

State HR Representatives:

Erica Munro (Lead, HR Analytics & Systems)
Bona Brewer (HR Analytics & Systems)
Brett Tratnick (HR Analytics & Systems)
Denise Flatt (HR Analytics & Systems)
Jennifer Gammell (HR Analytics & Systems)
Jody Ozmun-Wells (HR Analytics & Systems)
Josh Calvert (Comp Policy)
Allesha Beaulieu (Comp Policy)
Courtney Potter (Comp Policy)
Damien Valadez (Comp Policy)
Steve Cleverdon (Comp Policy)
Melanie Kelley (Labor Relations)
Angie Strozyk (Class & Comp)
Marty Graf (Class & Comp)
Shelby Sheldon (Class & Comp)
Brittany Trujillo (Rules)
Inna Livingston (Rules)
Sue Richards (Workforce Research)

Agency Representatives:

Alisha Rollins (WSAC)
Amanda Wallace (DOL)
Amy Walker (AGR)
Andrew Fitzgerald (LNI)
Chelsey Sok (LOT)
Coleen Blake (PARKS)
Erin Lewis (OAH)
Erin Gray (DRS)
Hang Nguyen-Le (OFM)
Heather Barclift (SAO)
Heidi Heinitz (DNR)
Jackie Ramirez (DES)
Jasmine Malan (ATG)
Jordyn Sutton (HCA)
Julie Stephens (DOR)
Kim Francis (DOH)
Kristy Polanco (DOT)
Linda Sutherland (DSHS)
Lindsey Henderson (COM)
Lucille Rolfe (DOC)
Manny Udarbe (DFI)
Melissa Rasmussen (WSP)
Mistina Venesky (MIL)
Neva Barton (UTC)
Rebecca Webb (DCYF)
Renee Terry (ECY)
Rilee Nelson (LCB)
Ruben Garcia (DFW)
Sam Hewlett (WTS)
Shannon Masuoka (ESD)
Shea'lyn Swan (DVA)
Shirley Bayon (GMB)
Stacy Poche (OIC)
Theresa Ellsworth (OSPI)

HRMS Data Stewards Charter

A community of HRMS data experts.

Objectives:

- More accurate and consistent enterprise HRMS data
- Improved reporting for strategic workforce planning related to agency, enterprise and collective bargaining activities
- Insight into enterprise business decisions impacting HRMS

Our primary focus is:

- To create a community of HRMS Data Stewards
- To collaborate with subject matter experts regarding data definitions, coding, and integrity
- To develop best practices for HRMS coding and reporting

So That:

- Agencies may use HRMS data in developing workforce strategies

Roles & Responsibilities:

- Represent agency HRMS data needs from input to output
- Promote the use of HRMS Data Definitions and HRMS coding guidance
- Ensure agency business processes adhere to data standards
- Lead agency participation on HRMS data definition activities by:
 - Assisting in drafting definitions, process documentation, coding guidance and communications
 - Participating in data definition workgroups or delegate to appropriate subject matter expert
 - Championing agency HRMS data clean-up efforts

Meeting Schedule:

Typically monthly, on the second Wednesday of each month.

Refer to the HRMS Data Stewards webpage for future and previous meetings: <https://ofm.wa.gov/hr-resources/meetings/hrms-data-stewards/>