

# Federal Grants Community of Practice

## Meeting Minutes

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**Date:** June 2, 2022  
**Location:** Microsoft Teams meeting  
**Facilitator:** Sara Rupe, OFM  
**Present:** via Teams

### 1. Introduction of new federal staff – Stacie Boyd, Evelyn Kover and Toni Smith

### 2. One Washington Update – Adriann Jordan

- Adriann went over PowerPoint presentation of project updates.
- There was a time-out and re-shift of the OneWA project and 2 subprojects were formed.-
  - Way Forward Group – work on program goals and scope, deployment strategies
  - Apple Team – focus on design decisions, consisted of Business Owners, OneWA Finance Lead, and consultants.
- Way Forward Group – completed goal reviews and scope already, but still hashing out deployment strategies and schedule - phase 1A is as it is today.
- Apple Team – shooting for end of June for all the designs to be “baked”.
- Finance Team – work on user stories, test scenarios, to-be documentation, review design documents. Goal is to wrap up by end of June.
- Agencies can reach out to their AST Leads if they want to receive any slide decks regarding project designs.

### 2. FY21 Single Audit Update – Stacie Boyd

- 63 findings issued so far, expecting to receive a few more.
- Finalized 14 CAPs. Working on reviewing CAPs received, and waiting on agencies to submit outstanding CAPS that will be due in the next few weeks.
- There are 4 areas that have received the most findings this year:
  - Activities Allowed
  - Subrecipient Monitoring
  - Reporting - FFATA
  - Special Tests and Provision
- Planning on filing FY21 SWSA report in the first week of August

### 3. FY22 Single Audit Planning – Marina Yee

- OMB did not issue any memo regarding single audit extension next year, so we are planning to file the FY22 report by 3/31/2023.
- SAO started audit planning and sent out information requests to selected agencies.

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- SAO provided a preliminary list of major programs and agencies that made it to the audit plan.
- Final program selection will be done after OFM submits the FY22 SEFA to SAO.
- Other changes for FY22:
  - CFDA changed to Assistance Listing Numbers, and DUNS numbers transitioned to Unique Entity Identifier (UEI). Disclosure forms and SAAM had been updated.
  - OFM planned to have more regular check-in meeting with SAO during the audit next year.

#### 4. 2022 Federal Year-end update – Sara Rupe

- Went over FY22 closing calendar
- Federal disclosure form changes
- Total federal expenditures increased from \$17 billion in FY16 to \$37 billion in FY2021
- Programs that had substantial increase – Unemployment Insurance, Medicaid, SANP, Presential Declared Disaster Assistance to Individuals and Households, Education Stabilization Funds, Pandemic EBT and FEMA Public Assistance.
- Grants that have specific guidance from OFM in reporting: Coronavirus Relief fund, FEMA Public Assistance Grant and Coronavirus State and Local fiscal Recovery Fund. Please contact OFM consultants if you have any questions.
- Provided OFM Year-end Accounting resources.

#### 5. Next Meeting

- August 4, 2022, 2pm
- via Teams