

Washington State Department of Personnel
Class Specification

MARINE OPERATIONS WATCH SUPERVISOR

652M

Abolished 9/12/2008

Definition:

As a shift supervisor for the Washington State Ferry System is responsible for directing the activities of personnel engaged in emergency management, communications, traffic management, dispatch, and customer relations.

Typical Work:

Maintains communications between the operations center and field operations;

Responsible for maintaining, updating and disseminating all recorded information which impacts on-time performance, operation disruptions, daily fleet activities, etc.;

Oversees all shift personnel assignments, scheduling of personnel, implementation of training requirements for the fleet;

Coordinates the development of techniques, procedures, and methods of reporting and communicating with the field to enable management to be fully informed of operational activities and level of performance;

Manages day-to-day operational emergencies/irregularities within general direction and guidelines from the Manager of Marine Operations;

Initiates and dispatches necessary resources to remedy the operational irregularities/emergencies after coordination with the appropriate manager;

Develops and distributes summary of watch activities for inclusion into the Operations Center daily briefing report;

Reviews and evaluates incidence of fleet personnel job absence and makes recommendations for improvements;

Conducts operational analysis and studies to identify cost reduction and operational improvement strategies;

Directs the development and implementation of plans designed to ensure effective execution, evaluation and control of the centers activities and responsibilities;

Formulates and recommends personnel actions to regional operation management, supervises the conduct of, and participates in operational problem solving;

Performs other related work as required.

Legal Requirement(s):

There may be instances where individual positions must have additional licenses or certification. It is the employer's responsibility to ensure the appropriate licenses/certifications are obtained for each position.

Desirable Qualifications:

A Bachelor's degree and one year of experience in a marine transportation system.

Additional qualifying experience in marine operations will substitute, year for year, for the education.

Class Specification History:

New class: 4-14-95

Revised minimum qualifications: 7-9-99

Revised class code: (formerly 69858) effective July 1, 2007

(09/17/2008) Proposed spec abolishment heard at the September 11, 2008 Director's Meeting and adopted with an effective date of September 12, 2008.