

WASHINGTON STATE DEPARTMENT OF PERSONNEL

39090

Specification for Class of

INTERSTATE TRANSPORTATION LIEUTENANT

Abolished Effective June 1, 2005

Definition: Performs armed interstate offender transport services for the Department of Corrections.

Typical Work

Assigns posts and duties to correctional officers; gives instruction and training; maintains discipline; and makes inspections to see that officers are neat, alert, and diligent; assures maintenance of proper security, housekeeping, safety, and sanitary conditions;

Is in charge of movement of inmates to and from work assignments, meals, recreation, and calls; supervises admission and release of inmates;

Directs inspection of incoming and outgoing vehicles, materials, and supplies for contraband;

Makes, receives, and checks periodic counts of inmates; reports infractions of rules and irregular and suspicious occurrences; takes or recommends appropriate action; issues passes for visitors and movement of employees and inmates within institution;

Arranges and conducts prisoner transports to and from other states and Federal prisons, including escapees parole violators, and protective custody cases; transports work/training releases and violent psychiatric patients between correctional facilities, local jails, mental hospitals, and other jurisdictions;

Makes arrangements for prisoner transport trips; coordinates with and enlists assistance of airport security, local law enforcement officials and Federal marshals in accomplishing transport operations;

Prepares and submits Transport Reports to the Parole Board for use at a probable revocation hearings; appears in Court; serves warrants;

Keeps records; prepares reports; screens reports to captain;

Performs other work as required.

Knowledge and Abilities

Knowledge of: principles and practices of correctional administration and rehabilitation; attitudes, problems, and behavior of inmates; methods and techniques of supervising and enforcing discipline of inmates; work requirements of institution; institution sanitation, health, and safety standards; record keeping.

Ability to: supervise and train correctional officers; control and direct inmates individually and in groups; enforce regulations with firmness, tact, and impartiality; promote socially acceptable attitudes and behavior among inmates; think and act quickly in emergencies; use firearms, gas, and other weapons; speak and write effectively.

Minimum Qualifications

Graduation from high school or GED and

Two years of experience as a sergeant working with adult offenders which includes one year of armed offender transport.

OR

One year of experience as a sergeant working with adult offenders in armed offender transport and successful completion of 30 semester or 45 quarter hours of accredited college-level course work in criminal justice.

Note: A valid drivers license is required.

Revised definition: 9-11-80

Revised minimum qualifications: 7-10-87

Revised definition: 12-9-88

Revised definition: 2-10-89

Revised definition, minimum qualifications, general revision and title change (formerly Correctional Lieutenant): 10-8-98