

## Specification for Class-of

RECREATION SPECIALIST 4  
**Abolished Effective July 1, 2007**

Definition: Plans, organizes and manages a total recreation program for an institution having a large recreation program; or in a hospital or Division of Developmental Disabilities residential facility provides consultation to unit recreation leaders, directs cross-unit recreational activities, may supervise recreational or other support staff, and is responsible for quality control of facility recreational services.

Typical Work

Plans, organizes, directs and coordinates recreation activities to meet both specific and general needs, interests, and abilities, for patients, students, inmates and other residents of State institution;

Assigns and supervises recreation personnel in specific program areas and activities to assure well-rounded, effective program;

Meets with clinical and other program supervisory personnel to develop clinically approved recreation program, thereby assisting in overall treatment and rehabilitation goal;

Contacts training programs for paid and volunteer personnel functioning in recreational program; participates in planning for orientation and training of personnel from other departments within institution;

Supervises preparation of budget estimates for recreation program, personnel, equipment, supplies, and facilities;

Supervises research in recreation program;

Supervises maintenance of records and preparation of records;

Performs other related work as required.

Knowledge and Abilities

Knowledge of: many fields of recreation activities, including specialized knowledge of several broad areas such as sports, dramatics, music, social activities, arts and crafts; organizing, conducting, and directing recreation activities; recreation administration; principles and techniques of group and individual therapeutic recreation, training techniques for staff development; techniques of observing patients and making oral or written

reports; basic research principles; humanities and behavioral sciences.

Ability to: plan, organize, and direct comprehensive institution-wide recreation program; adapt recreation policies, methods, and techniques to specific operational situation; supervise, train, and lead others; utilize public relations media; establish and maintain effective working relationships with patients and psychology, sociology, or education with a minor in recreation, physical education, music, other employees; establish and maintain effective records and reporting system.

Minimum Qualifications

A Bachelor's degree involving major study in either (a) recreation or therapeutic recreation, (b) music, drama, or physical education, or (c) psychology, sociology or education with a minor in recreation, physical education, music or drama and three years of professional recreation experience, including one year in a supervisory capacity.

OR

Three years of experience as a Recreation Specialist which includes one year as a Recreation Specialist 3.

Revised minimum qualifications and title change (formerly Recreation Leader 3): 3-1-67

Revised definition: 9-8-70

Code change (formerly 3684): 10-29-74

Revised minimum qualifications: 6-25-76

Revised definition: 7-1-81 (approved 3-12-81)

Revised definition, minimum qualifications and title change (formerly Recreation Leader 4): 1-13-95