



July 2020



Upcoming Dates & Activities:

- July 30: Agency POC meeting
- August 15: Deadline for biennial budget requests to be submitted to OneWa

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Executive Director's Corner

We are hard at work over at OneWa preparing our program and our stakeholders for the next phase of the state's enterprise resource planning solution.

The OneWa program recently reached an important milestone by moving into formal contract negotiations with Workday, the chosen ERP solution that will be implemented across the enterprise, starting with replacing our 40-year-old Agency Financial Reporting System and WSDOT's Transportation Reporting Accounting and Information System. The OneWa program also released the request for proposal to identify a systems integrator to partner with the state to implement the new ERP solution.



That RFP closes on August 10, 2020, and the systems integrator will start later this year.

We appreciate all of the 100+ agency stakeholders and subject matter experts who sat on evaluation panels, served in advisory roles and worked with us through the due diligence process. It takes a community and your inputs into the process have resulted in the selection of a world-class ERP system that will meet the business needs of uses across the state.

Thank you again for being a valued partner of the OneWa program. We're in this together.

Best,

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Biennial Budget Preparation

On June 15, OFM released statewide budget instructions. OneWa is in a unique position to include outside agency resource requests in the OneWa decision package. There are 44 agencies that identified systems that will be impacted by AFRS replacement and that may be able to submit OneWa budget requests. These requests are intended to provide additional resources to agencies as we move into implementation of the ERP solution. To provide even more support, the OneWa team, in collaboration with its partners is designing an OCM funding pool that will allow agencies to request OCM support in the future.

The OneWa budget team has launched a [budget resource page](#) for agencies to easily access resources like the budget request timeline, agency system and data inventory, budget FAQs, and the Chart of Accounts model. Additionally, OneWa is hosting budget workshops with agencies to answer questions, validate agency needs, and facilitate discussion related to keeping and replacing agency systems/interfaces.

As a reminder, all OneWa-related requests from agencies are due by August 15. They will be reviewed and refined by the OneWa program and submitted as one consolidated decision package. To be good stewards of state resources and mindful of the current economic environment, the OneWa decision package will seek to meet agencies' and program needs.

For additional questions, please email the [OneWa mailbox](#) or [Brian Samuela](#).

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An ERP Solution Vendor is Announced for WA

Workday was selected after a months-long due diligence process that included solution demonstrations and consultation with industry peers and partners. Evaluation teams made up of experts from all functional areas helped us select the solution that provides the best value for the state.

The vision for the new system is to give agency leaders easy access to real-time data so they can make more informed, strategic decisions about how tax dollars are spent, and to empower agency employees by simplifying their day-to-day work so they can better serve the missions of their agencies.

Replacing AFRS with a modern system will provide many benefits to Washington. These include:

- **Improved functionality.** AFRS is an outdated system that is hard to use and maintain due to limited functionality and outdated technology. Workday will provide new functionality to help agency leadership make more informed business decisions based on access to real-time data and analytics. These benefits will include better visibility and tracking of how state tax dollars are spent. For example, right now it is very difficult to quickly identify what is being spent to address COVID-19. With the new system it will be very easy to monitor how dollars are spent. Employees will have greater access to financial data and require less dependence on others — and offline spreadsheets — to produce information and reports.
- **User-friendly technology.** There are fewer and fewer state employees who know how to work in a COBOL-based system, which has made it difficult to attract and retain talent. Workday is intuitive, user-friendly and will make it easier to attract the next generation of state workers who are eager to work with new and innovative technologies. This aligns with Gov. Inslee's strategic priority and executive order to invest in Washington's workforce.
- **Simpler maintenance.** The new ERP system will be a "Software as a Service" model, which means Workday will be responsible for routine updates and maintenance. The shift from on-premises software to a cloud-based system will reduce maintenance costs associated with supporting and maintaining a complex network of integrated, legacy systems.
- **Better remote access.** One of the key lessons we've learned from the COVID-19 pandemic is that state governments need to find better ways to manage business operations in a virtual environment. Implementing Workday's ERP solution will make it easier for state employees to access finance, procurement, budget, human resources, and payroll data from anywhere with different devices — including mobile devices.

Now that Workday has been selected, OneWa will begin the process of finding a systems integrator vendor to help the state implement the new software. OneWa issued a RFP to identify a systems integrator, and our goal is to have the new vendor in place later this year so we can begin work on the AFRS and TRAINS replacement.

The AFRS/TRAINS replacement is targeted to launch in the summer of 2022.

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Agency Engagement Activities

Here is an overview of some of the agency engagement activities that we have been and will continue to work on.

- The OneWa team is continuing to conduct agency readiness meetings with select agency directors to provide agency updates and discuss the results of the baselines readiness assessment that was conducted last winter. These meetings will continue through August and into the fall as needed.

- The OneWa team continues to meet with agencies in budget workshops to answer questions and provide support to agencies as they develop their OneWa-related budget requests.
- The technology team is conducting “Agency Data Analysis Reviews” with the 13 agencies that have the most complex data systems and/or interfaces. These meetings will help establish agencies’ understanding of work they need to prepare for integrations and providing data to OneWa. An additional four meetings are scheduled to help agencies correct or finalize their data requests. These meetings began in June and will continue through July.
- In parallel to the “Agency Data Analysis Reviews” the OCM team will conduct agency readiness “deep dive discussions” to review the results of the baseline readiness assessment; discuss people, technology, and process findings; and review upcoming agency readiness activities. A pilot meeting will be conducted with the Department of Retirement Systems in early August, followed by meetings with other agencies throughout August and into the fall.

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OneWa Accomplishments and Upcoming Milestones

The following section outlines the accomplishments –achieved and upcoming –for the OneWa program based on the [modernization roadmap](#).

- **Solution Selection Announcement:** The OneWa program reached an important milestone in early July by moving into formal contract negotiations with Workday, the apparent successful software vendor.
- **Request for Proposal for a Systems Integrator:** The OneWa program also released the RFP to identify a systems integrator to implement the new ERP solution. The RFP closes on August 10, 2020, and the systems integrator will start later this year.

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Additional Resources

The OneWa program manages [an agency resources page](#) for resources related to the business transformation and program governance. The following list represents some of the resources available on the site:

- **A new resource:** [Budget resources page](#) to find more information and resources such as the agency budget development process, timeline, checklist, dates of workshops, FAQs, and agency resource calculation tools.
- [AFRS Case for Change One-Pager](#): Find information to help answer the “Why Now?” and case for modernizing the state’s financial administrative system, AFRS.
- [Modernization roadmap](#): Find more detail about upcoming OneWa milestones.
- [List of agency points of contact \(updated weekly\)](#): Learn who the Point of Contact (POC) is for your agency.
- [Frequently Asked Questions \(FAQs\)](#): Find answers to common questions related to OneWa on our FAQ page. This month’s updated FAQs will answer your budget-related questions!

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Have questions to ask or feedback to provide?

Questions, comments and feedback related to this newsletter’s content, structure and organization and the OneWa program broadly are welcomed at onewa@ofm.wa.gov.



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