



## Tips for Completing a Ten-Year Cost Analysis - Ten-Year Analysis Required on All Bill Versions

While the Legislature typically no longer cares about fiscal notes for a dead bill version, if the bill contains a tax or fee, the law requires a ten-year analysis regardless of whether a version is dead or not.

**Initiative 960 requires that we send notices containing a ten-year projection when:**

- **A bill is introduced**
- **A public hearing is scheduled**
- **A bill passes out of committee**
- **A bill passes on the floor**

When bills are introduced, OFM reads all of them and requests ten-year analyses on those that contain a tax or fee. **If a bill that we have flagged passes out of committee as a substitute before we have received the ten-year analysis for the original bill, we need both versions.**

The ten-year analysis for the original bill will be used to do the bill introduction notice, and the ten-year analysis on the substitute (assuming it still contains a tax or fee) will be used for the committee passage notice.

**Please do not ask us to cancel requests for fiscal notes and ten-year analyses on bills that have a more current version. We still need them, and we need the earlier versions first.**

Remember that by law, ten-year analyses take precedence over fiscal notes without them.

### Other Resources:

- [OFM Implementation Criteria for I-960](#)
- [Ten-Year Cost Analysis \(I-960\) Instructions for Agencies](#)
- For questions about how to complete a Ten-Year analysis, contact your [OFM Budget Analyst](#).
- For system and technical questions, contact the OFM Helpdesk at (360) 407-9100 or email [HereToHelp@ofm.wa.gov](mailto:HereToHelp@ofm.wa.gov).