

Washington State Department of Personnel  
Class Specification

**HOME SUPPORT SPECIALIST**

343F

Abolished; adopted August 11, 2011, effective August 12, 2011.

**Definition:**

Visits clients' homes to teach and train families and individuals in homemaking skills and self-care according to plan formulated by the agency. Assists families or individuals to upgrade their living standards for self benefit and improved community acceptance.

**Typical Work:**

Teaches improved methods of child care and discipline, household management, buying and preparation of food, to parents and older children;

Teaches methods of self-care, household management, food buying and preparation to ill, convalescing, disabled or aged individuals;

Evaluates situations, consults with professional staff, participates in planning for continuation and/or termination of service or alternatives;

Cares for family or members of family in their own home during temporary absence or incapacity of other responsible adult;

Manages home, performs necessary household tasks, such as laundry, ironing, cleaning;

Prepares economical and appetizing meals, including special diets as required;

Provides supportive and/or personal services to ill, convalescing, disabled or aged individuals;

Prepares reports and keeps records;

Performs other work as required.

**Knowledge and Abilities:**

Knowledge of: child care, homemaking, family-style cooking, house cleaning, and household laundry.

Ability to: keep house and maintain family standards; prepare and keep routine records and reports; read, write and verbalize effectively; learn from in-service training; accept and use supervision constructively.

**Legal Requirement(s):**

There may be instances where individual positions must have additional licenses or certification. It is the employer's responsibility to ensure the appropriate licenses/certifications are obtained for each position.

**Desirable Qualifications:**

Three years of homemaking experience, including care of families and/or individuals.

OR

Equivalent education/experience.

**Class Specification History:**

New class Effective October 1, 1965

Revised Specification consolidation March 1, 1970

Revised Code number changes (formerly 8328 & 8330) July 1, 1970

Revised minimum qualifications and delete distinguishing characteristics April 18, 1974

Revised Code change (formerly 8330) March 14, 1980

Revised definition, minimum qualifications and title change (formerly Homemaker 2) May 13, 1988

Revised Title change (formerly Homemaker November 9, 1990)

New class code: (formerly 35320) effective July 1, 2007