Modernization Roadmap

Agency readiness efforts (includes baseline assessment)

Phase 0: ERP readiness (acquisition of software and system integrator)

Phase 1a: Core financials

Phase 1b: Procurement and expanded financials

Phase 2: HR/payroll

Phase 3: Budget preparation

Support and maintenance

Software selected

Integrator selected

Implementation begins

Phase 1a: Go live

Phase 1b: Go live

Phase 2: Go live

Phase 3: Go live

AFRS replacement

TRAINS replacement

HRMS replacement

(calendar year view)

Planning in partnership with enterprise function owners: OFM Statewide Accounting, Department of Enterprise Services, OFM State HR and OFM Budget Division. The plan is subject to 1) funding approval and 2) anticipated adjustments after the system integrator is onboarded early fiscal year 2021.
Business Functions by Implementation Phase:
Phases 0-3 through Year 2025

Phase 0 – System Readiness
October ’19-September ’20
- Software selected
- System integrator selected
- Defined Chart of Accounts Model
- Integrations and technical readiness
- Agency readiness
- Business process improvement
- Financial implementation begins

Phase 1A – Core Financials
October ’20-June ’22
- Integration layer in place
- New chart of accounts
- AFRS replacement
- Budget control
- Medicaid and standard cost allocation
- Interagency billing
- Fixed assets
- Vendor/customer management
- Accounts receivable
- Invoicing and accounts payables (including travel payments)

Phase 1B – Procurement and Expanded Financials
January ’22-June ’23
- Procurement
- Competitive procurement (RFx)
- Purchase to Pay
- Commodity code management
- Requisition/PO and receipt
- Vendor portal
- P-cards
- Punch out catalogs
- Contract management
- Full cost allocation
- Consumable inventory
- Travel management
- Projects/grants
- Work orders

Phase 2 – Human Resources/Payroll
July ’23 – July ‘25 (Options)
- Employee setup/maintenance
- Benefits
- Garnishments
- Labor distribution
- Time keeping
- Leave management
- Deductions & contributions
- Payroll processing
- Benefit enrollment
- Employee self services
- Position control
- Staff scheduling
- Performance management
- Learning management
- Personnel actions
- Classification

Phase 3 – Budget Preparation
July ’23 – July ’25 (Options)
- Operational budget preparation
- Capital budget preparation
- Forecasting
- Supplemental budget management

Note: Year references are calendar years

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Today through June 2022

**Core Financials**
- General Ledger
- Chart of Accounts
- Budget Controls
- Accounts Receivable
- Interagency Billing
- Invoicing and Accounts Payable
- Fixed Assets
- Standard Cost Allocation
- Vendor/Customer Management

**Cost Allocation – Medicaid**

**BI and Reporting**

**Procurement**
- RFx
- Punch-out Catalogs
- P-Cards
- Vendor Portal
- Requisition/Purchase Orders
- Consumable Inventory
- Commodities

**Expanded Financials**
- Contract Management
- Projects
- Grants
- Travel
- Banking
- Full Cost Allocation
- Work Orders
- Consumable Inventory
- etc.

**Other Administrative Functions**
- Human Resources
- Payroll
- Budget Prep

July 2022

**AFRS Replaced**
- (New finance system becomes system of record)

**July 2023**

**Finance & Procurement Fully Implemented**
- TRAINS Replaced

**July 2025**

**New System Fully Deployed**

**Notes:**

1. WSDOT TRAINS in use until July 2023
2. Use of new system for complex situations (e.g. timesheets) may not occur until July 2023
3. Assumes the new system is unable to meet Medicaid cost allocation needs
4. Scope to be determined; dependent upon software platform selection

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