

# Meeting Agenda

Date: July 2, 2014, 3:00 PM – 4:00 PM

Location: Insurance Building, Conference Room 440

**Meeting Purpose:** Review current status and collect input on deployment and change readiness.

**Attendees** Amy Arnis, Heide Cassidy, Michael Cockrill, Denise Doty, Tracy Guerin, Peter Hutchinson, Tom Jensen, Bill Kilmartin, Lynne McGuire, Kathy Marshall, Jim Odiorne, Wolfgang Opitz, Shad Pruitt, Ramsey Radwan, Vikki Smith, Joe Stohr, Tina Walha, Randi Warick, Kelly Wicker, Lenny Young

	Agenda Item	Expected Outcome	Timing
1	<b>Meeting Purpose and Outcomes</b> - Welcome - Confirm purpose of the meeting and meeting outcomes	▪ Agreement on the expected outcomes.	5
2	<b>Project Status and upcoming meetings</b> - Review Project Status - Discuss intended use of Steering Committee time	▪ Steering Committee view to project status and how we will use your time	5
3	<b>Analysis of Scenario 1 &amp; 2</b> - Review Gantt Charts - Discussion of considerations, options, risks and questions	▪ Steering Committee input on potential timelines	40
4	<b>Admin Items</b> - One Washington Follow up - Look Ahead	▪ Line of sight on upcoming activities	5

**Next Meeting: August 6, 2014**