

Specification for Class of

NATURAL RESOURCE CAMP MANAGER 1

Abolished Effective July 1, 2007

Definition: Assists a higher level camp manager in managing Department of Natural Resources operations at a correctional facility. These positions function as a second-line supervisor over inmate crews performing a variety of natural resource labor management activities.

Typical Work

Plans, organizes, directs and controls the department's work activities of a cooperative corrections camp or portion of a camp that performs labor intensive natural resource management activities; leads and/or coordinates work planning processes with agency field managers, staff resource managers, and outside local, State and Federal agency personnel; writes work plans; schedules and assigns work, sets performance standards and resolves problems in accomplishing work;

Coordinates activities for cooperative relations between DSHS/DOC and DNR such as operating agreements, facilities operations, inmate assignments and problems, interagency relations, etc., peculiar to joint operations of honor camps;

Directs maintenance, operations, security and record keeping of DNR physical facilities including water, sewer, energy systems, and buildings;

Supervises crew supervisors of inmate crews in labor intensive natural resource management activities and coordinates project work with field units or other agencies; equips and trains 2-8, 10-person inmate crews; examples of work activities performed by crews are pre-commercial thinning, tree planting, recreation site and trail construction and maintenance, plantation maintenance, stream clean out, and facilities and grounds care and maintenance;

Supervises camp helpers, general repairers, forest technicians, equipment mechanics and operators, and similar staff in carrying out camp operations and work activities;

Serves as relief forest crew supervisor in emergency situations and relief camp manager during absences of same;

Assistant camp managers performs assigned tasks in management and supervision of equipment shops and operations;

Performs other duties as required.

Knowledge and Abilities

Knowledge of: natural resource management operations methods, practices and techniques; equipment repair; shop management practices; equipment operations practices; management and supervision styles, methods and techniques.

Ability to: manage a wide variety of forestry, equipment operations, equipment repair shop and facilities operations; promote and maintain cooperative relations with a wide variety of agencies and units in joint ventures; supervise first- and second-line supervisors of inmates.

Minimum Qualifications

Five years of experience as a supervisor of crews performing natural resource labor management activities and one year of experience as a staff assistant performing professional natural resource management projects or tasks.

College education in a natural resource field and/or professional or technical experience at Forest Technician 1, equivalent or higher level will be substituted, year-for-year, for up to four years of the crew supervision experience and one year of experience as a staff assistant performing professional natural resource management projects or tasks.

New class: Effective 10-10-86

Revised minimum qualifications:12-11-87

Revised definition and minimum qualifications: 6-10-99; effective 7-1-99