

Federal Grants Community of Practice

Meeting Minutes

February 1, 2024

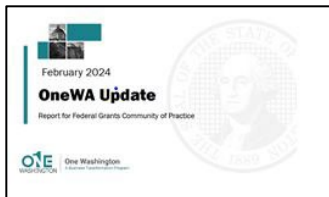
Date: Feb 1, 2024
Location: Microsoft Teams meeting
Facilitator: Marina Yee, OFM
Present: Participation via Teams

1. One Washington Update – Adriann Jordan

- Currently working on FDM Submissions, Allocation Functionality (replacement of AFRS CAS for HHS), and OneWA Workday Knowledge Transfer Presentations.
- Design updates to grants presented in the OneWA Knowledge Transfer presentations on 1/24/2024. If you are interested in getting access to the recording, please contact your agency AST leads.
 - Schedule for the presentation series as follow:

January 10, 2024	FDM/ Trans Code -Location TBM ✓
January 17, 2024	Project and IT Cost Category worktags for Technology Business Management (TBM)✓
January 24, 2024	Grant Worktag✓
January 31, 2024	Process cash between agencies and OST (AFRS 7110, 7120, 7130)✓
February 7, 2024	Process cash between agencies and funds (AFRS in process 7140)
February 14, 2024	Suppliers & Company as Suppliers
February 21, 2024	Customers & Company as Customers
February 28, 2024	Direct Intercompany
March 6, 2024	Processing Ad Hoc Bank Transactions -Deposits / Deposit Adjustments
March 13, 2024	Processing Ad Hoc Bank Transactions -Payments outside Workday / Cancellations
March 20, 2024	Processing Supplier Invoice / Miscellaneous Payment
March 27, 2024	Canceling Warrants
April 3, 2024	Processing Accounting Journal
April 10, 2024	Processing Customer Invoice
April 17, 2024	Financial Allocation
April 24, 2024	Accruals and Liquidations

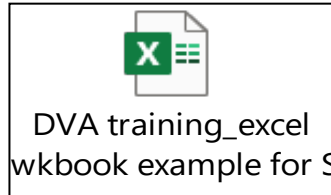
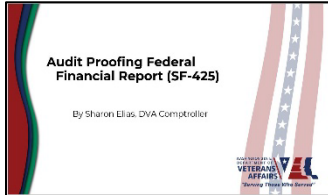
- FDM submission reminders
- Job opportunities at OneWA
- Double click below to access the slide deck



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2. SF-425 Training – Sharon Elias, DVA Comptroller

- Double click below to access the training slides and workbook reconciliation example:



3. Single Audit Update – Stacie Boyd

- SAO has informed us that the fiscal year 2023 audit report package is expected to be completed by May 23, 2024.
- SAO has already communicated to the Department of Education and the Department of Health and Human Services about the reasons for the audit delay and their efforts to meet the deadline in the future. Agencies are encouraged to reach out to their federal grantors and contact OFM as needed for any additional concerns that we can help address.
- SAO is currently performing audits and issuing findings. As of today, 36 findings have been issued to state agencies.
- There are two compliance areas we are seeing a significant number of findings issued to agencies:
 - Reporting – 12 findings have been issued. The Federal Funding Accountability and Transparency Act (FFATA) reporting accounts for 6 of the findings.
 - Subrecipient Monitoring – 8 findings over different elements on monitoring - single audits, risk assessments and federal award identification elements in subawards
 - Activities Allowed or Unallowed and Allowable Costs/Costs Principles – 3 findings
 - Special Tests and Provisions – 3 findings
- OFM continues to work with agencies on corrective action plans after the findings are issued.
- Upcoming dates to note:
 - SAO draft findings issued by March 18
 - Final findings issued by April 5
 - Corrective Action Plans due to OFM by April 17
 - Audit Reporting Package due to OFM from SAO May 23
 - OFM will file report with the Federal Audit Clearinghouse by May 31
 - Federal Certifications due April 30 (changed from February 29)
- 2023 Audit Resolution Report was published by OFM Statewide Accounting on December 20, 2023. The report can be viewed on the OFM website at [2023 Audit Resolution Report](#).

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- The FY22 SWSA CAP's along with any accountability, financial and fraud findings issued from November 1, 2022, to October 31, 2023 were included in the report.
- CRF Desk Audit – OFM continues to work with state agencies to obtain documentation and fulfill requests as part of the desk audit. We want to thank agencies for providing documentation even with the very quick turnaround times provided by Treasury.
- Treasury is currently reviewing all of the state's single audit reports for FY20, FY21 and FY22 and will be issuing a management decision letter in response to the audit findings. In order to help Treasury understand internal control weaknesses and noncompliance identified by SAO, OFM worked with state agencies to obtain documentation to help Treasury determine if audit findings were resolved or unresolved.

4. Federal Group Distribution List – Marina Yee

- Currently doing some maintenance of the federal group distribution list to make sure the agency staff on the list are still active or still interested in being part of the group.
- Will send out list of names currently include in the group for agencies to provide updates/changes, etc.
- After distribution list is updated, will add all to the Federal SharePoint site to access webinars and other federal news and resources.
- Plan on maintaining the member list more frequently, maybe each quarter, to make sure we are reaching the right audience.

5. Next Meeting

- April 2024, date TBD, 2pm – 3pm
- via Teams