

OFM Federal Agency Workgroup - Executive Meeting

Meeting Minutes

Date: February 4, 2021
Location: Microsoft Teams meeting
Facilitator: Sara Rupe, OFM
Present: see Meeting Sign-in Sheet for participants

1. Introduction

- Participant introductions: name, agency, position, brief description of your experience with federal grants.

2. One Washington Update

- Stacy Crawford gave an update and what is coming in the next 36 months for One WA implementation.
- Outlined planned activities for
 - Phase 1A Core Financials
 - Phase 1B Expended Financials and Procurement
- Will share handout with the group.

3. FY20 Statewide Single Audit update

- 2020 Compliance Supplement Addendum allowed up to 3 months extension for filing 2020 Single Audit report.
- SAO agreed to issue all draft findings to Agencies and OFM by March 31, 2021, and final findings by April 30, 2021.
- SAO is planning on issuing opinion by May 12, 2021
- OFM will try to file single audit report to the Clearinghouse by May 31, 2021 but no later than June 30, 2021.
- Agencies are reminded about the importance of meeting the stipulated 10-day timeframe for technical review and for providing response to final findings.

4. Uniform Guidance (UG) changes and 2020 Compliance Supplement Addendum

- Marina went through some UG revisions issued in August 2020.
- Also highlighted some important information from the Compliance Supplement issued on December 22, 2020.
- Will share presentation slides to the group.

5. Biden's Executive Orders

- Prior to the meeting, Sara emailed the group a list of key Biden executive actions issued from Jan 20 to Jan 22, 2021, and the OFM observations on the potential impact to the states.
- Just an item on the agenda for agencies to express comments, insights or share information.
- No item was brought up for discussion.

6. Training updates

OFM Federal Agency Workgroup - Executive Meeting

Meeting Minutes

- Recently added a webinar on procurement standards to the SharePoint site.
- No other trainings at this time.

Thompson training:

- OFM renewed subscription through 12/2021.
- If you see a webinar on the Thompson website that you would like to view, let us know to have it posted on the SharePoint site.
- Current webinar list can be found at: <https://grants.thompson.com/webinars>

7. Federal Grants Community of Practice SharePoint Site

- Sara shared screen to show how the information on the site is being organized.
- OFM continues to add resources to the site.
- Marina recently added 4 training/webinars related to Uniform Guidance.
- If you need access to the site, please let Sara know.
- Sara reminded group about location on OFM website where past meeting minutes, and dates for upcoming meetings are posted.
<https://ofm.wa.gov/accounting/administrative-accounting-resources/finance-erp-readiness-project/federal-grants-community-practice-project>

8. Round Table

- No round table item was brought up.

9. Watch list:

- DUNS number/Unique identifying numbers
<https://www.gsa.gov/about-us/organization/federal-acquisition-service/office-of-systems-management/integrated-award-environment-iae/iae-information-kit/unique-entity-identifier-update>
- New Unique Entity Identifiers transition date has been moved from Dec 2020 to April 2022.
- Users are not required to take any action at this time.

10. Next Meeting

- April 15, 2021
- via Teams