

WASHINGTON STATE DEPARTMENT OF PERSONNEL

62600, 62610, 62620

Specification for Classes of

ECOLOGY SUPERVISOR A, B, C

Abolished 1/13/2006

Definition: Serves as a unit supervisor of professional environmental staff engaged in the administration and/or planning of an environmental program.

Distinguishing Characteristics: Positions in the class of Ecology Supervisor A are specifically designated in writing by an Assistant Director, equivalent of higher. Positions in the class of Ecology Supervisor B supervise 6 to 8 staff. Positions in the class of Ecology Supervisor C supervise 9 or more staff.

Typical Work

Supervises and directs staff of professionals engaged in environmental activities; schedules workload and assigns tasks; evaluates performance; establishes priorities to accomplish assignments; evaluates staffing needs; recommends establishment or abolishment of positions as required;

Plans, directs and coordinates special projects; utilizes and coordinates available support functions from within the agency or from other appropriate outside sources; evaluates progress and prepares reports;

Prepares and manages budget for his/her unit;

Prepares unit's goals and objectives consistent with agency program; prioritizes and schedules tasks; monitors status of unit's tasks and elements; measures unit's progress and reports effectiveness in relation to program's annual plan;

Advises agency management on environmental regulatory matters related to unit's overall plan;

Performs other work as required.

Knowledge and Abilities

Knowledge of: principles of supervision and staff utilization; environmental programs; State and Federal rules and regulations.

Ability to: plan, organize, supervise and direct the work of professional and technical personnel; coordinate work with relevant governmental, professional and industrial officials; supervise the enforcement of environmental/ecological regulations; speak and write effectively; analyze

environmental/ecological problems and apply theories, practices and management techniques in their solution; review conclusions reached by professional staff in a variety of technical/scientific investigations and reports.

Minimum Qualifications

A Bachelor's degree involving major study in an environmental, physical, or natural science, engineering, planning, business administration, education or closely allied field.

AND

Four years of professional experience in environmental analysis, control, planning, or community outreach which includes one year of experience specifically as an Environmental Specialist 3, Environmental Planner 2, Hydrogeologist 2, Environmental Engineer 2, Environmental Education/Outreach Specialist 3 equivalent or higher.

Additional qualifying experience will substitute, year for year, for education.

A graduate degree in one of the above fields will substitute for two years of experience except for the specifically identified experience.

NOTE: Selective certification for specific education and/or experience may be required to meet specialized position requirements.

New class: 3-15-91

Revised distinguishing characteristics: 5-13-94

Revised definition, distinguishing characteristics, title change (formerly Ecology Supervisor 2A, 2B, 2C): 5-12-95