

Specification for Class of

NATURAL RESOURCE DISTRICT MANAGER

Abolished Initially Effective January 13, 2006

Abolished Final Effective February 10, 2006

Definition: Manages a field district of two or more local management units in the Department of Natural Resources with responsibility for program activities within the geographic boundaries of the district.

Typical Work

Plans, organizes, directs, controls and is accountable for work within the district;

Evaluates State-owned lands to establish best use, management improvements and to initiate development actions and priorities;

Plans, directs and coordinates work relating to trust land management in road access, road construction, boundary location, appraisals, contract development and administration, reforestation, stand improvement, weed, brush, insect and disease control, and on private and trust lands in forest fire prevention, detection and suppression, forest law enforcement and private forest assistance, forest practices, recreation and surface mining reclamation;

Reviews and recommends action and priorities on major project proposals;

Selects, trains and supervises staff;

Directs implementation of sensitive projects; coordinates activities with other government agencies;

Inspects lands under lease when high values or sensitive issues are involved; coordinates and negotiates with lessee to ensure orderly development and compliance with contract provisions;

Represents Department interests to private operators, business, governmental officials and the public where there is involvement in sensitive, complex issues affecting the district;

Negotiates and drafts work contracts, leases and use agreements;

Performs other work as required.

Knowledge and Abilities

Knowledge of: laws, policies and practices related to Department programs; principles, theories and practices of natural resource management; timber and land management planning, practices; contract administration; public relations; principles of negotiation; general management principles; current issues and conflicts surrounding natural resource management activities; current and developing practices, theories of professional natural resource management.

Ability to: select, train and effectively supervise personnel; make practical application of technical knowledge; communicate and negotiate effectively; respond sensitively to controversial issues; use sound judgment in timber decision making; plan, organize, direct and control variety of program activities to meet objectives; allocate resources.

Minimum Qualifications

Two years' experience as a Forester 2 or equivalent or higher natural resource professional responsibility in the Department of Natural Resources and one year of supervisory experience achieved either within or outside the qualifying experience. Specific qualifications for a position may require selective certification where equivalent experience outside the DNR may qualify.

New class

Effective August 12, 1983

Revised April 13, 1984

Revises minimum qualifications

Revised October 10, 1987

Revises definition and delete distinguishing characteristics