

Federal Grants Community of Practice
Meeting Minutes
April 10, 2025

Date: April 10, 2025
Location: Teams meeting
Facilitator: Toni Smith, OFM
Present: Participation via Teams

1. FY24 Single Audit updates - Stacie Boyd

- 85 findings issued for FY24, 3 findings related to the ACFR.
- OFM is wrapping up the review of corrective action plans.
- Audit report package is expected to be completed and submitted by SAO to OFM by April 23, 2025.
- OFM plans to file with the Federal Audit Clearinghouse by April 30, 2025.
- Reach out to OFM if you receive emails from federal grantors on the delay in the FY24 single audit and if you are unsure how to respond.
- SAO will begin planning procedures for the FY25 audit soon.
- OFM and SAO will also work on drafting the engagement letter for agency expectations and critical dates.
- Refer to the slide deck for details of the FY24 audit results by different categories.

2. Subrecipient Monitoring – An overview of DOH’s process to meet the minimum requirements - Nancy Wallace, Fiscal Monitoring Unit Manager, DOH Office of Financial Services

- Risk Assessment tools
- Standard Minimum Back Up Matrix
- Monitoring Tool
- See details on presentation slides and handouts

3. Next Meeting

- Next meeting will be held in June, date TBD, 2pm – 3pm
- via Teams