



February 28, 2019

Finance Readiness Initiatives

One Washington Program Readiness

OFM

OFFICE OF FINANCIAL MANAGEMENT

Current Finance Readiness Initiatives

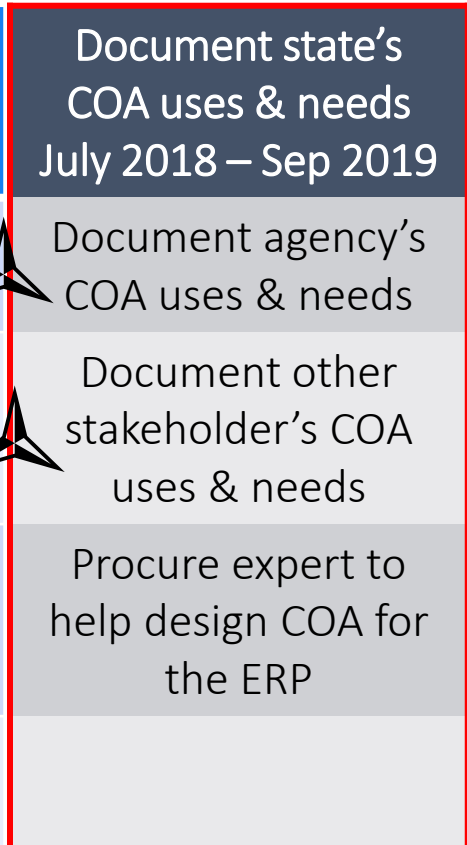
1. Chart of Accounts
2. Master Payee & Customer File
3. Standard Agency Interfaces from AFRS
4. Accounting Training
5. Federal Grants Community of Practice

Chart of Accounts

✓ Complete
 ▲ In-Progress



Build the Business Case 2014 – May 2016	Implement Statewide Sub-Subobjects July 2016 – June 2017	Document state's COA uses & needs July 2018 – Sep 2019	Define new COA for the ERP Jun 2020 – Jul 2021
Survey & interview stakeholders	Develop SSOs with pilot agencies	Document agency's COA uses & needs	Draft new statewide COA
Draft the Strawman COA	Expand SSO table to include all agencies	Document other stakeholder's COA uses & needs	Gather feedback
Gather feedback from stakeholders	Establish governance for changing SSOs	Procure expert to help design COA for the ERP	Finalize new COA & cross-walk to old COA
Finalize the Business Case	Publish Statewide SSOs		Establish governance process



COA Project - What are we working on now?

Phase 3

Define New COA
Structure
Jul 2018 – Sep 2019

Document agency
COA uses
(Aug-Jun)

Document other
stakeholder COA uses
& gaps (Aug-Aug)

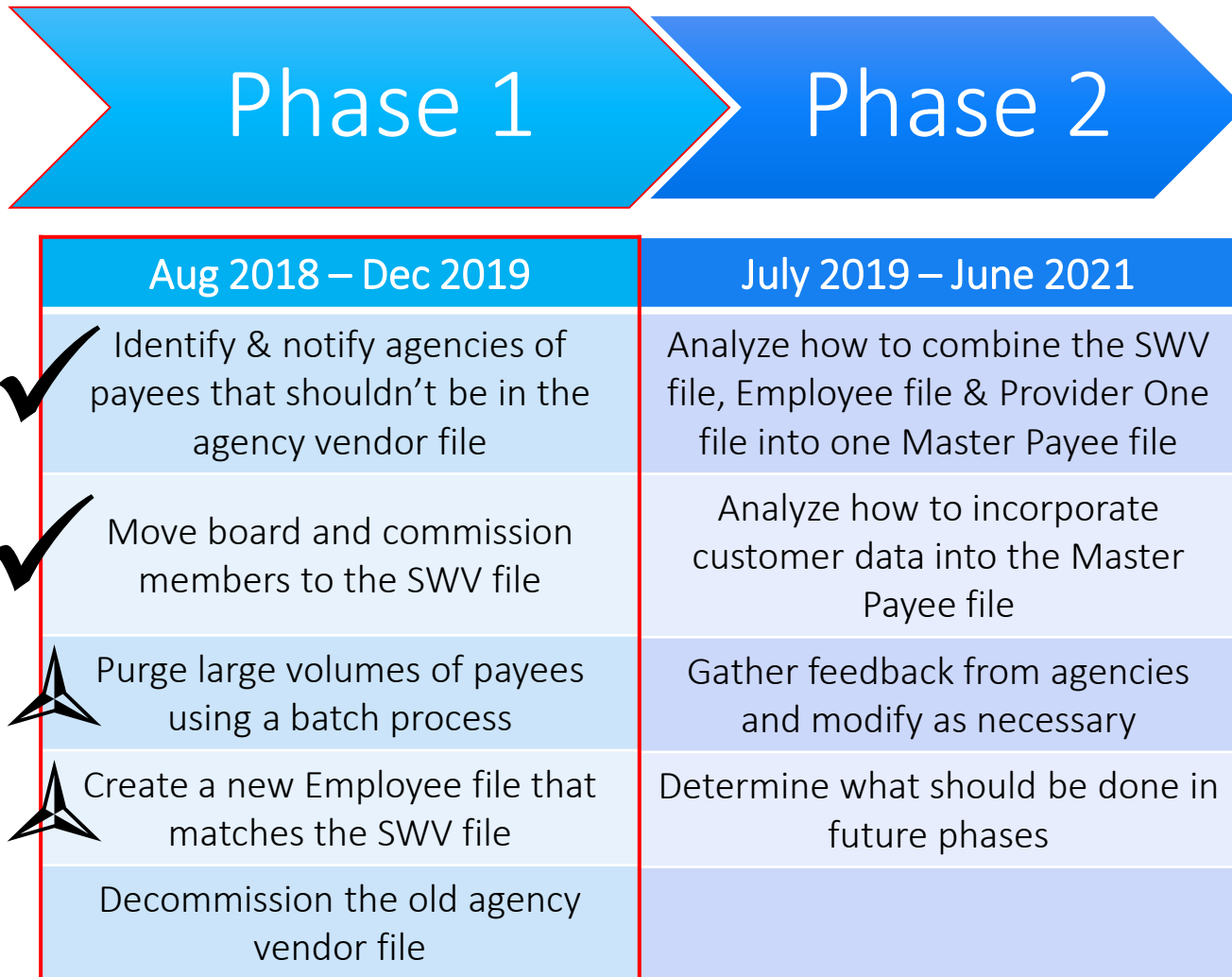
Procure expert to
help design COA for
the ERP (Aug-Sep)

Goal: Understand how agencies use the current COA and what gaps exist.



- ✓ Survey agencies: Sent early September to DES, DNR, DOL, DOT, DOH, DSHS, ECY, HCA, L&I, LOT, TRE, UTC, and WaTech
- Review survey responses with agencies (Jan-Mar) – **70% complete**
- Gather feedback from all agencies on the summarized results (Apr-May)
- Finalize document summarizing how agencies use the current COA (May-Jun)

Master Payee and Customer File

✓ Complete
▲ In-Progress











Agency Interfaces from AFRS

 Complete
 In-Progress



Phase 1

Phase 2




Phase 3

Fiscal Year 2019 August 2018 – June 2019	Fiscal Year 2020 July 2019 – June 2020	Fiscal Year 2021 July 2020 – TBD
 Setup new State Government Network (SGN) server for the AFRS Statewide Titles	 Complete the conversion process for pilot agencies, if needed	Continue converting agencies with interfaces from the mainframe to new SGN server
 Setup main Active Directory (AD) in prep for agencies to add their AD to access the server	 Convert agencies with interfaces from the mainframe to the new SGN server	Continue converting agencies with interfaces from ER to new SGN server
 Create a master Data Dictionary for AFRS Statewide Titles	 Convert agencies with interfaces from the Enterprise Reporting (ER) to the new SGN server	Continue converting agencies with interfaces from Integration Team to new SGN server
 Create view names for data elements on the server	Convert agencies with interfaces from the Integration team to the new SGN server	
 Convert pilot agencies' interfaces to SGN server & stop old interfaces	Add the new Employee Payee file to the new SGN server	



Accounting Training

 Complete
 In-Progress



Submit Decision Package Jul 2018 – Jun 2019	Develop Curriculum and Create Training Jul 2019 – Aug 2020	Provide Training Aug 2020 – Beyond
 Interview agencies	Hire staff	Pilot training
 Submit Decision Package for 2019-2021 Biennium	Develop training curriculum	Modify training based on pilot results
 Prepare a high-level training plan	Create E-Learning training	Train all agencies

Federal Grants Community of Practice

 Complete
 In-Progress



Fiscal Year 2018
Nov 2017 – Jun 2018

Identify agencies to participate in new Federal Workgroup


Gather feedback from agencies on Federal Grant Training needs


Hold first workgroup meetings

Ongoing: Identify and address ongoing grant management needs

Ongoing: Develop common resources for federal grant mgmt

Fiscal Year 2019
Jul 2018 – Jun 2019

 Continue Federal Grants workgroup meetings

 Develop Federal Grants Training Plan

Receive feedback on training plan and modify as necessary

Ongoing: Identify and address ongoing grant management needs

Ongoing: Develop common resources for federal grant mgmt

Fiscal Year 2020
Jul 2019 – Jun 2020

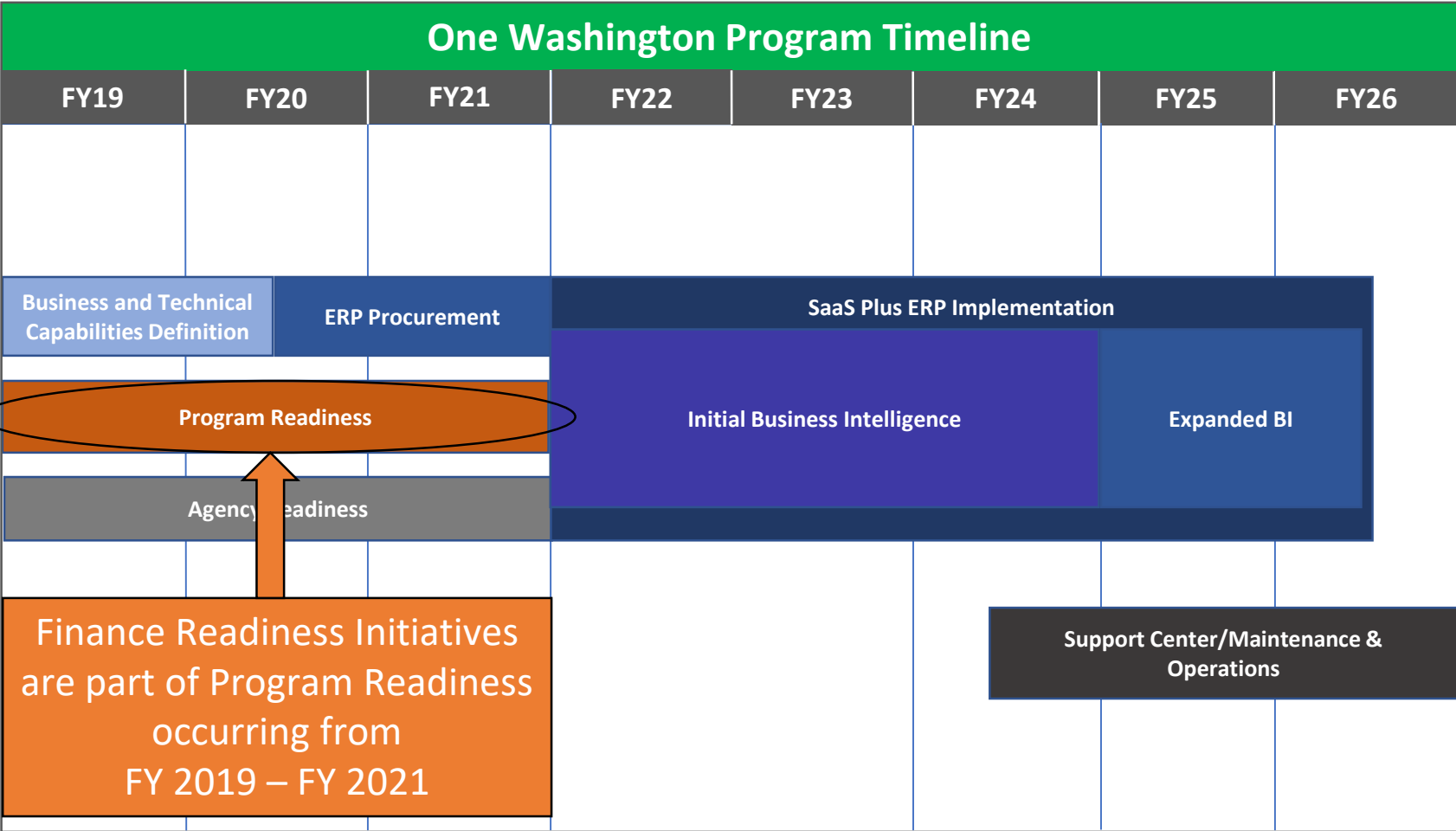
Continue Federal Grants workgroup meetings

Continue offering training and expanding based on need

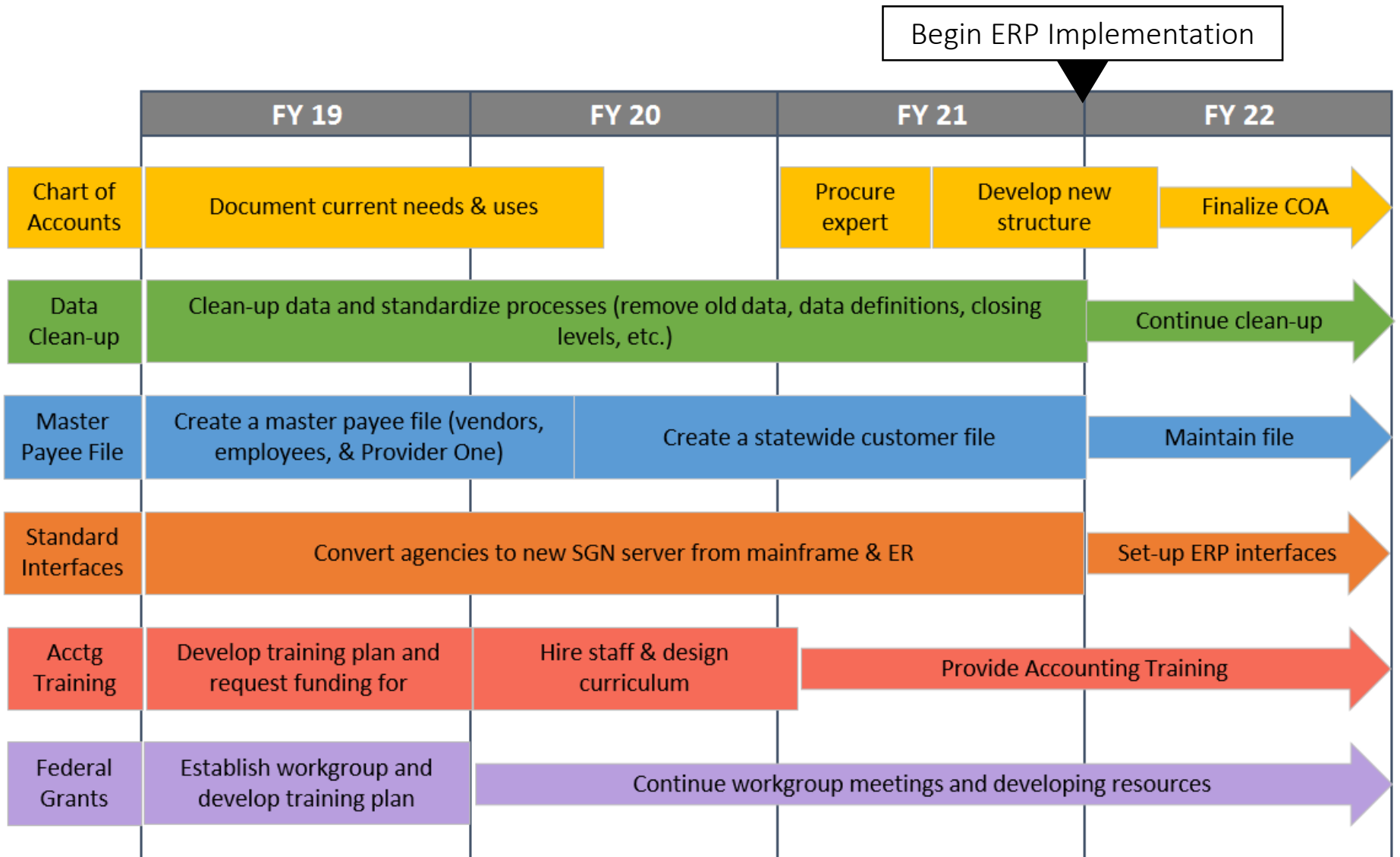
Ongoing: Identify and address ongoing grant management needs

Ongoing: Develop common resources for federal grant mgmt

Expanding the Finance Readiness Initiatives



New Finance Readiness Initiatives Timeline



One Washington Financial Advisory Committee



What would help prepare the state to move to a new financial system?

Scope

- Clear understanding of scope.
- Identifying items "outside" the ERP - State assisting with unique items.
- Business requirements.
- Visible and identifiable support from the top down.

Classification

- Standard job descriptions.
- Know required skill set for ERP users.

Resources

- Clarity on resource demands from agencies.
- Ongoing support staff/experts (year or longer).
- Help agencies who have inadequate/failing systems wait longer.

What would help prepare the state to move to a new financial system?

Training

- Accounting basics.
- General ledgers.
- “Boot camp”.

Process flow map

- Process flows that are offered by ERPs / hands on experience.
- Help employees imagine what the possibilities are. Employees have a hard time seeing what it will be like.
- Workflow changes from “one-sided accounting”.

Miscellaneous

- Agency contacts for One Washington to reach out to.
- Identifying true priorities.

What is the biggest challenge you see for the state or your agency?

Resources

- Subject matter experts, backfill, and interfaces.
- Lack thereof.
- Staff turnover, before and during

Training

- Statewide preparation for a new system.

Organizational Change Management

- Resistance to change.
- People get stuck on thinking we have to keep doing what we are doing.
- Communication of strategy/path.
- Momentum. The longer it takes, the harder to stay focused.

What is the biggest challenge you see for the state or your agency?

Miscellaneous

- Interfaces to new ERP.
- Customer tables that feed other systems (specifically AR).
- Customer data/location combinations that exist today in ABS (and other DES systems that rely on that data) and the lack of standardization between DES companies (P&I/Surplus/CMS/Asset Management/etc). How this information will translate to a new system and what may need to change (or be standardized) in advance of a new system.
- The ERP not meeting the criteria and working as we have been told it will.
- Reporting need/deficiencies of a new system related to reconciliation (like exist -or existed- for HRMS).
- Governmental vs proprietary accounting.
- Moving from weighted labor to actual labor.
- Reluctance to use COGS for all production environments.
- OST concerns with timing of implementation.
- Getting FHWA approval for new system.

Questions or concerns?



What concerns would
you like to add?



FOR MORE INFORMATION:

Brian Tinney

Assistant Director, OFM Accounting
(360)725-0171

Brian.Tinney@ofm.wa.gov

OFM

OFFICE OF FINANCIAL MANAGEMENT