

# Federal Grants Community of Practice

## Meeting Minutes

December 5, 2024

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**Date:** December 5, 2024  
**Location:** Teams meeting  
**Facilitator:** Marina Yee, OFM  
**Present:** Participation via Teams

### 1. Sara Rupe, Deputy Statewide Accounting Director

- Brief introduction of the current Statewide Accounting organization and general area of responsibilities of each unit.
- Current projects to get ready to transition to OneWA.

### 2. FY24 Single Audit updates – Stacie Boyd

- SAO is currently conducting audits of selected federal programs.
- 19 findings issued for FY24 so far.
- OFM continues to work with agencies on corrective action plans after the findings are issued.
- Agency requests to federal disclosure forms, based on SAO's reconciliation of the SEFA. We will update once SAO is close to finalizing field work and their SEFA reconciliations in late January, early February.
- Similar to last year, SAO wrote an open letter that can be shared with federal agencies to explain the delays in the FY24 SWSA. OFM will include a copy of this letter with the meeting notes when they are sent to agencies. Agencies are encouraged to share this letter with their federal grantors and contact OFM as needed for any additional concerns that we can help address.
- Continue to respond to audit requests timely to keep the workflow moving.
- Per the engagement letter between OFM and SAO, want to remind agencies of important dates that will be coming in the next few months.
  - SAO draft findings issued by February 28, 2025
  - Final findings issued by April 3, 2025
  - Corrective Action Plans due to OFM by March 31, 2025
  - Audit Reporting Package due to OFM from SAO by April 23, 2025
  - OFM will file report with the Federal Audit Clearinghouse by April 30, 2025
  - Federal Certifications are due February 28, 2025.
- Please feel free to reach out to SWA if you have questions/concerns with the FY24 SWSA.

### 3. 2024 Audit Resolution Report – Stacie Boyd

- Statewide Accounting is currently working on the report, which will be published by December 31st.
- The FY23 SWSA CAP's will be included in this report, along with any accountability, financial or fraud findings issued during the year.
- Agencies have all received requests for any updates to CAPs issued during the year.

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4. **OFM accounting training overview** – Toni Smith

- Accounting 101, 102 and 103 overview
- Current available trainings are listed in the Learning Center.
- Virtual classes for 103 will be scheduled in February.

5. **FFAFA upcoming changes** – Marina Yee

- Subaward reporting will be transitioned from FSRs.gov to SAM.gov in March 2025.
- Forum by GSA: Tuesday, December 17th at 1:00pm EDT.

Here is the link to registration

Now [https://gsa.zoomgov.com/webinar/register/WN\\_KCqhoeuMRMiNpTP16EBLvq?utm\\_medium=email&utm\\_source=govDelivery#/registration](https://gsa.zoomgov.com/webinar/register/WN_KCqhoeuMRMiNpTP16EBLvq?utm_medium=email&utm_source=govDelivery#/registration)

6. **Next Meeting**

- Next meeting February 6, 2pm – 3pm
- via Teams