Will Governor's Pool	Total Number of Approved Position(s) 1

Section C: Classification

Item 7	
Agency/HE Institution Department of Social and Health Services	Analyst Chelsea Lee
Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Abolishment <input type="checkbox"/> Establishment <input checked="" type="checkbox"/> Revision <input type="checkbox"/> Salary Adjustment	If Revision(s) - select all that apply <input type="checkbox"/> Title Change <input type="checkbox"/> Class Series Concept <input checked="" type="checkbox"/> Definition <input checked="" type="checkbox"/> Distinguishing Characteristics
Current Class Code/Title 424C Claims Officer 3 - DSHS	Current Salary Range/Rate 63
Proposed Class Code/Title N/A	Proposed Salary Range/Rate N/A

Definition

Positions function as a senior, specialist, and/or lead worker over other claims officers or serves as a senior legal advisor to management.

Distinguishing Characteristics

This is the senior, specialist, and/or lead worker level of the series. Incumbents advise on more complex legal matters and serves as the trainer for the Claims Officer series. Incumbents in this class use independent legal judgment and coordinate on politically sensitive issues. Incumbents in this classification audit the work of Claims Officer 2 positions when necessary. Incumbents participate and provide legal guidance in statewide workgroups and projects.

Explanation

This is a request from the Department of Social and Health Services for class plan maintenance to the Claims Officer 3 - DSHS classification. The updates include revisions to the definition and distinguishing characteristics.

These changes are a carry-over from the 2023-2025 implementation and a result of the 2023-2025 Collective Bargaining Negotiations and Budget Process.

This information is entered into Human Resources Management System and CC Jobs.	
Director's Meeting Date 8/10/2023	Effective Date 8/11/2023
Management Type N/A	Workforce Indicator 80148588 Classified WA General Service
EEOC Code 42 Professionals	Number of Position(s) Affected 3

Section D: Compensation

Item 8

APPRENTICE SALARY SCHEDULE
Effective 7/1/2023 (Revised 7/12/2023)

APPRENTICE LEVEL JOB CLASSES											
Class Code	Class Title	Percentage of Journey Level Jobs (Monthly Salary Amount)									
154A	APP Auditor 1 (Range 50C)	Entry 80% \$3,598	6 months 85% \$3,822	12 months 90% \$4,047	18 months 95% \$4,272	24 months 100% 4497 Journey Range 50					
152P	Journey Level Labor and Industries Auditor 3										
169E	APP Workers' Compensation Adjudicator 2 (Range 49G) (Revised 7/12/2023)	Entry 87% \$4,213	6 months 90% \$4,358	10 months 93% \$4,503	22 months 100% \$4,842 Journey Range 49						
168P	Journey Level Workers' Comp Adj 2										
628E	APP Construction and Maintenance Project Specialist 1 (Range 51G)	Entry 80% \$4,070	6 months 82.50% \$4,198	12 months 85% \$4,325	18 months 87.50% \$4,452	24 months 90% \$4,579	30 months 92.50% \$4,706	36 months 95% \$4,834	42 months 97.50% \$4,961	48 months 100% 5088 Journey Range 51G	
627E	Journey Level Const. & Maint Project Spec										
121A	APP Industrial Relations Agent Apprentice 1 (Range 49C)	Entry 75% \$3,289	6 months 80.00% \$3,508	12 months 85% \$3,727	18 months 90.00% \$3,947	24 months 95% \$4,166	27 months 100% \$4,385 Journey Range 49				
124B	Journey Level Industrial Relations Agent 2										
620E	Painter Apprentice (Range 42G)	Entry 70% \$2,850	12 months 80% \$3,258	24 months 90% \$3,665	36 months 100% \$4,072 Journey Range 42G						
619F	Journey Level Painter										
609E	Electrician Apprentice (Range 46G)	Entry 70% \$3,148	12 months 80% \$3,598	24 months 90% \$4,047	36 months 95% \$4,272	48 months 100% \$4,497 Journey Range 46G					
608F	Journey Level Electrician										
606E	Carpenter Apprentice (Range 42G)	Entry 80% \$3,258	6 months 82.5% \$3,359	12 months 85% \$3,461	18 months 87.5% \$3,563	24 months 90% \$3,665	30 months 92.5% \$3,767	36 months 95% \$3,868.40	42 months 97.50% \$3,970	48 months 100% \$4,072 Journey Range 42G	
605E	Journey Level Carpenter										
621D	Plumber/Pipefitter/Steamfitter Apprentice (Range 46G)	Entry 70% \$3,148	12 months 80% \$3,598	24 months 90% \$4,047	36 months 95% \$4,272	48 months 100% \$4,497 Journey Range 46G					
621F	Journey Level Plumber/Pipefitter/Steamfitter										

Note: 169E was calculated incorrectly by using step F instead of G. This was corrected 7/12/2023.

Section E: Rule Amendments

Item #1 – Overtime Eligibility Determination

Staff note: Staff is proposing to repeal WAC 357-28-245 to no longer require general government employers to request director approval when a non-represented employee's position is changed from overtime eligible to overtime exempt. Staff is proposing to amend WAC 357-58-160 to remove the reference to WAC 357-28-245 due to the proposal to repeal WAC 357-28-245. These changes will allow employers the flexibility to manage overtime eligibility rather than require approval from the Director of the Office of Financial Management.

Staff is proposing permanent adoption effective December 31, 2023.

REPEALER

WAC 357-28-245 Is approval required when a general government employer changes a position's overtime eligibility designation?

AMENDATORY SECTION

WAC 357-58-160 How are hours of work established for WMS employees?

Agencies must assign each WMS position to one of the overtime eligibility designations identified in the compensation plan and determine the position's work week. For overtime eligible employees, compensation must be in accordance with the following sections of chapter 357-28 WAC:

((WAC 357-28-245))
WAC 357-28-250
WAC 357-28-255
WAC 357-28-260
WAC 357-28-265
WAC 357-28-275
WAC 357-28-280
WAC 357-28-285

Reference:

WAC 357-28-245 Is approval required when a general government employer changes a position's overtime eligibility designation?

Approval from the director is required when a general government employer changes a position's overtime eligibility designation to overtime-exempt or law enforcement.