

OFM Federal Agency Workgroup - Executive Meeting

Meeting Minutes

Date: April 15, 2021

Location: Microsoft Teams meeting

Facilitator: Sara Rupe, OFM

1. One Washington Update

- Adriann Jordan gave an update of what's happening in OneWA and answered agencies' questions.

2. SWA OneWA Resource Site

- Sara showed the new SWA One Washington Resource Site, which provides accounting resources for agencies.
 - ✓ Agency support team leads
 - ✓ Summary of the business functions by implementation phase

3. FY20 Statewide Single Audit update

- Marina provided current status of the Single Audit and some finding statistics as of 4/15/2021.
- SAO was not able to issue all draft findings by the agreed upon date of 3/31/2021.
- Preparation of the audit report is ongoing, still with a target filing date of 5/31/2021.
- Agencies are reminded about the importance of meeting the CAP due dates.

4. Year-end Update

- Sara talked about some plans on year-end training and developing guidance for the following:
 - Federal Disclosure forms eLearning updates
 - Federal COVID-19 eLearning
 - reporting lost revenue under the current stimulus funding provisions
 - reporting expenditures related to FEMA reimbursements

5. Federal Grant COP SharePoint site

- The following training webinars were recently added to the SharePoint site:
 - How to Create a Collaborative Remote Grant Review Process
 - PROCUREMENT STANDARDS: Successfully Balancing Efficiency and Risk
- Sara encouraged group to let us know what areas of training they would like to see and be posted on the site.
- Current webinar list can be found at: <https://grants.thompson.com/webinars>

OFM Federal Agency Workgroup - Executive Meeting

Meeting Minutes

6. Round Table

- Jean (COM) asking help to access Federal Clearing House audit reports, as part of their subrecipient monitoring process. DOH offered to walk through process with her.
- More questions were brought up about One WA which grant modules, which Adriann helped to address. Agencies would like to be more involved throughout the process.

7. Next Meeting

- June 3, 2021
- via Teams