

November 3, 2025

Facilities Oversight Update

Facilities Oversight and Planning



Facilities Oversight & Planning Team

Link to OFM agency assignments

https://ofm.wa.gov/contact/?tab=agency_assignments

Yvonne Knutson – Senior Budget Advisor for Facilities Oversight and Planning

Krista Gobeille – Statewide Facilities Policy Analyst, statewide policy, instructions, dashboards and job aids

Van La – Higher Education (four-year colleges), statewide facilities analytics and systems specialist

Courtney Kinney – Human Services, space approval and portfolio analysis

Brooke Gore – Naturals and Transportation, space approval and portfolio analysis
Temporary Budget Advisor Support October - January

Tim Swenson – Education and Higher Education (SAC, SBCTC, Community & Technical Colleges), space approval and portfolio analysis

Linda Ward – General Government and DES – Small Agency Services, space approval and portfolio analysis



Defining Maintenance Versus Policy Level Regarding Space Moves and Ongoing Lease Costs

ML

The costs of ongoing leases, including renewals

Reduction to ongoing lease costs in existing facilities*

PL

One-time relocation costs

New facilities in inventory ongoing lease costs

**Note: Sometimes there are one-time investments for reductions, which would fall under PL.*

Surplus Operations

- State agencies and other public institutions can obtain office furniture and supplies from Surplus Operations by requesting specific items before they are made available for public auction.
- There are downsizing efforts happening across the state, and furniture or other surplus inventory items may be available.
- Surplus opportunities should be exhausted before requesting new furniture funding.

Resource Links:

- [Dispose of Surplus | Department of Enterprise Services \(DES\)](#)
- surplusrequest@des.wa.gov

SURPLUS OPERATIONS

Business Resources



Scope of services

- Furniture and equipment transfer, reuse, recycle (minimize disposal)
- Transportation solutions for agency needs
- Sales of surplus F&E (shared proceeds)
- Surplus FAQs
des.wa.gov/services/dispose-surplus/faqs

Fee for service

- Delivery of items acquired from surplus

Contact

 360-407-2273

 surplusrequest@des.wa.gov

Facilities Approval Memo Updates

- Directors and Deputy Directors will be on every approval memo effective immediately.
- Approval memos include:
 - Initial space move approvals
 - Change of conditions
 - \$1 Million lease approvals
 - Leases over 10-Years
 - Space under development



Opportunities to Connect with Facilities Oversight

- January 8, 2026 – Facilities Forum
- January 2026 – Six-Year Facilities Plan Focus Group Kick-off

[Find Your Assigned Facilities Analyst Here](#) or
use our team inbox: OFMFacilitiesOversig@ofm.wa.gov

