

If you are working on a separate monitor at home and want to use an external video camera (instead of the camera in your laptop), follow these steps to hook it up:

1. After you plug in the camera, go into Skype
2. Click on that gear button on the right (see arrow below)
3. Select Tools / Video Device Settings
4. Inside the Video Device Tab / "Select the Camera you Want to use for video calls", select the your external video camera from the drop down list
5. You can adjust the camera's settings (like zooming in on your face) by clicking the "Camera Settings" Button
6. I don't know if this action will carry over to other applications, like the Zoom meeting app

