



Executive Steering Committee



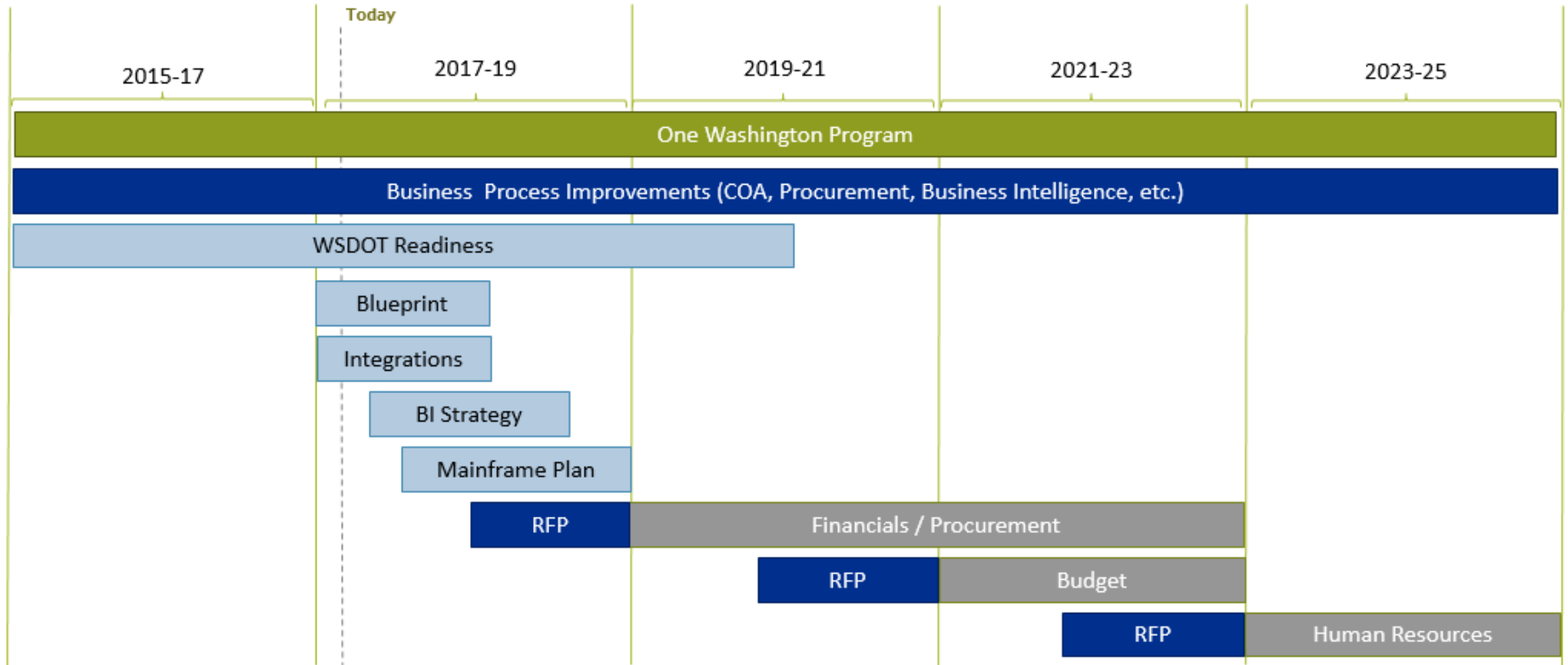
September 5, 2017



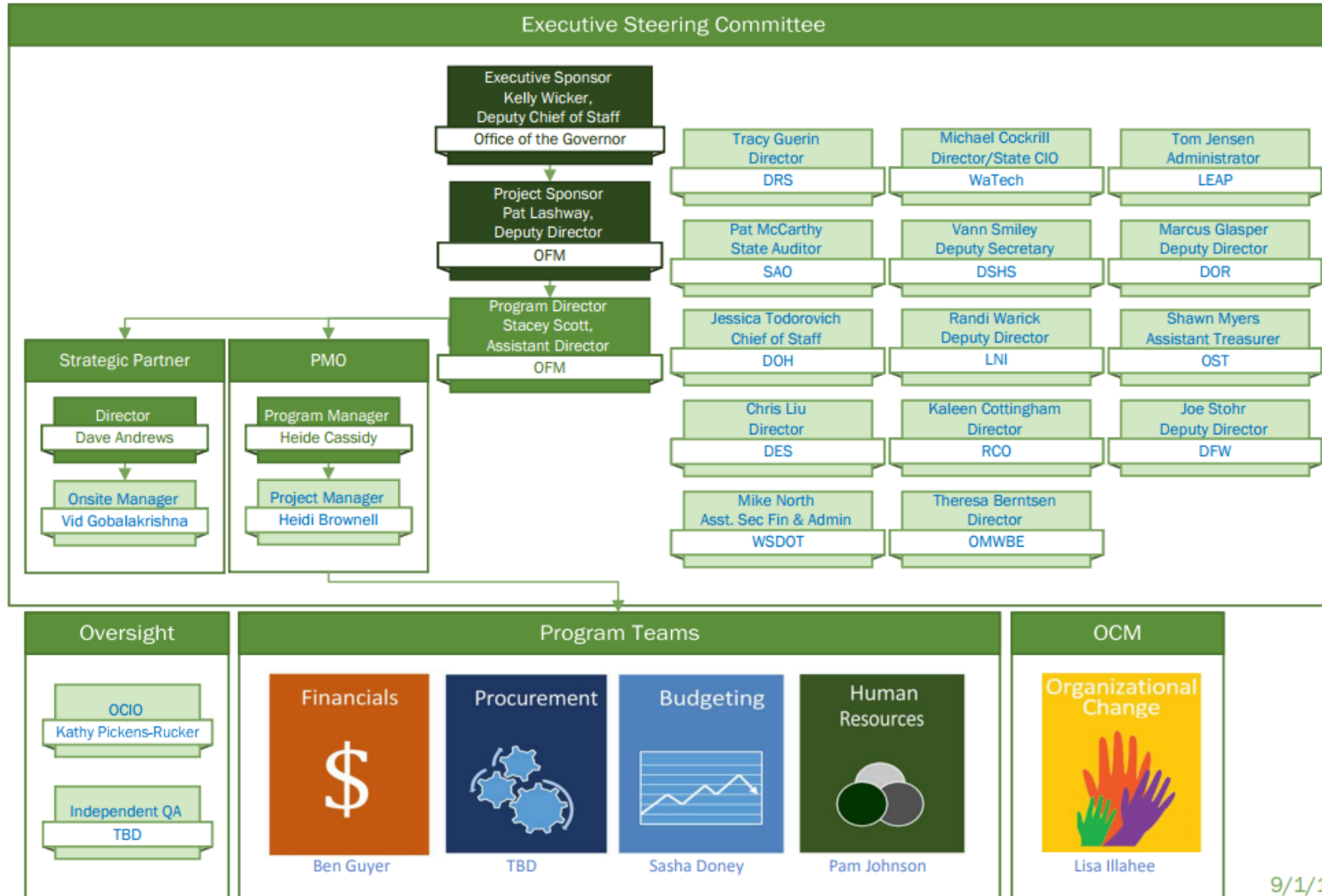
Agenda

1. One Washington Program Status
2. Finance and Procurement Business Value Opportunities
3. WSDOT Readiness Workshop
4. Integration Strategy
5. Next Steps

One Washington Program Timeline



One Washington Program Governance Structure

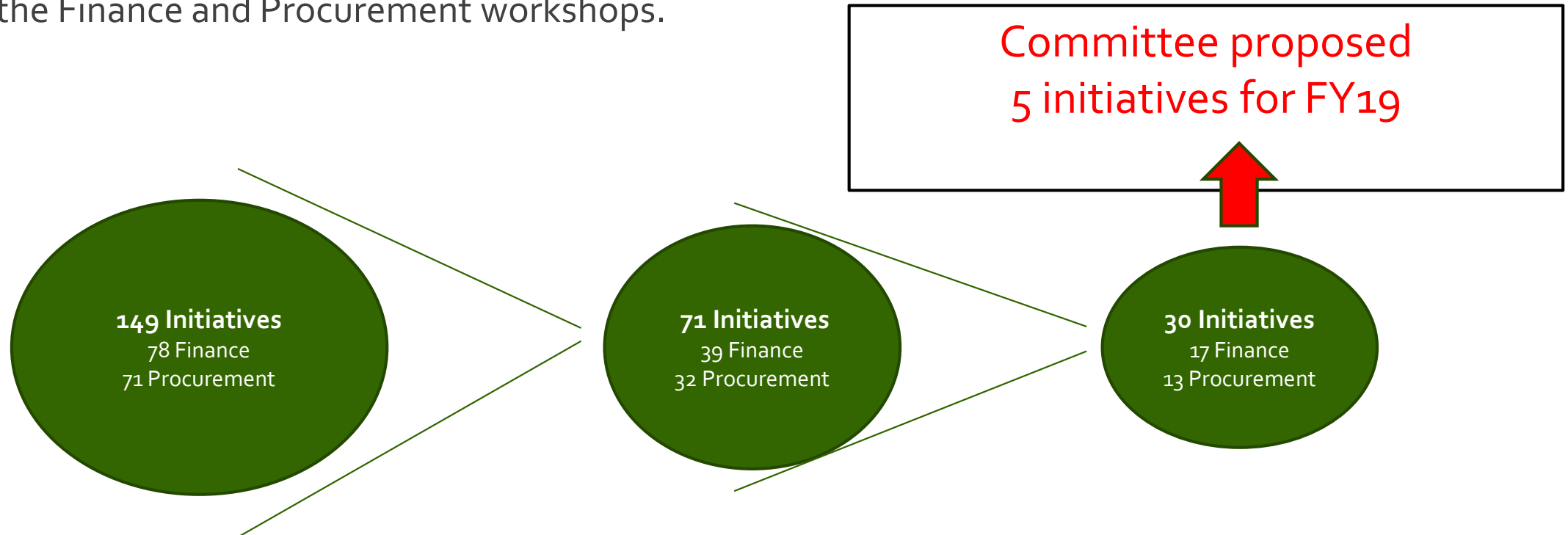


Financial and Procurement Business Value Opportunities

- This effort identifies business practices that will increase efficiency and streamline implementation
- The selected business value initiatives will be included in the One Washington Blueprint
- Detailed plans/schedules/resource requirements will be created for future initiatives
- Quantified costs and benefits of business value initiatives will help present a complete picture of the One Washington program and our commitment to improving business practices

Methodology for Identifying Business Value Opportunities

1. In July Accenture created a universe of 149 potential initiatives based on our experience in other states and correlated to the in-scope business process areas in Finance and Procurement, and furthermore, used our professional judgment to filter the list to remove items highly dependent on technology.
2. In August Accenture then conducted interviews and meetings to gather input on the relative degree of value and effort for the potential initiatives.
3. Based on those results, Accenture completed a quantitative analysis of initiatives which were the subject of the Finance and Procurement workshops.



Proposed initiatives for fiscal year 19

FY19		
Procurement	Finance	Joint
Assess Procurement Organizational Strategy	Enhance Finance Organizational Strategy and Readiness	Expand P-Card Program
	Create Common Master Files	Optimize Prompt Pay Discount and Payables

FY19 Initiatives: Assess Procurement Organizational Strategy

Components of this Initiative

- Build on work completed to date by Procurement Readiness Workgroup
- Clarify procurement ownership and governance, including a review of laws, regulations, and policies in readiness for an enterprise-wide procurement system
- Improve ease of access to DES services
- Create an expert advisory capability that could provide consistent and wide-ranging procurement knowledge and case-by-case advice to agency procurement personnel
- Launch strategic sourcing assessment for a select group of enterprise-wide categories

Anticipated Benefits

- Mitigate Risk through organizational alignment
- Ensure the State is in compliance with all rules and regulations that govern procurement across the enterprise
- Synchronize organizational strategy with the procurement technology that is implemented
- Improve organizational readiness to use new system when implemented
- Maximize capabilities of new system as soon as available

FY19 Initiatives: Enhance Finance Organizational Strategy and Readiness

Components of this Initiative

- Develop the enterprise strategy and consolidate and cleanup statewide master customer and vendor files
- Conduct a comprehensive review and update finance policies in readiness for new system
- Improve finance strategic alignment, including a review of laws, regulations, and policies in readiness for an enterprise-wide finance system
- Review selected business processes (e.g. procure to pay, revenue to cash, account to report) and standardize and improve accounting practices and identify opportunities to reduce data entry and improve workflows

Anticipated Benefits

- Mitigate risk through organizational alignment
- Support development of finance system requirements that meet unique needs of the State
- Increase cohesion and coordination of finance stakeholders across the enterprise leading to seamless transition to new ERP system
- Improve organizational readiness to use new system when implemented
- Maximize capabilities of new system as soon as available

FY19 Initiatives: Create Common Master Files

Components of this Initiative

- Create common master files for vendors and other payees
- Coordinate and standardize outreach to vendors and other payee classes
- Enables review of high-potential areas for the State to convert manual to electronic payments
- Supports possible policy and law changes to mandate EFT for bankable payees

Anticipated Benefits

- Create more efficient payment workflows, common business process
- Facilitate new system implementation and efficiency in maintenance of future payee lists
- Improve ability to mitigate fraud risks

FY19 Initiatives: Expand P-Card Program

Components of this Initiative

- Leverage the Department of Transportation's model and its improvements in technology and business processes supporting P-Cards to other candidate agencies
- Launch a proactive campaign to expand the P-Card program

Anticipated Benefits

- Improve data quality via better tracking of P Card transaction spend
- Increase process efficiencies from consolidating multiple vendor payments to the State's single bank partner
- Maximize rebate revenue by increasing share of applicable spend to P Card

FY19 Initiatives: Optimize Prompt Pay Discount and Payables

Components of this Initiative

- In alignment with DES , launch a proactive campaign to include prompt pay discount terms in current contracts (via amendment) and future contracts
- Implement a statewide bill paying policy to release payment on the optimal date to either receive a prompt pay discount or maximize treasury interest
- Complete business process redesign and employee training to implement the policy
- To the extent feasible, leverage AFRS functionality to support the policy

Anticipated Benefits

- Reduce costs from negotiated discount for early payment
- Increase interest earnings via standardized bill paying policy

Support of initiatives for fiscal year 19

FY19		
Procurement	Finance	Joint
Assess Procurement Organizational Strategy	Enhance Finance Organizational Strategy and Readiness	Expand P-Card Program
	Create Common Master Files	Optimize Prompt Pay Discount and Payables

Integration Strategy

One Washington needs to define a strategy for effective and standardized integration with the ERP

- The Integration Strategy will describe the integration architecture and the steps to move from the current state to the future state for Finance, Procurement, Budget, and Human Resources/Payroll
- Standard integration methods will be determined and described. These may include Direct and Indirect interfacing as well Middleware
- Coordination with OCIO on policy and strategy
- The team is on track to complete the Integration Strategy by September 29th

WSDOT Readiness Workshop

OFM and WSDOT is working together to determine WSDOT's ability to integrate the Transportation Reporting and Accounting Information System (TRAINS) or its successor system with One Washington

- A 2-day workshop was conducted and the following topics were discussed:
 - Overview of the One Washington Program
 - A discussion of WSDOT specific requirements
 - Wisconsin DOT case study
 - A review of 25 WSDOT critical systems and impact due to the implementation of an ERP
- Mutual agreement that an ERP, whether Statewide or WSDOT specific, would provide functionality and capability to meet WSDOT business needs
- WSDOT expressed needs regarding the ERP governance, for during and post implementation, in order to ensure an integrated system meets their business needs
- Weekly One Washington / WSDOT Leadership meetings are being scheduled for September to further discuss

Next Steps

- Version 2 of the Blueprint will be delivered September 29th
- Decision package for business requirements and procurement of software will be created for FY 19 supplemental
- At next ESC meeting on Tuesday, October 3rd , we will review these items



OneWa@ofm.wa.gov
<http://one.wa.gov>