

Specification for Class of

CONSTRUCTION AND MAINTENANCE SUPERVISOR

Abolished Effective July 1, 2007

Definition: Supervises and works with a crew engaged in construction and maintenance work, or in a correctional institution directs a crew consisting of at least three inmates performing construction and maintenance work.

Typical Work

Supervises and serves as lead worker of crew engaged in construction and repair of buildings and other structures, roads, pathways and walks, fences, and related facilities;

Supervises loading, transporting, and storing coal and other bulk fuel and felling trees and sawing wood;

Supervises crew of skilled, unskilled or semi-skilled employees and/or institutions' residents engaged in painting, carpentry, and other trades in maintenance and repair activities of a department or institution;

Performs work in installation, maintenance, and repair of plumbing, electrical, steam, heating, sewage, and other systems and equipment;

Estimates material and personnel costs for projects;

Inspects buildings, grounds equipment, and fixtures to determine need for maintenance of repair;

Operates and maintains or supervises maintenance of construction tools and equipment;

Performs other work as required.

Knowledge and Abilities

Knowledge of: methods, materials, tools, and equipment used in building and maintenance work; occupational hazards and safety precautions of building trades.

Ability to: use hand and power tools; work from blueprints and sketches; estimate materials and costs; keep time and material records; plan and supervise work of others.

Minimum Qualifications

Four years of experience in construction or building maintenance work or journey-level work in one of the building trades.

General revision and title change <formerly Construction and Maintenance

Foreman): 9-7-73

General revision: 9-82

General revision: 1-88

Revised definition: 3-14-89

Revised minimum qualifications: 10-9-92