

HIGHER EDUCATION PERSONNEL BOARD

Class Code: 4621

Specification for Class

COST ESTIMATOR II

Abolished Effective February 10, 2006

BASIC FUNCTION

Evaluate plans, work site and proposed materials to prepare cost estimates for assigned projects.

DISTINGUISHING CHARACTERISTICS

Under general supervision, prepare complete estimates for a wide variety of projects. Perform job site investigation to apply cost correction factors based on unique job site conditions. Determine cost of alternate construction methods and/or building systems configurations. Determine cost factors for matching new and existing construction which may require the purchase or manufacture of specialized materials.

TYPICAL WORK

Analyze plans and specifications and evaluate work sites to prepare construction cost estimates;

Assess factors such as job site location and non-standard materials which will affect the estimate, and make appropriate adjustments;

Participate in the development and maintenance of estimating format and pricing systems;

Review contractor submitted change order proposals and make recommendations as to the validity of proposed cost adjustments;

Perform the duties of a Cost Estimator I;

Perform related duties as required.

MINIMUM QUALIFICATIONS

A Bachelor's Degree in architecture, engineering or building construction AND one year of experience as a Cost Estimator I

OR

equivalent education/experience.

New Class: 10-20-86
Revise MQ: 7-2-90
Revise Class:11-8-91