

Director's Meeting Agenda

Revised

State Human Resources
Office of Financial Management

- Meeting Date: Thursday, August 10, 2023
- Meeting Time: 8:30 a.m.
- Hosted By: State Human Resources
Office of Financial Management
- Special Notice: This meeting is available via ZOOM (web) with a call-in option. This event is open to the public and may be photographed, videotaped, webcasted, or otherwise recorded. By participating in this event, you are agreeing your image--and anything you say or submit--may be posted indefinitely on one of OFM's publicly available sites.
- Audio Conferencing Only: To join this public meeting, please click on the following link or use the call-in option below. We will have closed captioning available.
- Zoom [Meeting Launch](#) link.
 - Meeting ID: 881 7165 8224
 - Passcode: 850872
- Call-In Option: Call-in option:
+1-253-215-8782 88171658224# *850872# US (Tacoma)
+1-346-248-7799 88171658224# *850872# US (Houston)
- Dial by your location
+1-253-215-8782 US (Tacoma)
+1-346-248-7799 US (Houston)
+1-669-444-9171 US
+1-669-900-9128 US (San Jose)
+1-719-359-4580 US
+1-309-205-3325 US
+1-312-626-6799 US (Chicago)
+1-386-347-5053 US
+1-564-217-2000 US
+1-646-558-8656 US (New York)
+1-646-931-3860 US
+1-301-715-8592 US (Washington DC)
- Find your local number: <https://ofm-wa.gov.zoom.us/j/88171658224>
- Exhibits: The Exempt, Classification, Compensation and Rules items on the following pages have been submitted to staff for study and presentation to the State Human Resources Director at a quarterly scheduled public meeting.

Section A: Previous Minutes Approval

June 22, 2023
July 24, 2023

Section B: Exempt Compensation

Item 1	B1629 Chief, Workforce & Youth, Div. of Vocational Rehabilitation – DSHS	B1-B2
Item 2	B2343 Executive Officer, Maple Lane and Brockmann, BHA - DSHS	B3-B5
Item 3	B2436 Information Services Manager	B6
Item 4	B3151 Director of Equity - UTC.....	B7-B8
Item 5	B1813 Office Chief, Community Transitions, HCS/AL TSA – DSHS	B9-B10
Item 6	B1814 Office Chief, Housing and Employment, HCS/AL TSA – DSHS	B11-B12

Section C: Classification

Item 7	424C Claims Officer 3 - DSHS.....	C1
Item 8	344F Rehabilitation Technician 2 Emergency	C2-C3
Item 9	165F Financial Benefits Coordinator Emergency	C4
Item 10	148S Audit Intern Emergency	C5-C6

Section D: Compensation

Item 11	Apprentice Salary Schedule.....	D1
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Section E: Rule Amendments

Rule Item 1	Overtime Eligibility Determination.....	E1
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Website Information

This publication and other State Human Resources Director’s meeting related information is available at <https://ofm.wa.gov/state-human-resources/hr-meetings/directors-meetings>.

Proposal Package Submittals

All proposal packages should be routed to your assigned classification analyst. Classification and compensation email address classandcomp@ofm.wa.gov.

Meeting Coordinator

For question and concerns, contact the Meeting Coordinator at <mailto:classandcomp@ofm.wa.gov>.

Individuals with Disabilities

If you are a person with a disability and require accommodation for attendance, contact the Meeting Coordinator no later than the first Thursday of the month.

Alternate Publication Formats

This publication will be made available in alternate formats upon request.

What is a Revision

When changes occur to an exhibit after the original Director's meeting agenda has been posted to the State HR website, a *revised exhibit* is created which reflects the most up-to-date information proposed for adoption. The revised exhibit appears in a separate Revised Agenda that will be available on the day of the meeting.

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

Item 1	
Agency Department of Social and Health Services	Analyst Chelsea Lee
Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Abolishment <input checked="" type="checkbox"/> Establishment <input type="checkbox"/> Exemption Change <input type="checkbox"/> Substantial Scope Change	
Administrative Action(s) resulting from Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Adding Position(s) <input type="checkbox"/> Band Change <input type="checkbox"/> Minor Scope Change <input type="checkbox"/> Remove Position(s) <input type="checkbox"/> Salary Exception <input type="checkbox"/> Title Change	
Current Code/Title N/A	Current EMS Band/Rate N/A
Proposed Code/Title B1629 Chief, Workforce and Youth, Division of Vocational Rehabilitation – DSHS	Proposed EMS Band/Rate EMS Band III (\$77,616 - \$138,360)
Current RCW Exemption number and description N/A	Proposed RCW Exemption number and description RCW 41.06.070 (3) Governor's Pool: "...involving directing and controlling program operations of an ...administrative division..."

Scope

The Chief, Workforce and Youth reports to the Director of the Division of Vocational Rehabilitation and is a key member of the DVR executive leadership team. The primary function of this exempt class is to provide leadership, supervision, and strategic direction over the statewide Business Engagement, Transition, and Pre-Employment Transition Services programs, and to ensure compliance with the Workforce Innovation and Opportunity Act and other state and federal rules and regulations.

Explanation

The Department of Social and Health Services is requesting to establish a Chief, Workforce and Youth within the Division of Vocational Rehabilitation to oversee the Business Engagement Program, the Pre-Employment Transition Services Program, and the Transition Program. This request is due to these programs growing significantly since they were established in 2014. Currently, these programs are not aligned under one exempt class. In order to ensure efficiency and efficacy of these programs, DVR is focusing the efforts of these three key programs under one Chief, whose primary focus is cross-program collaboration, strategic direction, and ongoing monitoring.

This exempt class is exempt from civil service in accordance with RCW 41.06.070 (3) Governor's Pool as it is one "...involving directing and controlling program operations of an ...administrative division...". This exempt class leads, expands, and manages the statewide delivery of the Business Engagement, Transition, and Pre-

Section B: Exempt Compensation

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Employment Transition Services programs to assure customers achieve successful outcomes and services are accessible to all vocational rehabilitation eligible and potentially eligible youth in the state.

State HR and the agency evaluated this exempt class at C3X – 768, which meets the EMS Band III level.

OFM Budget has reviewed their fiscal impact statement and verified June 1, 2023, the agency can absorb all costs associated with this request.

This information is entered into Human Resources Management System and CC Jobs.	
Director's Meeting Date 8/10/2023	Effective Date 8/11/2023
Management Type Management	Date of Exempt Position Description on File 4/21/2023
EEOC Code 41 Officials & Administrators	Current Number of Approved Position(s) N/A
Workforce Indicator 80148587 At-Will Governor's Pool	Total Number of Approved Position(s) 1

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

Item 2	
Agency Department of Social and Health Services	Analyst Mindy Portschy
Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Abolishment <input checked="" type="checkbox"/> Establishment <input type="checkbox"/> Exemption Change <input type="checkbox"/> Substantial Scope Change	
Administrative Action(s) resulting from Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Adding Position(s) <input type="checkbox"/> Band Change <input type="checkbox"/> Minor Scope Change <input type="checkbox"/> Remove Position(s) <input type="checkbox"/> Salary Exception <input type="checkbox"/> Title Change	
Current Code/Title N/A	Current EMS Band/Rate N/A
Proposed Code/Title B2343 Executive Officer, Maple Lane and Brockmann, BHA - DSHS	Proposed EMS Band/Rate EMS Band IV (\$93,036 - \$160,308)
Current RCW Exemption number and description N/A	Proposed RCW Exemption number and description Governor's Pool 41.06.070(3): "In addition to the exemptions specifically provided by this Chapter...one involving directing and controlling program operations of an agency..."

Scope

Reporting and accountable to the Deputy Assistant Secretary of the Behavioral Health Administration, the Executive Officer is responsible for the development and implementation of all aspects of the 124-bed residential treatment facility at Maple Lane serving civil and not guilty by reason of insanity patients and a 48-bed facility on the Brockmann campus serving civil patients. This exempt class uses strategic and creative thinking that have long-term impact on services to adults who cannot obtain mental health care elsewhere.

As an appointing authority, the Executive Officer provides inspiring and effective leadership while administering, directing, and coordinating all activities of two behavioral health facilities. The EO leads the executive management team in developing, implementing, and reviewing of policies and plans for patient care that meets the needs of the patients served and the standards of certifying and accrediting agencies.

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

Explanation

The Department of Social and Health Services is requesting establishment of an exempt class titled Executive Officer, Maple Lane and Brockmann, BHA – DSHS.

State HR staff reviewed the position description and supporting materials provided and supports the request for the establishment and agrees with the agency JVAC evaluation of D4Y – 1012, which is within EMS Band IV.

The Executive Officer, Maple Lane and Brockmann, BHA – DSHS is responsible for the development and implementation of all aspects of the new Maple Lane campus, to include 124 beds, and 48 beds at the Brockmann site. This executive leadership position is responsible for overall development, operation, strategic direction, and oversight of both campuses. The Executive Officer ensures standards of patient care required by regulatory agencies are met on a continuing basis; and works to provide a safe, secure workplace setting for staff and patients while providing the highest quality mental health patient care services. This exempt class determines priorities and implementation of managing the budget, in addition to overseeing all contracts with outside vendors. In addition, this position develops policies having broad organization-wide application for design and delivery of programs and services affecting a substantial segment of citizens. These include policies regarding the provision of patient care, including patient privacy, complaint resolution, patient abuse, patient safety, meeting certifying and accrediting agency standards, and utilization of space in patient living areas.

This exempt class is proposed for establishment under the Governor’s Pool, 41.06.070 (3) as it is responsible for directing and control program operations at the Maple Lane and Brockmann campuses for the Behavioral Health Administration of DSHS.

A Fiscal Impact Statement has been approved by OFM budget confirming the agency can absorb all costs associated with this establishment.

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

A temporary position was approved under exempt class B2411, CEO, Child Study and Treatment Center (Non Medical) – DSHS pending establishment of exempt class B2343. The temporary position was approved June 16, 2023, through August 11, 2023. The additional position will be removed effective August 11, 2023, and the agency will be notified of the action.

This information is entered into Human Resources Management System and CC Jobs.	
Director's Meeting Date 8/10/2023	Effective Date 8/11/2023
Management Type Management	Date of Exempt Position Description on File 5/10/2023
EEOC Code 41 Officials & Administrators	Current Number of Approved Position(s) N/A
Workforce Indicator 80148587 At-Will Governor's Pool	Total Number of Approved Position(s) 1

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

Item 3	
Agency Department of Children, Youth & Families	Analyst David Kelley
Director's Meeting Action(s) - select all that apply <input checked="" type="checkbox"/> Abolishment <input type="checkbox"/> Establishment <input type="checkbox"/> Exemption Change <input type="checkbox"/> Substantial Scope Change	
Administrative Action(s) resulting from Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Adding Position(s) <input type="checkbox"/> Band Change <input type="checkbox"/> Minor Scope Change <input type="checkbox"/> Remove Position(s) <input type="checkbox"/> Salary Exception <input type="checkbox"/> Title Change	
Current Code/Title B2436 Information Services Manager	Current EMS Band/Rate EMS Band III (\$77,616 - \$138,360)
Proposed Code/Title N/A	Proposed EMS Band/Rate N/A
Current RCW Exemption number and description 41.06.070 (3)...”In addition to the exemptions specifically provided in this chapter...The governor or other appropriate elected official may submit requests for exemption...”	Proposed RCW Exemption number and description N/A

Explanation

As a result of the passage of the Second Engrossed Second Substitute House Bill 1661 the Department of Children, Youth, and Families was established effective July 1, 2018. The Department of Social and Health Services' Children's Administration transitioned to DCYF effective July 1, 2018; and DSHS's Juvenile Rehabilitation Administration transitioned to DCYF effective July 1, 2019. The exempt class listed above is vacant and will need to be abolished as a result of these agency organizational changes.

State HR supports the agency's request to abolish this exempt class. There is no fiscal impact with this action.

This information is entered into Human Resources Management System and CC Jobs.	
Director's Meeting Date 8/10/2023	Effective Date 8/11/2023
Management Type Management	Date of Exempt Position Description on File 9/16/1997
EEOC Code 41 Officials & Administrators	Current Number of Approved Position(s) 1
Workforce Indicator 80148587 At-Will Governor's Pool	Total Number of Approved Position(s) N/A

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

Item 4	
Agency Utilities and Transportation Commission	Analyst Cindy Wulff
Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Abolishment <input checked="" type="checkbox"/> Establishment <input type="checkbox"/> Exemption Change <input type="checkbox"/> Substantial Scope Change	
Administrative Action(s) resulting from Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Adding Position(s) <input type="checkbox"/> Band Change <input type="checkbox"/> Minor Scope Change <input type="checkbox"/> Remove Position(s) <input type="checkbox"/> Salary Exception <input type="checkbox"/> Title Change	
Current Code/Title N/A	Current EMS Band/Rate N/A
Proposed Code/Title B3151 Director of Equity - UTC	Proposed EMS Band/Rate EMS Band III (\$77,616 - \$138,360)
Current RCW Exemption number and description N/A	Proposed RCW Exemption number and description RCW 41.06.070(1)(v) "In an agency with fifty or more employees: Deputy agency heads, assistant directors or division directors..."

Scope

Reporting to the Executive Director, the Director of Equity will lead the UTC's Equity Division in the development and execution of the commission's Pro-Equity Anti-Racism policies, procedures and action plan. Serving as a change agent on EDI efforts and a member of the senior leadership and extended leadership teams this exempt class participates in the development of the commission's strategic and operational goals, objectives, overall policy and strategic direction. Responsible for collaborating with EDI workgroups within the agency, external partners and community on EDI initiatives and fostering a culture of equity and inclusion.

Explanation

The Utilities and Transportation Commission is requesting to establish exempt class B3151 Director of Equity – UTC under the exemption of RCW 41.06.070 (1)(v) due to Governor's Executive Order 22-04. This exempt class is the Director of the Equity Division and is responsible for establishing an internal equity program and leading the development and implementation of DEI initiatives, policies, and procedures, which supports the commission's mission and pro-equity anti-racism (PEAR) efforts.

This exempt class meets the RCW 41.06.070 (1)(v) "In an agency with fifty or more employees: Deputy agency heads, assistant directors or division directors....".

Section B: Exempt Compensation

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The request for establishment of the class was at the EMS Band IV level with a JVAC score of C5Y-948. State HR has reviewed the position description and evaluated the exempt class with a JVAC score of C3X-768, EMS Band III.

A Fiscal Impact Statement has been reviewed and approved by OFM Budget for this action.

This information is entered into Human Resources Management System and CC Jobs.	
Director's Meeting Date 8/10/2023	Effective Date 8/11/2023
Management Type Management	Date of Exempt Position Description on File 6/8/2023
EEOC Code 41 Officials & Administrators	Current Number of Approved Position(s) N/A
Workforce Indicator 80148586 At-Will	Total Number of Approved Position(s) 1

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

Item 5	
Agency Department of Social & Health Services	Analyst Angie Strozyk
Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Abolishment <input checked="" type="checkbox"/> Establishment <input type="checkbox"/> Exemption Change <input type="checkbox"/> Substantial Scope Change	
Administrative Action(s) resulting from Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Adding Position(s) <input type="checkbox"/> Band Change <input type="checkbox"/> Minor Scope Change <input type="checkbox"/> Remove Position(s) <input type="checkbox"/> Salary Exception <input type="checkbox"/> Title Change	
Current Code/Title N/A	Current EMS Band/Rate N/A
Proposed Code/Title B1813 Office Chief, Community Transitions, HCS/AL TSA – DSHS	Proposed EMS Band/Rate EMS Band III (\$77,616 - \$138,360)
Current RCW Exemption number and description N/A	Proposed RCW Exemption number and description RCW 41.06.070(3) Governor's "...involving directing and controlling program operations of an ...administrative division...".

Scope

The Office Chief, Community Transitions, HCS/AL TSA - DSHS reports to the Deputy Director of the Home and Community Services Division. This exempt class is responsible for immediate and long-range planning for new and existing settings, services and supports that align with the Administration's mission and vision in serving individuals with complex physical, behavioral, and cognitive long-term needs. Responsible for planning, policy development, and program implementation related to home and community-based programs and services, and nursing home services funded through Medicaid state plan, federal home and community-based services waivers, and provider and service development. Directs strategies and implements improvements in long-term care service delivery efforts by the Administration, and provides program analysis, consultation, and advisory services to headquarters and field operations.

Explanation

The proposed establishment of this exempt class is a result of reorganization efforts within the office due to the expansion and transformation of state mental health facilities. This exempt class leads and directs strategies and implements improvements in long-term care service delivery efforts by the Administration, and provides program analysis, consultation, and advisory services to headquarters and field operations. This exempt class is responsible for immediate and long-range planning for new and existing settings, services and supports that align with the Administration's mission and vision in serving individuals with complex physical,

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

behavioral, and cognitive long-term needs. In addition, it involves responsibility for planning, policy development, and program implementation related to home and community-based programs and services, including services funded through the Medicaid state plan and legislatively authorized state-only funding, federal home and community-based services waivers, and provider and service development.

State HR staff supports the agency's request to establish this exempt class in accordance with RCW 41.06.070 (3) Governor's Pool as it is one "...involving directing and controlling program operations of an ...administrative division...". State HR reviewed and evaluated the submitted position description and concurs with the agency's JVAC score of C3X-768, which continues to meet EMS Band III.

A fiscal impact statement was submitted and approved by OFM Budget, confirming the agency can absorb all costs associated with this request.

This information is entered into Human Resources Management System and CC Jobs.	
Director's Meeting Date 8/10/2023	Effective Date 8/11/2023
Management Type Management	Date of Exempt Position Description on File 4/21/2023
EEOC Code 41 Officials & Administrators	Current Number of Approved Position(s) N/A
Workforce Indicator 80148587 At-Will Governor's Pool	Total Number of Approved Position(s) 1

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

Item 6	
Agency Department of Social and Health Services	Analyst Angie Strozyk
Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Abolishment <input checked="" type="checkbox"/> Establishment <input type="checkbox"/> Exemption Change <input type="checkbox"/> Substantial Scope Change	
Administrative Action(s) resulting from Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Adding Position(s) <input type="checkbox"/> Band Change <input type="checkbox"/> Minor Scope Change <input type="checkbox"/> Remove Position(s) <input type="checkbox"/> Salary Exception <input type="checkbox"/> Title Change	
Current Code/Title N/A	Current EMS Band/Rate N/A
Proposed Code/Title B1814 Office Chief, Housing and Employment, HCS/AL TSA – DSHS	Proposed EMS Band/Rate EMS Band III (\$77,616 - \$138,360)
Current RCW Exemption number and description N/A	Proposed RCW Exemption number and description RCW 41.06.070(3) Governor's "...involving directing and controlling program operations of an ...administrative division...".

Scope

The Office Chief, Housing and Employment, HCS/AL TSA – DSHS reports to the Deputy Director of the Home and Community Services Division. This exempt class is responsible for policy making, administrative structure, and operational leadership and support for housing and employment. Interfaces with multiple divisions, administrations, agencies, state, and local government. Collaborates with state legislators and executive branch policy makers to develop and implement systems and support for affordable, independent housing options, and availability and access to employment for individuals with disabilities. Responsible for creating environment for clients to seek and obtain employment opportunities while maintaining their long-term care benefits to reduce dependence on institutional and residential settings.

Explanation

The proposed establishment of the Office Chief, Housing and Employment, HCS/AL TSA – DSHS is a result of reorganization efforts within the office due to the expansion and transformation of state mental health facilities. HCS assists people with disabilities, older adults, and their families obtain appropriate quality services and is responsible for the oversight of Medicaid Long-Term Supports and Services provided to vulnerable adults in Washington State. The Office Chief leads and directs strategies and implements improvements in long-term care service delivery efforts by the Administration, and provides program analysis, consultation, and advisory services to headquarters and field operations. This exempt class is responsible for

Section B: Exempt Compensation

Positions in this listing are under the State Human Resources Director for the setting of salaries and fringe benefits but are otherwise exempt from civil service.

immediate and long-range planning for new and existing settings, services and supports that align with the Administration's mission and vision in serving individuals with complex physical, behavioral, and cognitive long-term needs.

State HR staff supports the agency's request to establish this exempt class in accordance with RCW 41.06.070 (3) Governor's Pool as it is one "...involving directing and controlling program operations of an ...administrative division...". State HR reviewed and evaluated the submitted position description and concurs with the agency's JVAC score of C3X-768, which continues to meet EMS Band III.

A fiscal impact statement was submitted and approved by OFM Budget, confirming the agency can absorb all costs associate with this request.

This information is entered into Human Resources Management System and CC Jobs.	
Director's Meeting Date 8/10/2023	Effective Date 8/11/2023
Management Type Management	Date of Exempt Position Description on File 5/3/2023
EEOC Code 41 Officials & Administrators	Current Number of Approved Position(s) N/A
Workforce Indicator 80148587 At-Will Governor's Pool	Total Number of Approved Position(s) 1

Section C: Classification

Item 7	
Agency/HE Institution Department of Social and Health Services	Analyst Chelsea Lee
Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Abolishment <input type="checkbox"/> Establishment <input checked="" type="checkbox"/> Revision <input type="checkbox"/> Salary Adjustment	If Revision(s) - select all that apply <input type="checkbox"/> Title Change <input type="checkbox"/> Class Series Concept <input checked="" type="checkbox"/> Definition <input checked="" type="checkbox"/> Distinguishing Characteristics
Current Class Code/Title 424C Claims Officer 3 - DSHS	Current Salary Range/Rate 63
Proposed Class Code/Title N/A	Proposed Salary Range/Rate N/A

Definition

Positions function as a senior, specialist, and/or lead worker over other claims officers or serves as a senior legal advisor to management.

Distinguishing Characteristics

This is the senior, specialist, and/or lead worker level of the series. Incumbents advise on more complex legal matters and serves as the trainer for the Claims Officer series. Incumbents in this class use independent legal judgment and coordinate on politically sensitive issues. Incumbents in this classification audit the work of Claims Officer 2 positions when necessary. Incumbents participate and provide legal guidance in statewide workgroups and projects.

Explanation

This is a request from the Department of Social and Health Services for class plan maintenance to the Claims Officer 3 - DSHS classification. The updates include revisions to the definition and distinguishing characteristics.

These changes are a carry-over from the 2023-2025 implementation and a result of the 2023-2025 Collective Bargaining Negotiations and Budget Process.

This information is entered into Human Resources Management System and CC Jobs.	
Director's Meeting Date 8/10/2023	Effective Date 8/11/2023
Management Type N/A	Workforce Indicator 80148588 Classified WA General Service
EEOC Code 42 Professionals	Number of Position(s) Affected 3

Section C: Classification

Emergency

Item 8	
Agency/HE Institution Department of Social and Health Services	Analyst Barb Ursini
Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Abolishment <input type="checkbox"/> Establishment <input checked="" type="checkbox"/> Revision <input type="checkbox"/> Salary Adjustment	If Revision(s) - select all that apply <input type="checkbox"/> Title Change <input type="checkbox"/> Class Series Concept <input checked="" type="checkbox"/> Definition <input checked="" type="checkbox"/> Distinguishing Characteristics
Current Class Code/Title 344F Rehabilitation Technician 2	Current Salary Range/Rate 46
Proposed Current Class Code/Title N/A	Proposed Salary Range/Rate N/A

Definition

Provides support and direct assistance to clients with significant disabilities. Provides a limited scope of services to a small caseload of clients referred by Vocational Rehabilitation Counselors (VCR) such as: vocational services, calculation of benefits analysis, job readiness preparation, and/or job search assistance, and makes recommendations regarding the vocational rehabilitation needs of individuals with disabilities.

Distinguishing Characteristics

~~Under general supervision with the guidance and approval of a Vocational Rehabilitation Counselor or supervisory staff, this job class demonstrates limited case management responsibilities with a limited number of cases involving direct service delivery to referred clients. Assists referred clients in performing one or more of the following:~~

- ~~• Conducts self-directed job searches including resume development, identifying and applying for job openings, and practicing for job interviews;~~
- ~~• Collaborates with WorkSource Business Services Teams, by conducting outreach and providing information to employers who recruit and hire vocational rehabilitation clients;~~
- ~~• Provides direct services to referred clients by utilizing knowledge of agency vocational rehabilitation and independent living processes, administrative policies and administrative support functions.~~

For the Division of Vocational Rehabilitation (DVR), this class is distinguished from the Rehabilitation Technician 1 by having limited case management responsibilities involving direct service delivery to referred clients. Under general supervision and with the guidance and approval of a Vocational Rehabilitation Counselor or supervisory staff, the Rehabilitation Technician 2 performs limited case management responsibilities with referred customers by assisting referred customers in either:

- 1) assisting clients in conducting self-directed job searches including resume development, identifying and applying for job openings, and practicing for job interviews; in collaboration with WorkSource Business Services Teams, conducting outreach and providing information to employers who recruit and/or hire DVR clients; or
- 2) calculating how clients' Social Security Disability Insurance (SSDI) and/or Supplemental Security Income (SSI) benefits will be affected by earned income when the individual goes to work; providing a standardized written benefits analysis report to the Vocational Rehabilitation Counselor and client that shows the results of

Section C: Classification

this calculation, which the VRC uses to provide VR counseling to the client on their choice of employment and salary goals, hours of work, as well as other key vocational decisions.

Cases are limited in number.

For the Department of Services for the Blind, this class is distinguished from the Rehabilitation Technician 1 by often making independent judgments and applying knowledge of agency vocational rehabilitation and independent living processes, administrative policies and “good practices” in performing direct services and administrative support functions necessary for the successful vocational rehabilitation and increased independence of agency participants. The Rehabilitation Technician 2 may be given responsibility for a small caseload of participants within the vocational rehabilitation process.

Explanation

The Department of Social and Health Services is requesting to transition duties which were originally moved to the “165F Financial Benefits Coordinator” through the 2023-25 collective bargaining cycle, back to the Rehabilitation Technician 2. An agreement was reached between the agency and union stakeholders to this approach in order to allow the agency to make appropriate allocation determinations. The salary adjustment for the RT2 effective July 1, 2023 will remain. In addition, the FBC will be abolished as it has not been utilized in a number of years.

This information is entered into Human Resources Management System and CC Jobs.	
Director’s Meeting Date 8/10/2023	Effective Date 8/11/2023
Management Type N/A	Workforce Indicator 80148588 Classified WA General Service
EEOC Code 42 Professionals	Number of Position(s) Affected 25

Section C: Classification

Emergency

Item 9	
Agency/HE Institution Department of Social and Health Services	Analyst Barb Ursini
Director's Meeting Action(s) - select all that apply <input checked="" type="checkbox"/> Abolishment <input type="checkbox"/> Establishment <input type="checkbox"/> Revision <input type="checkbox"/> Salary Adjustment	If Revision(s) - select all that apply <input type="checkbox"/> Title Change <input type="checkbox"/> Class Series Concept <input type="checkbox"/> Definition <input type="checkbox"/> Distinguishing Characteristics
Current Class Code/Title 165F Financial Benefits Coordinator	Current Salary Range/Rate 41
Proposed Class Code/Title N/A	Proposed Salary Range/Rate N/A

Definition

Provides support and direct assistance to clients with significant disabilities. Provides benefits counseling with customers, Division of Vocational Rehabilitation staff, legal guardians, representative payees, Community Rehabilitation Programs, lawyers, mental health practitioners, transition teachers, and Developmental Disabilities Administration case managers by creating individualized Social Security Administration guides and writing an individualized benefits planning analysis. Provides in depth counseling regarding how work will impact the customer's benefits. Financial Benefits Coordinators Performs social work with DVR customers to increase their ability for placement into meaningful work with pathways to improve financial stability and independence.

Explanation

The Department of Social and Health Services is requesting to abolish this job classification as it has not been utilized for a number of years.

This information is entered into Human Resources Management System and CC Jobs.	
Director's Meeting Date 8/10/2023	Effective Date 8/11/2023
Management Type N/A	Workforce Indicator 80148588 Classified WA General Service
EEOC Code 45 Paraprofessionals	Number of Position(s) Affected N/A

Section C: Classification

Emergency

Item 10	
Agency/HE Institution Washington State Auditor's Office	Analyst Mindy Portschy
Director's Meeting Action(s) - select all that apply <input type="checkbox"/> Abolishment <input type="checkbox"/> Establishment <input checked="" type="checkbox"/> Revision <input checked="" type="checkbox"/> Salary Adjustment	If Revision(s) - select all that apply <input checked="" type="checkbox"/> Title Change <input type="checkbox"/> Class Series Concept <input checked="" type="checkbox"/> Definition <input checked="" type="checkbox"/> Distinguishing Characteristics
Current Class Code/Title 148S Audit Intern	Current Salary Range/Rate 30
Proposed Class Code/Title 148S Assistant State Auditor Intern	Proposed Salary Range/Rate 35

Definition

Within the Washington State Auditor's Office, and working under close supervision in a learning capacity, serves as audit support to the auditor in charge of financial, compliance, information technology and/or federal audits of in a training capacity assists higher level auditors in audits of state and local government agencies, or in the research and development of uniform budgeting, accounting, and reporting systems for local and/or state governments entities.

Distinguishing Characteristics

The Assistant State Auditor Intern is distinguished from the Assistant State Auditor series as positions in this class work to develop and gain familiarity and knowledge of national performance standards including Generally Accepted Auditing Standards, Generally Accepted Governmental Auditing Standards, the U.S. Office of Management and Budget Uniform Guidance, Audits of State and Local Government, and agency audit policies. Assignments provide the opportunity to gain valuable experience in the practical application of a variety of audit practices and principles for career growth.

Explanation

The Washington State Auditor's Office is requesting class plan maintenance to the Audit Intern class due to business needs and the scope of the work for positions allocated to this job classification. Changes to the job specification include revising the title, adding distinguishing characteristics, and revisions typical work, knowledge and abilities, and desired qualifications to better align with the types of audits performed. In addition to class plan maintenance, State Human Resources staff supports a salary range increase based on the job class responsibility, accountability, and inequities with other similar job classifications.

The SAO has identified the intern as being advantageous for the agency as recruitments for the Assistant State Auditor job classification occur. The internship program introduces students to the auditing field, builds their skillset and develops strong mentorships within the agency, as well as providing a career pathway for growth. Positions in this job classification work with state and/or local government staff during audit work. This includes understanding of the internal controls, policy clarification, and requesting and providing information during the audit process. In addition, depending on the type of audit intern position, the levels of education are, at minimum, enrollment in their sophomore year of a college level degree in a major course of study equivalent to that of the position they are applying (financial and compliance, IT, or performance audits).

Section C: Classification

A fiscal impact statement was submitted and approved by OFM budget stating the agency can absorb costs associated with this request. This job classification is not represented by a collective bargaining agreement.

This information is entered into Human Resources Management System and CC Jobs.	
Director's Meeting Date 8/10/2023	Effective Date 8/16/2023
Management Type N/A	Workforce Indicator 80148588 Classified WA General Service
EEOC Code 45 Paraprofessionals	Number of Position(s) Affected 21

Section D: Compensation

Item 11

APPRENTICE SALARY SCHEDULE
Effective 7/1/2023 (Revised 7/12/2023)

APPRENTICE LEVEL JOB CLASSES										
Class Code	Class Title	Percentage of Journey Level Jobs (Monthly Salary Amount)								
		Entry	6 months	12 months	18 months	24 months	30 months	36 months	42 months	48 months
154A	APP Auditor 1 (Range 50C)	80% \$3,598	85% \$3,822	90% \$4,047	95% \$4,272	100% 4497 Journey Range 50				
152P	Journey Level Labor and Industries Auditor 3									
169E	APP Workers' Compensation Adjudicator 2 (Range 49G) (Revised 7/12/2023)	87% \$4,213	90% \$4,358	93% \$4,503	100% \$4,842 Journey Range 49					
168P	Journey Level Workers' Comp Adj 2									
628E	APP Construction and Maintenance Project Specialist 1 (Range 51G)	80% \$4,070	82.50% \$4,198	85% \$4,325	87.50% \$4,452	90% \$4,579	92.50% \$4,706	95% \$4,834	97.50% \$4,961	100% 5088 Journey Range 51G
627E	Journey Level Const. & Maint Project Spec									
121A	APP Industrial Relations Agent Apprentice 1 (Range 49C)	75% \$3,289	80.00% \$3,508	85% \$3,727	90.00% \$3,947	95% \$4,166	100% \$4,385 Journey Range 49			
124B	Journey Level Industrial Relations Agent 2									
620E	Painter Apprentice (Range 42G)	70% \$2,850	80% \$3,258	90% \$3,665	100% \$4,072 Journey Range 42G					
619F	Journey Level Painter									
609E	Electrician Apprentice (Range 46G)	70% \$3,148	80% \$3,598	90% \$4,047	95% \$4,272	100% \$4,497 Journey Range 46G				
608F	Journey Level Electrician									
606E	Carpenter Apprentice (Range 42G)	80% \$3,258	82.5% \$3,359	85% \$3,461	87.5% \$3,563	90% \$3,665	92.5% \$3,767	95% \$3,868.40	97.50% \$3,970	100% \$4,072 Journey Range 42G
605E	Journey Level Carpenter									
621D	Plumber/Pipefitter/Steamfitter Apprentice (Range 46G)	70% \$3,148	80% \$3,598	90% \$4,047	95% \$4,272	100% \$4,497 Journey Range 46G				
621F	Journey Level Plumber/Pipefitter/Steamfitter									

Note: 169E was calculated incorrectly by using step F instead of G. This was corrected 7/12/2023.

Section D: Compensation

**Higher Education
Special Pay
Emergency**

Item 12				
Requester (HE Institution) University of Washington		Analyst Shelby Sheldon		
Action <input type="checkbox"/> Abolishment <input type="checkbox"/> Establishment <input checked="" type="checkbox"/> Revision		Effective Date 8/16/2023		
<i>WAC 357-28-025 - The director may adopt special pay salary ranges for positions based upon pay practices found in private industry or other governmental units. This includes special pay salary ranges and/or compensation practices for higher education institutions and related higher education boards as authorized in RCW 41.06.133. The classes or positions assigned special pay ranges and the associated special salary schedule must be specified in the compensation plan.</i>				
Class Title(s)	Class Code(s)	Current Salary Range or Special Pay Range	Proposed Special Pay Range	Proposed Special Pay Increase
100 Job Classifications -- See "item 12 continued"				

Category (select all that apply):

- Unique Skills/Duties Recruitment/Retention Effective Operations
 Salary Compression/Inversion

Explanation

The University of Washington is requesting special pay increases for the attached list of 100 job classifications, affecting 525 employees. The basis of this request is effective operations, substantiated by data provided by the Milliman Inc. Health Care Salary Survey. The data is from January 1, 2022, and has been aged to July 1, 2023, at an average rate of four (4) percent.

State HR Staff support with modifications the agencies request to increase the special pay based on effective operations for the attached job classes. Currently, the 100 job classifications are consistently behind the market average. Of the 100 job classes associated with this request, SHR has taken into consideration compression and inversion issues with fifteen (15) non-represented supervisory job classes, affecting seventy-eight (78) employees, that are experiencing compression and inversion with represented subordinate staff. According to the survey data purchased and provided by UW, these classifications when compared to the benchmark cluster in 2022 Milliman Northwest Health Care Salary Survey shows UW lagging the market midpoint for the classification identified on the attached list.

Section D: Compensation

This special pay would increase the median monthly pay for the job classes identified but would not exceed the market average. These increases will aid UW’s efforts to remain competitive and to recruit and retain highly skilled individuals. UW has certified the funding does not come from tuition dollars and they have identified local funds to support these health care special pay salary increases.

UW is requesting an effective date of August 16, 2023.

<i>Internal Use Only</i>
Director’s Meeting Date 8/10/2023

Section D: Compensation

Item 12 continued

University of Washington Impacted Classifications for May 24, 2023

Benchmark Cluster	Job Class Code	Job Class	Total Headcount (12/01/2022)	Difference Between Old/New	Current Salary Range	Proposed Special Pay Range
Anesthesia Technician	320E	Anesthesiology Technician 1	0	1.0%	M2-W3	N2-X3
	320F	Anesthesiology Technician 2	0	5.1%	B4-L5	G4-Q5
	320G	Anesthesiology Technician Lead	0	5.1%	J4-T5	O4-Y5
	320H	Anesthesiology Technical Services Supv	2	5.1%	O4-Y5	T4-D6
Biomedical Technician	511E	Biomedical Electronics Technician 1	2	5.1%	C4-M5	H4-R5
	511F	Biomedical Electronics Technician 2	5	5.1%	Q4-A6	V4-F6
	511G	Biomedical Electronics Technician 3	14	5.1%	A5-K6	F5-P6
	511H	Biomedical Electronics Technician Lead	5	5.1%	F5-P6	K5-U6
	511I	Biomedical Electronics Technician Supv	4	5.1%	K5-U6	P5-Z6
Chaplain	363I	Religious Coordinator	0	5.1%	H4-X5	M4-C6
Cytotechnologist	316E	Clinical Cytogenetic Technologist Trainee	0	9.4%	Q3-X4	Z3-G5
	297S	Cytology Technologist 1	0	7.3%	U4-E6	B5-L6
	297T	Cytology Technologist 2	0	7.3%	E5-O6	L5-V6
	297V	Cytology Technologist Supervisor	1	4.1%	W5-F7	A6-K7
	316F	Clinical Cytogenetic Technologist	0	9.3%	F4-M5	O4-V5
	316G	Clinical Cytogenetic Technologist Spec	0	9.4%	S4-Z5	B5-I6
	316H	Clinical Cytogenetic Technologist Supv	1	9.4%	E5-L6	N5-U6
Dietetic Assistant	312G	Dietetic Technician (NE S CNU)	0	23.3%	H2-L3	Z2-G4
	312I	Dietetic Technician Supervisor (NE S CNU)	0	23.3%	O2-V3	J3-Q4
EEG Technician	297J	Electroneurodiagnostic Technologist 1	0	5.1%	N4-X5	S4-C6
	297K	Electroneurodiagnostic Technologist 2	0	5.1%	X4-H6	C5-M6
	297L	Electroneurodiagnostic Technologist 3	0	5.1%	E5-O6	J5-T6
	297M	Electroneurodiagnostic Technologist Supv	4	5.1%	N5-X6	S5-C7
Genetics Counselor	360E	Genetics Counselor 1	2	5.1%	Y4-F6	D5-K6
	360F	Genetics Counselor 2	4	5.1%	K5-R6	P5-W6
	360G	Genetics Counselor Lead	0	5.1%	S5-Z6	X5-E7
	360H	Genetics Counselor Supervisor	1	5.1%	E6-O7	J6-T7
Histology Technologist	315L	Histotechnologist	0	5.1%	W3-D5	B4-I5
	315N	Histology Laboratory Supervisor	0	5.1%	K4-R5	P4-W5
	315E	Anatomic Pathology Technician Trainee	0	3.0%	G3-N4	J3-Q4

Section D: Compensation

Benchmark Cluster	Job Class Code	Job Class	Total Headcount (12/01/2022)	Difference Between Old/New	Current Salary Range	Proposed Special Pay Range
	315F	Anatomic Pathology Technician	0	3.0%	V3-C5	Y3-F5
	315G	Anatomic Pathology Technologist	0	3.0%	G4-N5	J4-Q5
	315H	Anatomic Pathology Laboratory Lead	2	3.0%	N4-U5	Q4-X5
	315I	Anatomic Pathology Laboratory Supervisor	1	3.0%	V4-C6	Y4-F6
Medical Lab Technician	510H	Laboratory Technician 2	0	N/A	N/A	N/A
	508H	Clinical Laboratory Supervisor	1	5.1%	P5-Z6	U5-E7
Nuclear Medicine Technologist	298E	Nuclear Medicine Technologist 1	0	6.1%	T5-G7	Z5-M7
	298F	Nuclear Medicine Technologist 2	0	6.2%	A6-N7	G6-T7
	298G	Nuclear Medicine P.E.T. Technologist	0	5.1%	M6-Z7	R6-E8
	298H	Nuclear Medicine Technologist Lead	0	2.0%	R6-E8	T6-G8
	298I	Nuclear Medicine Technologist Supervisor	0	4.1%	E7-R8	I7-V8
Occupational Therapist (Registered)	306N	Occupational Therapist 1	19	N/A	N/A	N/A
	306O	Occupational Therapist 2	19	N/A	N/A	N/A
	306P	Occupational Therapist 3	5	N/A	N/A	N/A
	306R	Occupational Therapist Supervisor	0	6.2%	F6-P7	L6-V7
	306D	Orthotics-Prosthetics Practitioner Trnee	1	5.1%	C3-J4	H3-O4
	306F	Orthotics-Prosthetics Practitioner	8	5.1%	Z4-G6	E5-L6
	306G	Orthotics-Prosthetics Practitioner Supv	0	5.1%	J5-Q6	O5-V6
Occupational Therapy Assistant (Certified)	310H	Occupational Therapy Assistant 1 (NE S CNU)	3	5.2%	M3-W4	R3-B5
	310I	Occupational Therapy Assistant 2 (NE S CNU)	0	5.1%	P3-Z4	U3-E5
Patient Services Specialist	284E	Patient Services Representative	0	N/A	N/A	N/A
	284F	Patient Services Coordinator	0	N/A	N/A	N/A
	284G	Patient Services Lead	0	N/A	N/A	N/A
	284H	Patient Services Supervisor	20	5.0%	N/A	N/A
Pharmacist	295E	Pharmacist 1	0	4.1%	U5-E7	Y5-I7
	295F	Pharmacist 2	67	4.1%	W6-G8	A7-K8
	295G	Pharmacist 3	179	4.1%	B7-L8	F7-P8
	295H	Pharmacist 4	47	4.1%	G7-Q8	K7-U8
	295N	Pharmacist Supervisor	0	4.1%	N7-X8	R7-B9
Phlebotomist	321E	Phlebotomist	0	9.4%	P2-W3	Y2-F4
	321F	Phlebotomist Lead	0	9.5%	W2-D4	F3-M4
	321G	Phlebotomist Supervisor	0	3.0%	E3-O4	H3-R4
	510P	Specimen Processing Technician	0	5.1%	H2-L3	J2-Q3
	510Q	Specimen Processing Technician Lead	0	5.1%	Q2-X3	V2-C4
	510R	Specimen Processing Supervisor	9	5.1%	Z3-J5	E4-O5
Physical Therapist	306T	Physical Therapist 1	0	5.1%	G5-Q6	L5-V6
	306U	Physical Therapist 2	20	5.1%	O5-Y6	T5-D7
	306V	Physical Therapist 3	33	5.1%	U5-E7	Z5-J7
	306W	Physical Therapist Specialist	6	5.1%	B6-L7	G6-Q7

Section D: Compensation

Benchmark Cluster	Job Class Code	Job Class	Total Headcount (12/01/2022)	Difference Between Old/New	Current Salary Range	Proposed Special Pay Range
	306X	Physical Therapist Supervisor	5	5.1%	G6-Q7	L6-V7
Physical Therapist Assistant	310E	Physical Therapist Assistant 1	7	5.2%	S3-C5	X3-H5
	310F	Physical Therapist Assistant 2	2	5.1%	A4-K5	F4-P5
Psychometrist	323R	Psychometrist 1	2	5.1%	J3-Q4	O3-V4
	323S	Psychometrist 2	3	5.2%	U3-B5	Z3-G5
	323T	Psychometrist Lead	1	5.1%	E4-L5	J4-Q5
	323U	Psychometrist Supervisor	1	5.1%	T4-A6	Y4-F6
Radiation Therapist	302F	Radiation Therapy Specialist	0	5.1%	S5-C7	X5-H7
	302E	Radiation Therapy Technologist	0	5.1%	M5-W6	R5-B7
	302H	Radiation Therapy Technologist Lead	0	4.1%	W5-F7	A6-K7
	302I	Radiation Therapist Technologist Supv	0	5.1%	H6-R7	M6-W7
Research RN	285J	Registered Nurse 1 - Research	0	N/A	N/A	N/A
	285K	Registered Nurse 2 - Research	0	N/A	N/A	N/A
	285M	Registered Nurse Supervisor - Research	0	7.7%	N/A	N/A
Respiratory Care Specialist	309H	Respiratory Care Specialist	1	9.4%	R5-B7	A6-K7
Social Worker – Master’s	343I	Social Worker Assistant 2	3	9.4%	X3-N5	G4-W5
	343H	Social Worker Assistant 1	0	3.0%	M3-C5	P3-F5
	351E	Social Worker 1 - Academic Medical Centers	0	13.8%	M4-C6	Z4-P6
	351F	Social Worker 2 - Academic Medical Centers	0	13.8%	U4-K6	H5-X6
	351H	Social Worker Supervisor - Academic Medical Centers	15	5.1%	P5-F7	U5-K7
Speech Language Pathologist	704I	College Career MAS Graduate – IT/Engineering/Natural/Physical/Health	0	5.1%	H4-O5	M4-T5
	308E	Speech Pathologist/Audiologist Spec 1	14	2.0%	O5-V6	Q5-X6
	308F	Speech Pathologist/Audiologist Spec 2	12	2.0%	S5-Z6	U5-B7
	308G	Speech Pathologist/Audiologist Spec 3	1	2.0%	A6-H7	C6-J7
Sterile Processing Tech	313F	Hospital Central Services Technician 1	0	18.5%	P2-W3	G3-N4
	313I	Hospital Central Services - Supervisor	11	5.1%	K4-R5	P4-W5
Ultrasonographer	301E	Diagnostic Medical Sonographer	0	5.1%	M5-Z6	R5-E7
	301H	Diagnostic Medical Sonographer Lead	0	5.1%	V5-I7	A6-N7
	301F	Diagnostic Medical Sonographer Spec	0	5.1%	P5-C7	U5-H7
	301G	Diagnostic Medical Sonographer Clin Inst	1	7.2%	K6-X7	R6-E8
	301I	Diagnostic Medical Sonographer	1	5.1%	X6-K8	C7-P8

Section D: Compensation

Benchmark Cluster	Job Class Code	Job Class	Total Headcount (12/01/2022)	Difference Between Old/New	Current Salary Range	Proposed Special Pay Range
		Supv				
	301K	Cardiac Sonographer 1	0	5.1%	I5-S6	N5-X6
	301L	Cardiac Sonographer 2	0	5.1%	N5-X6	S5-C7
	301M	Cardiac Sonographer Specialist	0	5.1%	R5-B7	W5-G7
	301N	Cardiac Sonographer Lead	0	4.1%	W5-F7	A6-K7
	301P	Cardiac Sonographer Supervisor	2	5.1%	W6-G8	B7-L8
	299E	Vascular Technologist Trainee	0	5.1%	Z4-J6	E5-O6
	299F	Vascular Technologist	0	5.1%	L5-V6	Q5-A7
	299G	Vascular Technologist Lead	0	5.1%	S5-C7	X5-H7
	299H	Vascular Technologist Supervisor	1	5.1%	P6-Z7	U6-E8

Section E: Rule Amendments

Item #1 – Overtime Eligibility Determination

Staff note: Staff is proposing to repeal WAC 357-28-245 to no longer require general government employers to request director approval when a non-represented employee's position is changed from overtime eligible to overtime exempt. Staff is proposing to amend WAC 357-58-160 to remove the reference to WAC 357-28-245 due to the proposal to repeal WAC 357-28-245. These changes will allow employers the flexibility to manage overtime eligibility rather than require approval from the Director of the Office of Financial Management.

Staff is proposing permanent adoption effective December 31, 2023.

REPEALER

WAC 357-28-245 Is approval required when a general government employer changes a position's overtime eligibility designation?

AMENDATORY SECTION

WAC 357-58-160 How are hours of work established for WMS employees?

Agencies must assign each WMS position to one of the overtime eligibility designations identified in the compensation plan and determine the position's work week.

For overtime eligible employees, compensation must be in accordance with the following sections of chapter 357-28 WAC:

((WAC 357-28-245))
WAC 357-28-250
WAC 357-28-255
WAC 357-28-260
WAC 357-28-265
WAC 357-28-275
WAC 357-28-280
WAC 357-28-285

Reference:

WAC 357-28-245 Is approval required when a general government employer changes a position's overtime eligibility designation?

Approval from the director is required when a general government employer changes a position's overtime eligibility designation to overtime-exempt or law enforcement.