

WASHINGTON STATE DEPARTMENT OF PERSONNEL

Specification for Class of

CORRECTIONS HEARINGS OFFICER 1 (39762)

Abolished Effective June 1, 2005

Definition: In the Department of Corrections, conducts hearings and renders decisions on all alleged violations of supervision conditions for offenders being supervised on community custody.

Typical Work

Responsible for conducting due process community custody hearings, under the preponderance of evidence standard and in accordance with the requirements of the Offender Accountability Act;

Conducts a variety of community custody hearings; Work Ethic Camp Violation hearings, major infraction hearings at Work Release and PreRelease facilities, Community Custody violation hearings; Special Sex Offender condition violation hearings, (both for sex offenders who have been to prison and for those who have been supervised in the community); and Out of State Preliminary hearings;

Makes independent decision in hearings as to the facts alleged;

Determines the appropriate disposition or sanction response to the adjudicated violation;

Ensures that "due process" is observed in all aspects of the hearing;

Encourages and models the use of community justice and alternative dispute resolution methodologies for case resolution;

*Prepares Hearing Findings and Disposition, clearly articulating the basis of a fact finding decision and the supportive rationale for the selected disposition;

Other duties as assigned.

Knowledge and Abilities

Knowledge of:

Ability to:

Minimum Qualifications: A Bachelor's degree and three years experience in conducting hearings, presenting cases in court or hearings, mediation, alternative dispute resolution or Restorative Justice practices.

New class: 6-8-00