

Specification for Class of

GARDENER 4

Abolished Initially Effective January 13, 2006

Abolished Final Effective February 10, 2006

Definition: Manages and participates in planning very large and complex gardening and grounds maintenance program, usually supervising a work force of four (4) or more employees.

Distinguishing Characteristics: This class is distinguished from Gardener III on size and complexity of operation in accordance with the following criteria. (Must meet any four of the five specified standards.)

I	II	III
Acreage in gardener care, planted in lawns, shrubbery and flowers	<u>Greenhouse operation</u>	<u>Nursery operation</u>
40 (or more) acres	4, 000 sq. feet or more	2 acres or more
IV		V
<u>Paid full-time staff (Gardeners and Gardener Aides)</u>		<u>Average number of non-paid institutional residents used in gardening program during season.</u>
4 or more		10 or more

Typical Work

Formulates and submits for administrative approval annual operating plans for a very large program of grounds maintenance, gardening, greenhouse and nursery operation;

Designs and directs installation of outside floral displays and gardens;

Plans landscaping projects, including use of fill dirt and decorative rock walls, terraces and other arrangements;

Determines anticipated annual plant and seed consumption for cut flower arrangements, wreath,, potted plant issues, flower beds, gardens, lawns and shrubs; estimates costs for plants, seeds, soil conditioners, insect sprays, fungicides, equipment and man hours; submits requests for supplies, equipment and help needed;

Supervises operation of a greenhouse used in propagation and care of bedding plants, flowers and shrubs;

Supervises number of gardeners, temporary employees, inmates and patients; gives technical gardening and floricultural assistance; evaluates work of subordinates;

Formulates crew work schedules to coincide with appropriate dates for ground preparation, planting, transplanting, circulating, cultivating, spraying, cutting and pruning;

Supervises and participates in maintenance and repair of power lawnmowers, garden tractors and other self-propelled equipment;

Keeps operational records; submits written reports;

Performs other work as required.

Knowledge and Abilities

Knowledge of: practices of floriculture, greenhouse operations and grounds keeping work; cultivating, propagating, grafting, pruning, spraying and trimming flowers, plants, trees, shrubs and lawns; materials, tools and equipment used in floriculture and grounds work.

Ability to: plan and manage all activities of extensive garden and grounds program; supervise and instruct employees and patients or inmates; maintain and make minor repairs to equipment and garden grounds and facilities; keep records; write reports; perform heavy work in inclement weather.

Minimum Qualifications

Four years of gardening experience, including one year in greenhouse or nursery work and two years in a supervisory capacity.

A Bachelor's degree involving major study in agronomy, botany, horticulture, soils or closely allied field may be substituted for two years of the gardening or greenhouse experience.

New class

Effective June 1, 1968

Revised March 1, 1970

Revises minimum qualifications

Revised March 13, 1972

Revises minimum qualifications

