

Distribution of Payroll and Related Costs (FI-001)

Description: Employer payroll and benefit costs by employee and AFRS account distribution. Individual views include Agency Detail and Payroll by Subobject.

- ✓ **Universe** WWA EDW AFRS.unx
- ✓ **Required filter prompt** In-Period
- ✓ **Agency Detail (default)** Employer payroll and benefit costs by employee and AFRS account distribution.
- ✓ **Payroll by Subobject** Employee payroll hours with employer costs summarized by sub object.

The standard report is located in the Washington Workforce Analytics Reports – Web Intelligence > Financials Folder.

Navigation path for finding the report:

- Personal Folders
- Public Folders
 - Agency folder - Web Intelligence
 - Washington Workforce Analytics Reports - Web Intelligence
 - Public Folders / Washington Workforce Analytics Reports - Web Intelligence /

Title	Type	Description
Financials	Folder	AFRS reports
Grievance	Folder	Grievance reports
Headcount and Personnel Actions	Folder	Headcount and Personnel Actions reports
Payroll	Folder	Payroll reports
Quota	Folder	Quota reports
Staffing Assignments	Folder	Staffing Assignments reports

Sample View – Distribution of Payroll and Related Costs > Agency Detail View

Biennium	AFRS Agency Code	Organizational Unit	Fund Code	Master Index Code	Appropriation Index Code	Program Index Code	Organizational Index Code	Project Code	Sub Project Code	Project Phase Code	Project Type Code	Allocation Code	Document Number	Pay Period End Date	In-Period	For-Period	Personnel Number	Name - Full
2019	405	ACCOUNTING & FINANCI	108			A10	00P00						PR-P1911	2019-05-31	201911	201911	000000	
2019	405	ACCOUNTING & FINANCI	108	BUDPROGC		A10	00P00						PR-P1911	2019-05-31	201911	201911	000000	
2019	405	ACCOUNTING & FINANCI	108	BUDPROGC		A10	00P00						PR-P1911	2019-05-31	201911	201911	000000	
2019	405	ACCOUNTING & FINANCI	108	BUDPROGH		A10	00P00						PR-P1911	2019-05-31	201911	201911	000000	
2019	405	ACCOUNTING & FINANCI	108	BUDPROGH		A10	00P00						PR-P1911	2019-05-31	201911	201911	000000	
2019	405	ACCOUNTING & FINANCI	108	BUDPROGH		A10	00P00						PR-P1911	2019-05-31	201911	201911	000000	

Prompts

Prompt values restrict the data pulled from the Enterprise Data Warehouse.

Required Prompts must include value for In-Period.

Optional Prompts

- AFRS Agency Code
- Appropriation Index
- Business Area (EE)
- Business Area Code (EE)
- Job (EE)
- Job Class Abbr (EE)
- Job Code (EE)
- Name – Full
- Organizational Unit
- Organizational Unit Code
- Organizational Index
- Pay Period End Date
- Pay Period Start Date
- Personnel Area (EE)
- Personnel Area Code (EE)
- Personnel Number
- Personnel Subarea (EE)
- Personnel Subarea Code (EE)
- Position Code
- Program Index Code
- Project

Query Results

Default Data Fields

These fields are included in the standard report by default. Adding or removing default data fields which contain values may impact the calculated results. Prior to removing a column, ensure there is no value in the total row on the last page of the report.

Agency Detail

- Biennium
- AFRS Agency Code
- Fund Code
- Master Index Code
- Appropriation Index Code
- Program Index Code
- Organization Index Code
- Name – Full
- Position Code
- Project Code
- Sub Project Code
- Project Phase Code
- Project Type Code
- Allocation Code
- Document Number
- Pay Period End Date
- In-Period
- For-Period
- Personnel Number
- Name – Full
- Cap Utilization Level
- Position Code
- Position
- Staff Months
- AA – State Classified
- AC – State Exempt
- AE – State Special
- AG – Commissioned State Patrol Officers
- AJ – State Other
- AN – Justices and Judges
- AR – Elected Officials
- AS – Sick Leave Buy-Out
- AT – Terminal Leave
- AU – Overtime and Callback
- NW – Special Employment Compensation
- BE SW21 – Allowances Commute Trip Reduction
- BE SW22 - Allowances Cellular Device
- BE – Total Allowances
- BZ – Other Employee Benefits
- E – Total Goods and Services
- G – Total Travel
- NZ SW91 – Taxable Employee Awards
- Total Gross Pay
- BA – Old Age, Survivors, and Disability Insurance
- BB – Retirement
- BC – Medical Aid and Industrial Insurance
- BD – Health Insurance
- BH – Hospital Insurance (Medicare)
- BK – Paid Family and Medical Leave
- Total Benefits
- Total Payroll Costs

Payroll by Subobject

- | | | |
|-------------------------|-----------------------------|--------------------|
| ▪ AFRS Agency Code | ▪ For-Period | ▪ Project Code |
| ▪ AFRS Agency | ▪ Position Code | ▪ Sub Project Code |
| ▪ Name – Full | ▪ Position | ▪ Allocation Code |
| ▪ Cap Utilization Level | ▪ Fund Code | ▪ Sub Object Code |
| ▪ Pay Period End Date | ▪ Master Index Code | ▪ Sub Object |
| ▪ In-Period | ▪ Appropriation Index Code | ▪ Hours |
| | ▪ Organizational Index Code | ▪ Amount |

Additional Fields

These additional fields may be added to the standard report for detail and analysis. Adding or removing additional data fields will not impact the calculated results.

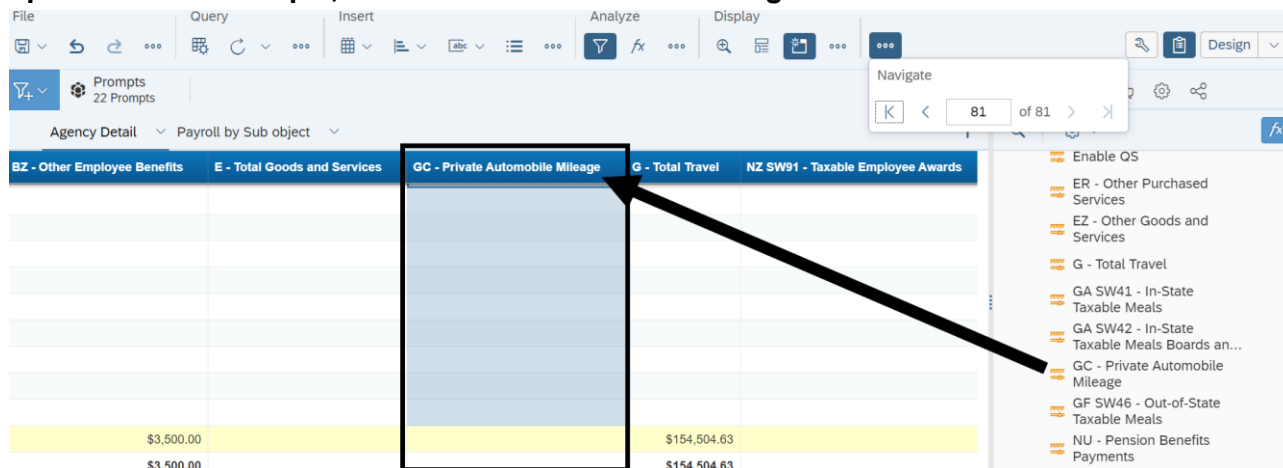
- | | | |
|----------------------------|-----------------------------|-----------------------|
| ▪ Activity | ▪ Contract Type | ▪ Position Abbr |
| ▪ Activity Code | ▪ Contract Type Code | ▪ Program |
| ▪ Allocation | ▪ Cost Center | ▪ Program Code |
| ▪ Appropriation | ▪ Cost Center Code | ▪ Program Index |
| ▪ Appropriation Char | ▪ County | ▪ Project |
| ▪ Appropriation Char Code | ▪ Count Code | ▪ Project Phase |
| ▪ Appropriation Code | ▪ Division | ▪ Project Type |
| ▪ Appropriation Index | ▪ Division Code | ▪ Section |
| ▪ Appropriation Type | ▪ Function | ▪ Section Code |
| ▪ Appropriation Type Code | ▪ Function Code | ▪ Sub Activity |
| ▪ ARRA | ▪ Fund | ▪ Sub Activity Code |
| ▪ Branch | ▪ Job (EE) | ▪ Sub Program |
| ▪ Branch Code | ▪ Job Code (EE) | ▪ Sub Program Code |
| ▪ Budget Unit | ▪ Master Index | ▪ Sub Project |
| ▪ Budget Unit Code | ▪ Object | ▪ Sub Sub Object |
| ▪ Business Area | ▪ Object Code | ▪ Sub Sub Object Code |
| ▪ Business Area (EE) | ▪ Organizational Abbr | ▪ Task |
| ▪ Business Area (POS) | ▪ Organizational Index | ▪ Task Code |
| ▪ Business Area | ▪ Organizational Unit Code | ▪ Unit |
| ▪ Business Area Code (EE) | ▪ Payroll Area | ▪ Unit Code |
| ▪ Business Area Code (POS) | ▪ Payroll Area Code | ▪ Work Class |
| ▪ CFDA Number | ▪ Personnel Area (EE) | ▪ Work Class Code |
| ▪ CFDA Number Code | ▪ Personnel Area (POS) | |
| ▪ City Town | ▪ Personnel Area Code (EE) | |
| ▪ City Town Code | ▪ Personnel Area Code (POS) | |

Additional Variables

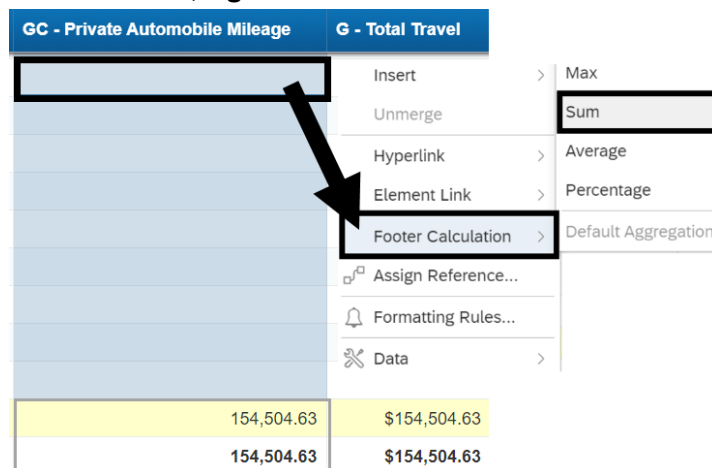
These variables may be added to the standard report for detail and analysis. Adding or removing additional variables will impact the calculated results.

- AB – Higher Education Classified
- AD – Higher Education Exempt
- AL – Higher Ed Students (Work Study)
- AM – I-732 Employees
- EA – Supplies and Materials
- EG – Employee Prof Development and Training
- ER – Other Purchased Services
- EZ – Other Goods and Services
- GA SW41 – In-State Taxable Meals
- GA SW42 – In-State Taxable Meals Boards and Commissions
- GC – Private Automobile Mileage
- GF SW46 – Out-of-State Taxable Meals
- NU – Pensions Benefits Payments
- PB – Settlement Interest

When an additional variable is added to the report, the Subtotal and Total Rows will not automatically update. In this example, GC - Private Automobile Mileage was added to the left of G - Total Travel.



To add totals, right-click a cell within the column and select footer calculation and sum.



Measures

These measures are included in the standard report. Adding or removing measures from the query will impact the calculated results.

- Amount
- Hours
- Staff Months

Restrictions and Variables

Restrictions and formulas built into the report create standardized results across the enterprise.

Restrictions

There are no pre-defined filter restrictions in this query.

Variables

The following variables are included in the report:

Variable	Description	Formula
AA – State Classified	Sum of all salaries and wages amounts classified as sub object AA State Classified or sub object AQ.	Sum(If [Sub Object Code] InList ("AA";"AQ") Then Round([Amount];2))
AB – Higher Education Classified	Sum of all salaries and wages amounts classified as sub object AB Higher Education Classified.	Sum(If [Sub Object Code] = "AB" Then Round([Amount];2))
AC – State Exempt	Sum of all salaries and wages amounts classified as sub object AC State Exempt.	Sum(If [Sub Object Code] = "AC" Then Round([Amount];2))
AD – Higher Education Exempt	Sum of all salaries and wages amounts classified as sub object AD Higher Education Exempt.	Sum(If [Sub Object Code] = "AD" Then Round([Amount];2))
AE – State Special	Sum of all salaries and wages amounts classified as sub object AE State Special.	Sum(If [Sub Object Code] = "AE" Then Round([Amount];2))
AFRS Amount	Sum of amount.	Sum(Round([Amount];2))
AFRS Hours	Sum of hours.	Sum(Round([Hours];2))
AG – Commissioned State Patrol Officers	Sum of all salaries and wages amounts classified as sub object AG Commissioned State Patrol Officers.	Sum(If [Sub Object Code] = "AG" Then Round([Amount];2))
AJ – State Other	Sum of all salaries and wages amounts classified as sub object AJ State Other.	Sum(If [Sub Object Code] = "AJ" Then Round([Amount];2))
AL – Higher Ed Students (Work Study)	Sum of all salaries and wages amounts classified as sub object AL Higher Education Students.	Sum(If [Sub Object Code] = "AL" Then Round([Amount];2))
AM – I-732 Employees	Sum of all salaries and wages amounts classified as sub object AM – I-732.	Sum(If [Sub Object Code] = "AM" Then Round([Amount];2))

Variable	Description	Formula
AN – Justices and Judges	Sum of all salaries and wages amounts classified as sub object AN – Justices and Judges.	Sum(If [Sub Object Code] = "AN" Then Round([Amount];2))
AR – Elected Officials	Sum of all salaries and wages amounts classified as sub object AR Elected Officials.	Sum(If [Sub Object Code] = "AR" Then Round([Amount];2))
AS – Sick Leave Buy-Out	Sum of all salaries and wages amounts classified as sub object AS Sick Leave Buy-Out.	Sum(If [Sub Object Code] = "AS" Then Round([Amount];2))
AT – Terminal Leave	Sum of all salaries and wages amounts classified as sub object AT Terminal Leave.	Sum(If [Sub Object Code] = "AT" Then Round([Amount];2))
AU – Overtime and Callback	Sum of all salaries and wages amounts classified as sub object AU Overtime and Callback.	Sum(If [Sub Object Code] = "AU" Then Round([Amount];2))
BA – Old Age, Survivors, and Disability Insurance	Sum of all employee benefits amounts classified as sub object BA – Old Age, Survivors, and Disability Insurance.	Sum(If [Sub Object Code] = "BA" Then Round([Amount];2))
BB – Retirement	Sum of all employee benefits amounts classified as sub object BB Retirement and Pensions.	Sum(If [Sub Object Code] = "BB" Then Round([Amount];2))
BC – Medical Aid and Industrial Insurance	Sum of all employee benefits amounts classified as sub object BC Medical Aid and Industrial Insurance.	Sum(If [Sub Object Code] = "BC" Then Round([Amount];2))
BD – Health Insurance	Sum of all employee benefits amounts classified as sub object BD Health, Life, and Disability Insurance.	Sum(If [Sub Object Code] = "BD" Then Round([Amount];2))
BE SW21 – Allowances Commute Trip Reduction	Sum of all employee benefits amounts classified as sub object BE Allowances and sub sub object SW21 Commute Trip Reduction.	=Sum(If [Sub Object Code] = "BE" And [Sub Sub Object Code] = "SW21" Then Round([Amount];2))
BE SW22 – Allowances Cellular Device	Sum of all employee benefits amounts classified as sub object BE Allowances and sub sub object SW22 Cellular Device.	Sum(If [Sub Object Code] = "BE" And [Sub Sub Object Code] = "SW22" Then Round([Amount];2))
BE – Total Allowances	Sum of all employee benefits amounts classified as sub object BE Allowances.	Sum(If [Sub Object Code] = "BE" Then Round([Amount];2))
BH – Hospital Insurance (Medicare)	Sum of all employee benefits amounts classified as sub object BH Hospital Insurance (Medicare).	Sum(If [Sub Object Code] = "BH" Then Round([Amount];2))
BK – Paid Family and Medical Leave	Sum of all employee benefits amounts classified as sub object BK Paid Family and Medical Leave.	Sum(If [Sub Object Code] = "BK" Then Round([Amount];2))
BZ – Other Employee Benefits	Sum of all employee benefits amounts classified as sub object BZ Other Employee Benefits.	Sum(If [Sub Object Code] = "BZ" Then Round([Amount];2))

Variable	Description	Formula
EA – Supplies and Materials	Sum of all goods and services amounts classified as sub object EA Supplies and Materials.	Sum(If [Sub Object Code] = "EA" Then Round([Amount];2))
EG – Employee Prof Development and Training	Sum of all goods and services amounts classified as EG Employee Professional Development and Training.	Sum(If [Sub Object Code] = "EG" Then Round([Amount];2))
Enable QS		Min([Job Code (EE)])
ER – Other Purchased Services	Sum of all goods and services amounts classified as ER Other Routine Contractual Services.	Sum(If [Sub Object Code] = "ER" Then Round([Amount];2))
E – Total Good and Services	Sum of variables EA – Supplies and Materials, EG – Employee Prof Development and Training, ER – Other Purchased Services, and EZ – Other Goods and Services.	Sum([EA - Supplies and Materials] + [EG - Employee Prof Development and Training] + [ER - Other Purchased Services] + [EZ - Other Goods and Services])
EZ – Other Goods and Services	Sum of all goods and services amounts classified as sub object EZ Other Goods and Services.	Sum(If [Sub Object Code] = "EZ" Then Round([Amount];2))
GA SW41 – In-State Taxable Meals	Sum of all travel amounts classified as sub object GA In-State Subsistence and Lodging and sub sub object In State Meals Taxable Employee.	Sum(If [Sub Object Code] = "GA" And [Sub Sub Object Code] = "SW41" Then Round([Amount];2))
GA SW42 – In-State Taxable Meals Board and Comm	Sum of all travel amounts classified as sub object GA In-State Subsistence and Lodging and sub sub object SW42.	Sum(If [Sub Object Code] = "GA" And [Sub Sub Object Code] = "SW42" Then Round([Amount];2))
GC – Private Automobile Mileage	Sum of all travel amounts classified as sub object GC Private Automobile Mileage.	Sum(If [Sub Object Code] = "GC" Then Round([Amount];2))
GF SW46 - Out-of-State Taxable Meals	Sum of all travel amounts classified as sub object GF Out-of-State Subsistence and Lodging and sub sub object SW46 Out-of-State Meals Taxable Employee.	Sum(If [Sub Object Code] = "GF" And [Sub Sub Object Code] = "SW46" Then Round([Amount];2))
G - Total Travel	Sum of variables GA SW41 – In-State Taxable Meals, GA SW42 – In-State Taxable Meals Boards and Comm, GC – Private Automobile Mileage, and GF SW46 – Out- of-State Taxable Meals.	Sum([GA SW41 - In-State Taxable Meals] + [GA SW42 - In-State Taxable Meals Boards and Comm] + [GC - Private Automobile Mileage] + [GF SW46 - Out-of-State Taxable Meals])
NU - Pension Benefits Payments	Sum of all grants, benefits and client services amounts classified as sub object NU Pension Benefit Payments.	Sum(If [Sub Object Code] = "NU" Then Round([Amount];2))
NW - Special Employment Compensation	Sum of all grants, benefits and client services amounts classified as sub object NW Special Employment Compensation.	Sum(If [Sub Object Code] = "NW" Then Round([Amount];2))

Distribution of Payroll and Related Costs (FI-001)

Washington Workforce Analytics (WWA)

Variable	Description	Formula
NZ SW91 -Taxable Employee Awards	Sum of all grants, benefits and client services amounts classified as sub object NZ Other Grants and Benefits and sub sub object SW91 Employee Awards - Taxable.	Sum(If [Sub Object Code] = "NZ" And [Sub Sub Object Code] = "SW91" Then Round([Amount];2))
PB - Settlement Interest	Sum of all interest amounts classified as sub object PB Interest.	Sum(If [Sub Object Code] = "PB" Then Round([Amount];2))
Total Benefits	Sum of variables BA – Old Age, Survivors, and Disability Insurance, BB – Retirement, BC – Medical Aid and Industrial Insurance, BD – Health Insurance, BH – Hospital Insurance (Medicare), and BK – Paid Family and Medical Leave.	Sum([BA - Old Age, Survivors, and Disability Insurance]+ [BB - Retirement]+ [BC - Medical Aid and Industrial Insurance] + [BD - Health Insurance]+ [BH - Hospital Insurance (Medicare)] +[BK - Paid Family and Medical Leave])
Total Gross Pay	Sum of variables AA- State Classified, AB –Higher Education Classified, AC – State Exempt, AD – Higher Education Exempt, AE – State Special, AG – Commissioned State Patrol Offices, AJ – State Other, AL – Higher Ed Students (Work Study), AM – I-732 Employees, AN – Justices and Judges, AR – Elected Officials, AS – Sick Leave Buy-Out, AT – Terminal Leave, AU – Overtime and Callback, NW – Special Employment Compensation, BE – Total Allowances, BZ – Other Employee Benefits, EA – Supplies and Materials, EG – Employee Prof Development and Training, ER – Other Purchased Services, EZ – Other Goods and Services, GA SW41 – In-State Taxable Meals, GA SW42 – In-State Taxable Meals Boards and Comm, GC – Private Automobile Mileage, GF SW46 – Out-of- State Taxable Meals, NU – Pension Benefits Payments, NZ SW91 – Taxable Employee Awards, and PB – Settlement Interest.	Sum([AA- State Classified] + [AB - Higher Education Classified] + [AC - State Exempt] + [AD - Higher Education Exempt] + [AE - State Special] + [AG - Commissioned State Patrol Officers] + [AJ - State Other] + [AL - Higher Ed Students (Work Study)] + [AM - I-732 Employees] + [AN - Justices and Judges] + [AR - Elected Officials] + [AS - Sick Leave Buy-Out] + [AT - Terminal Leave] + [AU - Overtime and Callback] + [NW - Special Employment Compensation] + [BE - Total Allowances] + [BZ - Other Employee Benefits] + [EA - Supplies and Materials] + [EG - Employee Prof Development and Training] + [ER - Other Purchased Services] + [EZ - Other Goods and Services] + [GA SW41 - In-State Taxable Meals] + [GA SW42 - In-State Taxable Meals Boards and Comm] + [GC - Private Automobile Mileage] + [GF SW46 - Out-of-State Taxable Meals] + [NU - Pension Benefits Payments] + [NZ SW91 - Taxable Employee Awards] + [PB - Settlement Interest])
Total Payroll Costs	Sum of variables Total Gross Pay and Total Benefits.	Sum([Total Gross Pay] + [Total Benefits])